

Natural Heritage Trust

2020 - 21 Procurement Report June 2021

Report Background

NHT is required by Section 2979 of the Public Authorities Law to annually report to the Board and to the State all payments made to vendors that are in excess of \$5,000 or more each fiscal year. The Authorities Budget Office classifies procurements into four types:

Types of Procurement

- 1) *Competitive* - Meaning quotes for pricing were solicited or obtained from more than one vendor. Competitive grants would also fall under this category
- 2) *Non-competitive* - Quotes were not solicited because the vendor is a single source (no other competitor can provide the same quality goods or services required). These procurements also include site-specific purchases (typically food and/or beverage services at Parks or sites that have the exclusive right to provide those services because they competitively won a larger state contract)
- 3) *Non-contract/Purchase Order* - These items are not contractual services per se and an order for products or goods is placed with use of an NHT Purchase Order. NHT pays the invoice after the Region confirms products were received. This also includes reimbursements to government partners for various projects for which NHT received private funding (in those cases, all construction and other procurement contracts are bid and let by those agencies).
- 4) *State Contracts* - Meaning the items were purchased off of a NYS Centralized contract or Agency term contract. In both cases, the state already did the vetting of the Consultant/Supplier and negotiated competitive pricing

Summary

In FY 2020/21, the NHT had about \$9.1 Million in expenditures for goods and services. Funds were spent directly on a wide variety of equipment, supplies and materials for stewardship, conservation and public programs, events, recreation and projects at New York parks, waterfronts and historic sites. The expenditures listed in this report are only those totaling \$5,000 or more (Many NHT purchases are for much less than \$5,000).

Vendors that are highlighted are NYS Certified Minority and Women Owned Businesses

Type of Procurement	Number of Vendors	Aggregate Amount by Category
Competitive	19	\$257,954.02
Noncompetitive	35	\$1,456,864.78
Non-Contract/Purchase Order	10	\$5,910,248.57
State Contract	7	\$933,864.77
Totals	71	\$8,558,932.14

Vendor Name	Description of Commodity/Service	Amount Paid 4/1/2020 - 3/31/2021	Project Account(s) Expended From
4 IMPRINT INC.	Re-Sale Items	\$8,706.02	528
ALL ABOUT CHALLENGE COINS	Recreational Program Supplies	\$5,380.00	311
ALPIN HAUS	Program Supplies	\$16,275.00	330
ATLANTIC NURSERIES INC.	Planting Materials	\$16,973.93	252, 454, 527
BOLD SPRING NURSERY PULASKI LLC	Planting Materials	\$7,864.00	252
D & R SCREEN PRINTING AND EMBROIDERY	Recreational Program Supplies	\$14,300.00	207
ELITEFEATS INC.	Public Recreation Programing	\$8,500.00	528
EVERYTHINGBRANDED USA INC.	Recreational Program Supplies	\$8,019.00	528
FAIRWAY GOLF CAR CORP.	Equipment	\$6,600.00	252
FOXBOROUGH NURSERY INC.	Planting Materials	\$9,170.00	252
HARTGEN ARCHEOLOGICAL ASSOC. INC.	Research/Survey Services	\$45,484.00	553
ID 29	Consulting Services	\$31,245.00	550
KIEFER AQUATICS	Program Supplies	\$8,950.00	330
LAKEVIEW ORGANIC GRAIN	Organic Chicken Feed - CSA Farm	\$8,137.64	252

NAF'S ICE PAINTS	Program Activity Supplies	\$5,828.00	207
RVP FLOORING SYSTEMS INC.	Flooring materials	\$5,401.38	343
SPICER MARINE BASIN	Boat motor replacement - DEC	\$8,396.73	569
TEAM LANDING	Ice skating uniforms	\$5,781.00	207
THE DAVEY TREE EXPERT COMPANY	Trees purchase	\$11,400.00	424
VER DER BER'S LANDSCAPE NURSERY INC.	Planting Materials	\$6,430.00	252
WOJESKI & COMPANY CPA'S,P.C.	Annual Audit and Tax Services	\$19,112.32	100
	Competitive Total:	\$257,954.02	
ARC OF LIVINGSTON-WYOMING	Printing Expense	\$10,642.65	294
AUDREY LEEDS CASTILLO	Curation Services	\$7,500.00	248
AUDUBON INTERNATIONAL	Membership Renewal	\$6,210.00	256
BLACKBAUD	Accounting Software	\$33,160.80	100
BPAS ACTUARIAL AND PENSION	Actuarial Services	\$7,000.00	285
BREAK THE ICE MEDIA	Fundraising Consulting Expense	\$25,000.00	821
CARLO R. PIECH	Consulting Services	\$7,951.22	522
CAUSEWAVE COMMUNITY PARTNERS	Mktg/Fund Planning Support	\$18,462.58	633
DEFENSE ACCOUNTING OFFICE	Public Programming - Performance Fee	\$20,000.00	589
DESTINATION TRAVEL NETWORK	Advertising for Niagara Region	\$15,547.92	226
DRYJECT NORTH EAST, LLC	Public Programming-Golf Greens Aeration	\$7,200.00	259
FOBARE LAKE FARM	Mowing Habitat Restoration	\$31,000.00	569
FOSSIL INDUSTRIES	Signage replacement	\$7,338.00	236, 591
FOUR FREEDOMS PARK CONSERVANCY INC.	Annual Operating Distribution	\$100,000.00	805
GROUP DYNAMIC INC.	HRA Program & Administration	\$7,505.03	285
IN SITE ARCHITECTURAL	Consulting	\$8,610.73	633
INTERNATIONAL COUNCIL OF AIR SHOWS	Virtual Sponsorship	\$5,000.00	589
ISELI NURSERY	Planting Materials	\$8,006.95	252
JENNY O'NEILL, CPA	Monthly CPA Services	\$27,603.75	100
MASSENA ELECTRIC DEPARTMENT	Utility Expense	\$10,024.36	569
NYS EMPLOYEES' HEALTH INSURANCE	Employee Health Insurance	\$749,361.59	285
NYSIF DISABILITY	Disability Insurance	\$10,214.66	285
NYSIF WORKERS' COMPENSATION	Workers Comp Insurance	\$22,572.40	285
OLIVIA SCHWOB	Grant Writing Services	\$35,100.00	100,625
PALISADES INTERSTATE PARK COMMISSION	Annual Operating Distribution	\$146,981.00	813, 825
PINEWOOD PERENNIAL GARDENS INC.	Planting Materials	\$11,210.41	252
PROGRESSIVE GROWERS INC.	Planting Materials	\$7,207.00	252, 527
RUBEN LEAVITT	Youth Athletics Programming	\$5,050.00	207
SITONE LANDSCAPE SUPPLY LLC	Planting Materials	\$5,216.14	252
ST. PETER'S PARISH	Facility/Office Space Rental	\$14,100.00	569
TOWN OF MINERVA	Minerva Lake Dam Rehab	\$80,782.59	603
TREES ON THE MOVE - A DIVISION OF LA MAY'S TREES	Planting Materials	\$5,305.00	252
	Noncompetitive Total:	\$1,456,864.78	

GREENWAY CONSERVANCY FOR THE HUDSON RIVER VALLEY	Capital Reimbursements - EST	\$1,967,755.74	631, 634
IPROMO	Recreational Program Supplies	\$8,700.00	528
JAMESTOWN ADVANCE PRODUCTS	Picnic Tables	\$11,709.76	308, 508
LARRY ROMANCE & SON INC.	Equipment	\$6,746.00	306

MALVESE EQUIPMENT CO. INC.	Equipment	\$7,890.20	454
NATIONAL MUSEUM OF DANCE	Reimbursement - Capital Improvements	\$120,252.50	607
NYS OPRHP	Reimbursements- Capital & Programming	\$3,693,775.35	252, 259, 306, 311, 337, 421, 450, 454, 496, 501, 511, 520, 526 527, 550, 563, 577, 585, 630, 633, 634, 809, 811, 815, 817
O.D. GREENE LUMBER AND HARDWARD	Lumber purchase	\$7,404.02	421
R.G. KING GENERAL CONSTRUCTION INC.	Crushed Stone Delivery	\$15,187.50	421
RONDA M. BRANDS GARDEN DESIGN	Consulting - Landscaping	\$7,052.50	252
SITE SPECIALISTS	Program Supplies	\$63,775.00	252, 300, 311, 526
	Non-Contract/Purchase Order Total:	\$5,910,248.57	
ABLE EQUIPMENT COMPANY	Equipment	\$27,162.71	454, 526
BUTLER HUMAN SERVICES FURNITURE	Furniture	\$31,198.51	508
CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY	Equipment	\$93,304.40	577, 811
DEERE & COMPANY	Equipment	\$74,980.72	259, 815
H.O. PENN EQUIPMENT CO. INC.	Equipment	\$113,955.00	259
STORR TRACTOR COMPANY	Equipment	\$537,327.72	259, 527
STARR WHITEHOUSE	Consulting - Design	\$55,935.71	626,631
	State Contract Total:	\$933,864.77	