How to Add a pSite

REB Exchange is a collaboration between Alberta institutions. The initiative is funded by Alberta Innovates, the University of Calgary, the University of Alberta, Huron Consulting, with in-kind contributions from Alberta Health Services, to collectively support research ethics harmonization in Alberta.

Summary:
Use REB Exchange to add Participating Sites (pSites) to an approved study through either:
- ARISE (HREB) at University of Alberta, or
- IRISS (CHREB) at University of Calgary

Lead Site Researcher:
Click **Add Participating Site** in the left menu under My Activities from within the approved study.

Enter **Institutional Profile** and the email address of the **Principal Investigator** you wish to invite as a Participating Site. You can invite up to 6 participating sites from any one institution (P1, P2, P3 ...)

Administrators will confirm your study meets the criteria to add pSites or join as a pSite before sending the invitation.

Participating Site Researcher:
Once you receive the invitation, open the study workspace and complete the **pSite documents** only:
- All study-wide documents are already included
- Provide site-specific details
- See NEXT STEPS - pSite guide for more detailed information

Board of Record will review pSite application in the context of the already-approved ethics application.

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<tr>
<th>Lead Site Researcher Can:</th>
<th>PSITE Researcher Can:</th>
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<tr>
<td>View the status of pSite application</td>
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<tr>
<td>Create study-wide modifications and amendments</td>
<td>Create site-specific modifications / amendments</td>
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<tr>
<td>Create study-wide reportable events</td>
<td>Create site-specific reportable events</td>
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