The following flowchart shows the copyrights that you need to clear if you have an image/work in front of you. You must consider the property rights of the owner of the image, the portrait rights of the people that are visible on the image and – in some cases – the reproduction rights if a photographer takes a picture of a statue, drawing or other picture.

1. **Copyright to clear**
   - **Property rights**
     - Creator
       - See flow chart 'creator'
     - Somewhere else (e.g. a printer)
       - Publication date of the work < 70 jaar ago?
         - Copyright
           (get in touch with the Copyright owner)
       - Publication date of the work > 70 jaar ago?
         - Public Domain Mark 1.0
   - **Portrait rights**
   - **Reproduction rights**
This flowchart demonstrates the way to go to show the steps that you must take after you established the copyright-status of the image. You can either find yourself in the public domain (Public Domain Mark 1.0) or in the situation that there are still copyrights on the work. In that case, you need to search for heirs and contact them (twice).
With a digital reproduction, we are referring to pictures of another work like for example another picture, a painting, a sculpture, … with copyright. According to the European Charter, you don’t have the deal with an second kind of copyright claimant. But that does not mean that you can just ignore the rights of the person who made a digital reproduction.

If the original work is a 2D-object (for example a painting or a drawing), the maker of the digital reproduction cannot claim any rights. The copyrights of the original work are the copyrights that will be placed on the reproduction: so, if the drawing is public domain, then the reproduction will also find themselves in the public domain. If the original subject is a 3D-object, then the digital reproduction will get a CC0-label, because there can be some creativity by picturing a statue for example. But be careful: if the statue still has copyright claimants, you need to clear those (and those rights are the rights that you also publish on the digital reproduction)!
STAPPENPLAN AMERIKAANSE FILMRECHTEN

**STEP 1**
- The Online Books Page: https://onlinebooks.library.upenn.edu/cce/

**STEP 2**
- Release year of the movie + 28 year
- Release year of the movie + 27 year (some movies have another 'dutch' release date, but you need to take the American release date. So, to make sure you'll find the movie in the Catalog, it can be relevant to also take a look to the releasedate + 27 years instead of 28 years).

**< 1978**
- Catalog of Copyright Entries  --> select the year you became in step 2
  - 'Motion pictures and filmstrips'
  - Most of the times there are two parts: you need to open both and search (left)

**> 1978**
- Database
  - 'Other search options'
  - Search 1: [name movie] AND
  - Search 2: [part of the name of the production company] / [year]