COVID-19 Health and Safety Protocols  
(revised March 17, 2022)

**Vaccination**
CPR requires documentation of full vaccination against Covid-19 (at least 14 days after final dose) for all staff, artists, and visitors who will be on-site at CPR. Acceptable documentation includes a photocopy of your vaccination record, a screenshot of your NY State Excelsior Pass, or other government-issued document. Beginning March 1, 2022, CPR additionally requires visitors 12 years of age or older to show proof of a vaccine booster, if eligible. Please refer to the CDC’s guidelines on booster eligibility: [COVID-19 Vaccine Booster Shots | CDC](https://www.cdc.gov/coronavirus/2019-ncov/vaccines/booster.html).

Anyone who does not meet these requirements will not be allowed to enter CPR. Please reach out to CPR to discuss other accommodations.

**Masks**
Masks are required to be worn at all times CPR. Masks are optional, but encouraged, for artists engaging in a rehearsal process in the studios, but must still be worn in common areas, including the restrooms.

Wear a mask properly, covering both mouth and nose. Approved masks include: surgical masks, N95/KN94 respirator masks, and reusable cloth masks. Bandanas, buffs, masks with vents, and gaiters are not acceptable. Free surgical masks are available at the check-in table.

If you are performing or filming at CPR, please discuss our “unmasking” policy with a CPR staff member in advance of your rental or program.

**Capacity**
- **Rehearsals**: Up to 15 people in Large Studio, and up to 8 people in the Small Studio.
- **Workshops**: Up to 25 workshop participants, under the supervision of a CPR Event Manager.
- **Performances**: Full audience capacity (55-60 people) as long as the total number of people on site (including artists and CPR staff) does not exceed 73.

**Health Assessment**
If you are working at CPR without the supervision of a CPR Event Manager, in order to access CPR you must answer “no” to all questions on a daily Health Assessment Survey, which will be provided upon confirmation of your rental, and is administered online. Upon satisfactory completion, you will receive the day’s door code for access. You must disclose immediately if your answers to the health assessment change.
Covid Exposure or Infection
Please inform CPR immediately at spacerentals@cprnyc.org:
- If you test positive for Covid-19 within 10 days of being on site at CPR.
- If sudden Covid-19 symptoms develop within 10 days of being on site at CPR.
- If you learn that you have been exposed to someone with Covid-19 within the 10 days prior to being on-site at CPR.

Anyone who tests positive for Covid-19, and who has not had a “breakthrough case” within 90 days, will not be permitted on-site until they have completed an isolation period of 10 days, in addition to being symptom-free for at least 48 hours.

All information shall be held in the strictest of confidence. If we need to share information with other renters, artists, or staff about a positive case or possible exposure at CPR, we will keep it anonymous.

Health and Hygiene
- Wash hands or use hand sanitizer upon entry and before using shared equipment.
- Take care to wash hands frequently, for at least 20 seconds with soap and warm water.
- Wipe down high-touch equipment and surfaces, with disinfectant wipes or sprays provided, at the end of your rental, such as thermostats, bathrooms, boom boxes and doorknobs.
- No visitors are allowed at this time - only the person who signs this form is permitted to be on site at CPR.
- Take care of yourself - here are the CDC’s recommendations for protecting yourself and others.

Social Media Note
- If sharing images or videos about your work at CPR to social media, please ensure that you are following ALL health and safety protocols in any images posted. (and tag us @cprnyc!)

Please be sure to follow the “Checklist for Start and End of Day at CPR” on page 3.

I, the undersigned, understand that participation in rehearsals and residency activities at CPR – Center for Performance Research is voluntary. Any risk, harm, injury, illness or disastrous event that occurs during the rehearsal, media production, or residency period is not the fault of CPR. I agree to follow all protocols listed above to the best of my ability and to immediately notify CPR Staff of any issues that occur while I am in the space.

__________________________
Print Name:

Date:
CHECKLIST for start and end of day at CPR

These items must be completed by all renters. If a CPR Event Manager or Production Coordinator is on-site as part of your rental, they will perform tasks related to CPR’s facility.

ARRIVING

☐ Before entering CPR, fill out the CPR Health Assessment Survey (administered online)
☐ When you arrive, use hand sanitizer liberally, and/or wash hands for at least 20 seconds
☐ Turn on lights as needed
☐ Turn on the thermostats in the Large or Small studio as needed. Please do not adjust the thermostat in CPR’s office, unless given permission by CPR Staff.
   ☐ In the Large Studio - NEST Thermostat:
      ☐ Use dial to change MODE to HEAT or COOL, and choose an appropriate temperature
      ☐ Go to FAN menu, and choose the number of hours for the fan according to how long you will be at CPR. This will ensure constant air flow.
      ☐ Allow up to 30 minutes for the space to reach temperature, if you have concerns please reach out to a CPR Staff member
   ☐ In the Small Studio - regular thermostat:
      ☐ Choose an appropriate temperature using the up and down arrows
      ☐ Switch to heat or cool as needed
      ☐ Switch FAN from AUTO to ON - this ensures constant air flow.
      ☐ Allow up to 30 minutes for the space to reach temperature, if you have concerns please reach out to a CPR Staff member
☐ You are welcome to use a disinfectant wipe to clean high touch surfaces (the person in the space before you would have also done this at the end of the day)
☐ You are welcome to clean the floor with an alcohol solution and a towel clipped to the push broom.

LEAVING

☐ Use a disinfectant wipe to clean high touch surfaces (doorknobs, handles, light switches, boom box buttons, thermostat buttons)
☐ Use bleach spray to spritz both bathrooms - allow to air dry, leave bathroom doors propped open with paint cans.
☐ Switch all thermostats OFF.
   ☐ In Large Studio, the fan will automatically switch off based on the settings you input when you arrive; if you are leaving earlier than expected, you can manually switch the fan “off”.
   ☐ In Small Studio, turn mode to OFF and switch FAN from ON back to AUTO
☐ Ensure the white curtain covering the CPR Office windows is pulled closed.
☐ If the roll gate in the small studio was lifted (only with CPR permission) - roll it down to the closed position marked with tape.
☐ Turn off all lights.
☐ Double check that all outside doors are tightly closed and locked at the end of the night.