LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name: Alternatives in Action

Option for ensuring safe in-person instruction and continuity of services:
has developed a plan will amend its plan

1. Please choose one:

☐ The LEA had a plan, as of March 11, 2021, that is already compliant with the ARP statute and will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR; or

NOTE: If your LEA already has a compliant plan as of March 11, 2021, and has assured such by checking the box above, then you may skip questions 2-4 and complete the Assurance and Contact sections.

☐ The LEA has amended/created a plan compliant with the IFR using this template and has posted/will post it within 30 days of completing the ESSER III Assurances.

NOTE: If checking the box above that you are using this template to meet the 30 day plan requirements, you must respond to each question in the template.

Please note whether the LEA has a compliant plan and include a link to the plan, or acknowledge that the LEA is submitting a new plan and will post it within 30 days of receiving funds.

2. The LEA will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC’s safety recommendations, including: universal and correct wearing of masks; modifying facilities to allow for physical distancing; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials.

Describe how the LEA will maintain, or continue to maintain, health and safety policies and procedures. Include a description of any adopted policies and procedures regarding the CDC’s safety recommendations (or available LEA website links to such policies). Include descriptions of appropriate accommodations adopted and coordination efforts.
conducted with outside State and local health officials. Please include or describe current public health conditions, applicable State and local rules and restrictions, and other contemporaneous information that informs your decision-making process.

1. Campus-wide Safety Procedures
   a. **Masks must be worn at all times on campus by staff and students.** Mask use must be observed in the vicinity of school premises while going to and coming home from school.
   b. **Students and staff must remain socially distant in observance of ACPH and CDPH guidelines at all times.** Social Distancing must be observed in the vicinity of school premises while going to and coming home from school.
   c. **Bathroom use must be one at a time.** Students may enter the bathroom one at a time, with permission of a supervising staff member.
   d. **No items may be shared between students, staff members, or any other persons on campus.** Students may not share paper, writing utensils, or any other items. Students must use a single assigned Chromebook for the duration of the program, if they do not have a Chromebook or other device they are bringing from home.
   e. **Students and staff should stay home if they feel ill, have a cough, have a temperature, or any other symptoms of COVID 19.** Students must be provided with an opportunity to complete their work at home and make up time for when they are not at school. Students must not be penalized for not attending class in person.
   f. **Classroom doors will remain open at all times.** This is to ensure maximum air flow and ventilation in all classroom environments.

2. Facilities Safety Procedures for Students:
   a. All classrooms will be set up with socially-distant student and staff desks in keeping with ACPH and CDPH guidelines.
   b. All classrooms will be equipped with hand sanitizer dispensers
   c. Food will be served as grab and go for students
   d. Masks and other PPE will be stocked in case of student need

3. Facilities Safety Procedures for Staff:
   a. All temporary and permanent staff will receive training on COVID Safety Procedures.
   b. Staff Professional Development will take place over Zoom.
   c. All School Facilities will receive sanitary cleaning twice per day.
   d. All Staff Working Areas will be set up as individually labeled and socially-distant work areas.

4. COVID Contact Tracing Procedures: In case of questions of contact or potential contact with COVID for any AIAHS student or staff member, all situations will be immediately referred to school administration. Administration will contact ACPH by
end of day and follow all relevant instructions and guidelines. Confidentiality will be strictly kept.

5. Alternatives In Action High School will follow all relevant or additional ACPH and CDPH guidelines as applicable.

In-Person Procedures:

1. Families/Students Sign In: Staff members will check the student/family/staff temperature, sanitize hands, and then sign in. Follow up with the symptom checklist. (Note: we are limiting the number of visitors, and accepting visitors by appointment.)

2. Physical Distance: The same rule that applies everywhere, applies at AIA as well. We will have distancing signs on the floor, including signs on the walls (1st/2nd floor) and in restrooms to practice as much social distancing as possible.

3. Restroom usage: Our policy at AIA is 1 person at a time. We have provided touchless soap dispensers. Please avoid touching surfaces whenever possible.

4. Office Space: If you need to enter the front office, you will need to maintain physical distance and follow safety protocol.

5. Cleaning/Disinfecting Spaces: Personal space surfaces will be cleaned immediately after each visitor. Classroom surfaces will be cleaned and disinfected twice daily. Bathroom surfaces will be cleaned and disinfected twice daily.

Stay Home If You Have These Symptoms:

- Fever of 100 or higher
- Shortness of breath or difficulty breathing
- Cough
- Headache
- Chills
- Sore throat
- Muscle pain
- Runny Nose
- New Loss of taste/smell
- Nausea
- Diarrhea

Note: Sick students must be picked up immediately.

Drop Off/Pick Up
AIA is only accepting visitors by appointment. Parents/Guardians dropping off and/or picking up students must stay outside of the AIA gate.
Extra Cleaning/Safety Measures:

- Students will be instructed to wash hands frequently.
- Frequently touched surfaces will be cleaned throughout the day.
- Sharing supplies and equipment is not allowed.

Physical Distancing

- Staff and students will strive for 6-feet of separation
- Masks are required

3. The LEA will ensure continuity of services, including but not limited to services to address students’ academic needs and students’ and staff social, emotional, mental health and other needs, which may include student health and food services.

Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.

Students will be provided the necessary accommodations if they are required to isolate, quarantine, or in the event of a school closure. We will coordinate with students and their families to provide any health support and school work (i.e. short term independent studies). Services for English learners and students with disabilities will be provided as needed. Students and families are able to access food services through our Seamless Summer Option (SSO) program.

4. The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan.

Describe the LEA’s policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.

We continue to solicit feedback from students, families, and staff through meetings and surveys. Our Health and Wellness Coordinator is our COVID-19 liaison who attends regular meetings with the County Public Health Department and County Office of Education, and is available for any concerns, questions, and comments.

In addition, the LEA provides the following assurances:

☐ The LEA has made (in the case of statutorily compliant plans) or will make (in the case of new plans) its plan publicly available no later than 30 days after receiving its ARP ESSER allocation.

  o Please insert link to the plan: https://www.alternativesinaction.org/
☐ The LEA sought public comment in the development of its plan and took those public comments into account in the development of its plan.

☐ The LEA will periodically review and, as appropriate, revise its plan, at least every six months.

☐ The LEA will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.

☐ If the LEA revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control (CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time the LEA is revising its plan.

☐ The LEA has created its plan in an understandable and uniform format.

☐ The LEA’s plan is, to the extent practicable, written in a language that parents can understand, or if not practicable, orally translated.

☐ The LEA will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan.

Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

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