



Weatherization Specialist (Installer) | Job Description

General Purpose

Under general supervision of the Crew Supervisor performs in different phases of the Weatherization Program for various types of housing throughout Solano, Yolo, Napa, San Joaquin, Contra Costa, Napa, Alameda, and Sacramento Counties.

Example of Duties:

Basic carpentry skills, WS's will be installing new CFL's, faucet aerators, showerheads, weather-stripping, water heater blankets, pre-hung doors, thresholds, sweeps, door bottoms, caulking, lock sets, strike plates, Google Nest thermostats and hard wire lights. Maintains accurate records of work completed and materials and supplies used; completes, processes, and submits all required paperwork in clear legible handwriting. Communicates with customers regarding energy consumption and provide excellent customer service. Utilizes handheld and small tools in a safe manner. Operates a motor vehicle in a safe manner. Performs other related duties as assigned. Advanced training required to perform natural gas safety checks.

Education and Experience:

High school graduation or GED

Special Qualifications:

Must possess a valid California Driver License and be able to be insured through company fleet insurance to drive our vans. Background check required.

Knowledge, Skills, and Abilities:

Skill in the use of small tools, i.e. cordless screw driver, hammer, manual screwdriver, file, tin snips, and hacksaw. Must be able to compute area volume using math equations. Ability to: install pre-hung doors; lift, carry and move at least 60 lbs.; complete training as provided; provide

excellent customer service; understand and apply all measures per Installation manual and program requirements; work in extreme heat and/or cold weather; organize/prioritize workload; follow oral and written instructions; establish and maintain effective working relationships with supervisors, office staff, customers, co-workers, and the general public.

Wage:

CHOC is a community development organization that has distinguished itself as an affordable housing provider for over 29 years. For more information on CHOC, please visit www.chochousing.org. The CHOC/Energy Savings Assistance Program is funded through PG&E and Richard Heath and Associates. This program is designed to provide home energy assessments, energy education and conservation installation services to low income qualified households in Yolo, Solano, and Sacramento counties.