



CHOC Energy Specialist | Full Job Description

CHOC Energy is hiring Energy Specialists with exceptional people skills to provide customer support in our continuously changing and fast-paced environment. Energy Specialists educate customers on how they can save energy in their home and reduce their utility bills. Knowledge of or previous experience in the energy field is not required; however, a willingness to learn on the job is vital.

CHOC Energy is an energy savings company that partners with local utilities and government agencies to implement energy efficiency programs and installation of qualifying, eligible appliances.

Responsibilities:

- Skillfully introduce CHOC Energy and explain the Energy Savings Program to the customer
- Perform an energy assessment of a customer's home according to the program guidelines
- Identify and record opportunities for saving energy and review them with the customer
- Enroll customer into monthly energy summary
- Explain the enrollment process and collect all necessary documents
- Sell the customer on the benefits of energy efficiency upgrades
- Discuss the installation process and any special accommodations the customer may need

Qualifications:

- 2+ years of customer service experience
- Attend utility program training and pass required tests
- Maintain an active Home Improvement Sales Certificate (HISC)
- Reliable personal vehicle for everyday job duties
- Maintain a good driving record, valid driver's license, and a qualified level of vehicle insurance
- Pass a background check and drug screen
- Bilingual is a plus

Skills Needed:

- Ability to close a sale and work with a diversity of people
- Ability to generate leads through cold calls and canvassing
- Excellent communication and documentation skills
- Work well both independently and as a member of a team
- Punctuality and flexibility to meet appointments and adapt to changing schedules
- Commitment to quality and customer satisfaction
- Ability to multi-task and establish priorities
- Experience in a sales environment
- Knowledge of the energy field

If you're an outgoing professional and energy efficiency is a field you're interested in, we want to hear from you! Please submit your resume referencing this job title in your cover letter; please put some effort and creativity into your cover letter/email. We do read them! Thanks for your interest in CHOC Energy, we look forward to hearing from you.

Job Type: Full-time, Commission Only

Benefits:

Health insurance including dental and vision coverage. 403B retirement plans and life insurance options. Paid time off benefits including holidays, vacation, and sick time. We provide training with growth and advancement opportunities.

To find out more visit our website www.CHOC Housing.org

CHOC Energy (the "Company") is an equal opportunity employer. All aspects of employment including the decision to hire, promote, discipline, or discharge, will be based on merit, competence, performance, and business needs. We do not discriminate based on race, color, religion, sex, gender, gender identity, gender expression, national origin, ancestry, physical disability, mental disability, age, medical condition, genetic information, marital status, military and veteran status, sexual orientation, or any other status protected under federal, state, or local law.