

NAEOP EDUCATIONAL FOUNDATION, INC.  
2018 Annual Meeting Minutes – July 17-20, 2018

Double Tree by Hilton Hotel  
Bloomington, Minnesota

**Call to Order**

The NAEOP Educational Foundation Annual Meeting was called to order by President Gayle Schnorenberg, (WY) at 8:00 am on July 20, 2018.

**Quorum Established**

Secretary Darlene Hovorka, (WI) established a quorum. According to Article III, Section 4, of the Bylaws, 100 members must be in attendance for a quorum at meetings of the Foundation in order to transact business. There were 179 members present. There is a quorum.

**Introduction of those seated at the head table:**

Gayle Schnorenberg, (WY) President  
Darcy Blackstock, (TX) Vice President  
Darlene Hovorka, (WI) Secretary  
Sherry Wilson, (UT) Treasurer  
Charla Callahan, (SD) FUNdraising  
MaryAnn Hollingsworth, (TX) Scholarship  
Mary Guest, (NE) Parliamentarian  
Ellen Gamel, (AK) NAREOP President

**Also introduced were:**

Lisa Morehouse, (NE) NAEOP President  
Jill Averyhart, (SC) NAEOP Vice-President & Liaison  
Debbie Geib, Executive Director

**Adoption of the Agenda**

By consensus, the agenda as printed on page 45 of the conference book will be approved as the Order of the Day.

**Adoption of Annual Meeting Rules**

By consensus, the meeting rules on page 20 of the conference book will be adopted as printed. Voting conducted by using the electronic voting devices.

**Appointment of the Minutes Approval Committee**

President Schnorenberg appointed the following to the 2018 Minutes Approval Committee:

Cheri Goldrick, (VT) – Chairman  
Carol Schmitz, (MN)  
Shelia Stanley, (NC)

**Appointment of Pages, Tellers, Timekeeper, and Recorder**

By consensus, the pages, tellers, timekeeper and recorder who agreed to serve for the NAEOP Annual Meeting served during the Foundation Annual Business Meeting.

## **Approval of Minutes**

The minutes of the 2017 Annual Business Meeting were printed on pages 52-55 of the conference book. Members of the 2017 Minutes Approval Committee were: Michele Newton, (VA) – Chairman, Joann Penner, (NC), Sharon Mena, (TX).

**Motion #1** – Sharon Mena, (TX); Seconded by Darcy Blackstock, (TX).

I move to approve the minutes of the 2017 NAEOP Educational Foundation, Inc. Annual Meeting as written in the conference book.

Motion passed.

## **Financial Report**

Treasurer Sherry Wilson, (UT) presented the Foundation's Financial Report on pages 58-62 of the conference book. She explained that the first three pages are for 2016-17. The last two pages are the three (3) quarters of 2017-18.

Sherry reported that as of April 30, 2018 we have \$239,000 in assets, the bulk of which is our property, and education and scholarship funds. With the loss of our renter and corporate sponsorships, we are tight on operating funds. She thanked the Foundation Board members for donating their honorariums back to the Foundation, plus a big thank you to the members for their donations.

## **Special Reports**

### **Foundation FUNdraising Report**

"Be a Pineapple, Stand Tall, Wear A Crown, Be Sweet on the Inside, and Keep On Smiling." Charla Callahan, (SD) said this was the theme for the 2018 conference. Raffles included: the Money Tree, Painting donated by Sam Glenn, two pictures donated by Gayle Schnorenberg, (WY). The committee also gave out welcome sacks during the First Timer's Reception to all first timers. The Bingo Board was also a popular fundraiser. She thanked everyone for their support and reminded us to always "Keep Smiling." They raised \$1,503 during the conference.

### **Marketing/Corporate Sponsorship**

In the absence of Marketing/Sponsorship Chairman Cathy McHenry, (PA) Darcy Blackstock, (TX) presented her report. Cathy reported that she has tried to get a Marketing Intern to work with her, but was unsuccessful. Sponsors also either did not return her calls or said they did not get a return on their sponsorships so would not be working with us in the future. Jill Averyhart, (SC) promoted through social media/instagram.

### **Scholarships**

MaryAnn Hollingsworth, (TX) announced that we had no applications for the Mona Smith Student Scholarship. We had one applicant for the Marion T. Wood Scholarship which was won by Sharon Mena, TX. MaryAnn presented her with the scholarship. She thanked the following for being members of her committee:

Cheri Goldrick, (VT)  
Shaniqua Staples, (NC)  
Doreen Berrios-Castillo, (NY)

The winners of the EJBBERI (Elverda J "Butch" Bender Education Reimbursement Incentive) were announced.



## **NAREOP Report**

Ellen Gamel, (AK) gave the report for the retirees. They had 37 members present for the annual meeting. They had trouble getting people to run for office this year and are looking for ways to keep NAREOP viable and be a special place for the retirees. She thanked everyone for stopping by the retirees Ways & Means table.

**Unfinished Business** – There was no unfinished business.

## **New Business**

An election was held for the Scholarship Committee. The two members will work with MaryAnn Hollingsworth, (TX) the 2018-19 Scholarship Chairman. Machel Salado, (WA) and Janet Timberlake, (VA) were elected and Sadie Blauvelt, (NY) as alternate. This committee will be working to make changes to the current Marion T. Wood Member Scholarship, including guidelines and application.

## **Announcements**

Last year Gayna Warren, (CO) the Past-President representative resigned from the Board. After gathering information from the Past NAEOP Presidents Association, we will be accepting applications from the Past Presidents for this position. The application will be uploaded in the Members Only Area in the Foundation Section of the website. Applications must be submitted by August 30<sup>th</sup>.

*The following members will serve as officers of the Foundation during the 2018-19 year:*

Gayle Schnorenberg, (WY) President  
Darcy Blackstock, (TX) Vice President  
Darlene Hovorka, (WI) Secretary  
Sherry Wilson, (UT) Treasurer


*The following members will serve as Standing Committee Chairman during the 2018-19 year:*

MaryAnn Hollingsworth, (TX) Scholarship  
Charla Callahan, (SD) FUNdraising  
Cathy McHenry, (PA) Marketing & Corporate Sponsorship Co-Chairman  
Jill Averyhart, (SC) Marketing & Corporate Sponsorship Co-Chairman

President Schnorenberg thanked Debbie Geib, Executive Director; Jenny Jackson, Affiliate Coordinator and Lois Jordan & Jenny Jackson, PSP Registrars for their efforts on behalf of the Foundation. She thanked all members who volunteered at the Foundation table during this conference. A special thank you went to all the members for their attendance, participation and their support of the NAEOP Foundation.

## **Adjournment**

The meeting was adjourned at 8:45 am.

  
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Darlene Hovorka, CEOE, (WI) Secretary

  
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Gayle Schnorenberg, CEOE, (WY) President