Part Time - Female Youth Support Worker

Stardale Women’s Group offers social, educational and wellness programs for Indigenous young women and girls ages 10-17. The framework of our program delivery include: education and literacy, fine arts performance and various art modalities, mentorship, physical and mental health, leadership and team-building opportunities, life skills and much more.

**Stardale Women's Group is seeking a female worker who is enthusiastic, self-directed and enjoys working with young women and girls. This is a casual part-time position with flexible working hours.**

As a Youth Support Worker, your primary role is to co-ordinate young women and girls with our staff and volunteers to get to and from our weekly after-school program, along with activities and events which may occur on the weekends.

**Duties and Responsibilities:**
- Works closely and communicates regularly with Executive Director, staff and volunteers, and clients and their families
- Assist in implementing and improving processes for social, educational and wellness programs
- Involve, engage and coordinate youth and community members in projects and activities
- Collaborate with other staff, mentors and volunteers
- Provides direction and support to client when needed
- Engages in public presentations at schools and agencies
- Co-ordinates transportation of clients from home to after-school program locations
- Must adhere to all health and safety practices, and to all program policies and procedures

**Qualifications:**
- A range of educational backgrounds will be considered, however backgrounds of Sociology, Social Work, Education and Behavioural Sciences are preferred with a minimum of a college diploma or degree/training
- Highly motivated, excellent time management and problem solving skills
- The preferred candidate will have experience with youth programing, project coordination and community liaison and development.
- Supervision experience is considered strong asset.
- A valid driver’s license and access to an automobile is required.
- Trustworthy, reliable and strong adherence to maintaining confidentiality
- Experience working with Indigenous communities is an asset
- Dependable and consistent in meeting the time commitments
- Effective communication (oral and written) and interpersonal skills, and proficiency in Microsoft Word and Excel, and Internet literacy
Terms of Employment:

- This position starts the week of July 4, 2021
- Commit to a minimum of 8 hours per week and additional time for events. This could be upward to 20 hours per week. The framework has set hours along with some flexible hours.
- Part-time position; wage is a fee-for-service starting at $22 per hour
- A current criminal record check (CPIC) and Child Intervention Check are required (within the past three months)

Apply:

To apply, please email your resume to Helen McPhaden, Executive Director of Stardale Women’s Group at stardale@gmail.com or phone (403) 243-6615. Please include your residence address, phone number and any other contact information.

We thank all interested volunteers for their interest; however, only those being considered for interview will be contacted.