#### Natural Heritage Trust

#### 2022-23 Investment Report & Policies

June 28, 2023

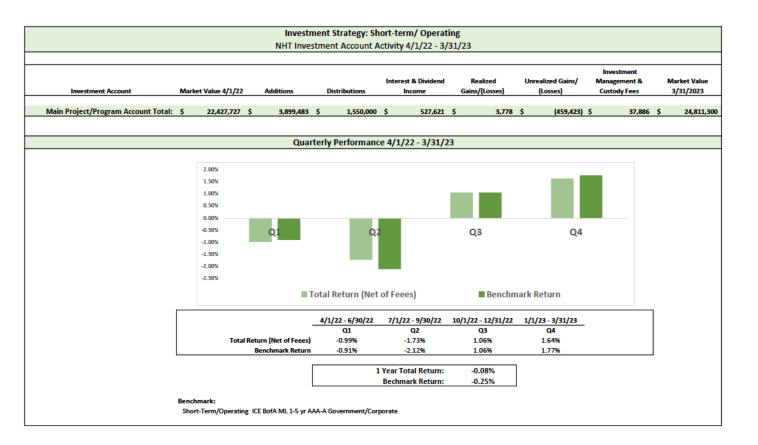
#### Report Background

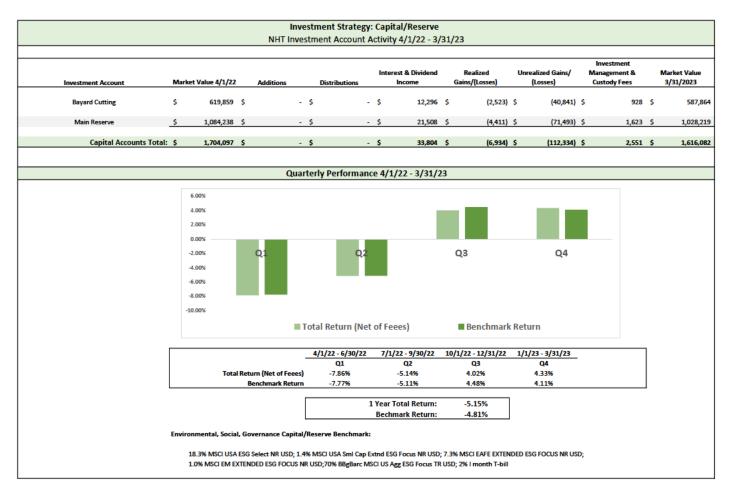
The NHT is required by Public Authorities Law Section 2925 to prepare and submit an annual investment report to the NY Authorities Budget Office and Office of the State Comptroller. The report is submitted electronically in the Public Authorities Reporting Information System (PARIS) and posted to the NHT's website.

#### Report Contents

- 1. Banking/Operating Accounts Activity 4/1/22 3/31/23
  - a. 4/1/22 Cash Balances
  - b. Revenues
  - c. Expenses
  - d. Interest Earned
  - e. Bank Fees
  - f. Funds Transfers
  - g. Ending Cash Balances 3/31/23
- 2. Investment Account Activity 4/1/22 3/31/23
  - a. Investment Strategy/Category: Short-term/Operating; Capital/Reserve, Long-term Endowment
  - b. Beginning Market Balance of the Investment Account
  - c. Additional Principal Added to Accounts
  - d. Distributions Transferred for Operating, Maintenance or Capital Costs
  - e. Income (Interest, Dividends and Realized Gains/Losses)
  - f. Investment Management Fees Charged by Wilmington Trust Investment Advisors
  - g. Change in Ending Market Value
  - h. Total Return by quarter and the year/performance benchmarking
- 3. Holdings List Aggregate Portfolio
- 4. Investment and Banking Policy & Investment Policy Statements:
  - a. Short-term Operating
  - b. Capital/Reserve
  - c. Long-term/Endowment
- 5. Independent Audit of Investments

NHT Cash (Banking) Account Activity Year-to-Date 4/1/22 - 3/31/23							
Account	Beginning Balance 4/1/22	Revenues	Expenditures	Interest Income	Bank Fees	Transfers (Net)	Ending Balance 3/31/23
Key Bank (Main Operating/Payroll)	\$4,949,410	\$13,616,153	\$16,815,664	\$3,392	\$9,324	-\$615,000	\$1,128,967
M&T Bank (Merchant- CC)	\$198,664	\$346,744	\$566,748	\$0	\$16,641	\$200,000	\$162,019
Capital One	\$115,110	\$2,542,947	\$0	\$0	\$65	-\$2,585,000	\$72,992
Totals	\$5,263,184	\$16,505,844	\$17,382,412	\$3,392	\$26,030	-\$3,000,000	\$1,363,977





Investment Account	Market Value 4/1/22	Additions	Distributions	Interest & Dividend Income	Realized Gains/(Losses)	Unrealized Gains/ (Losses)	Investment Management & Custody Fees	Market Value 3/31/2023
Main LTI	\$ 2,551,261	ş -	\$ -	\$ 47,005	\$ (7,348)	\$ (183,754)	\$ 3,756 \$	2,403,4
Huttleston	126,031	-	-	2,322	(357)	(9,077)	186	118,
E.T. Thacher	651,334	-	15,000	11,853	(2,885)	(47,096)	950	597,
Mt. Loretto	4,235,757	-	71,000	77,344	(16,659)	(306,262)	6,193	3,912,
Hallock State Park	2,436,579	-	-	44,892	(7,009)	(175,496)	3,587	2,295,
Four Freedoms	2,605,052	-	63,000	47,378	(11,833)	(188,354)	3,797	2,385,
Minnewaska	2,676,016	-	123,000	48,094	(17,405)	(192,989)	3,866	2,386,
Sampson State Park	1,026,294	-	20,000	18,712	(4,277)	(74,203)	1,499	945,
Rockefeller Preserve	12,184,458	-	548,000	219,102	(77,998)	(878,983)	17,610	10,880,
Hempstead Lake	976,674	-	-	17,995	(2,814)	(70,339)	1,438	920,
Humphrey NC	1,817,488	-	-	33,487	(5,242)	(130,900)	2,676	1,712,
Harriman Stewardship	2,221,669	-	-	40,927	(6,387)	(160,030)	3,271	2,092,
Harriman Env. Education	608,735	-	35,000	10,874	(4,913)	(43,520)	875	535,
Shido Endowment for Thacher	396,043	-	8,000	7,218	(1,868)	(28,424)	578	364,
Autism Nature Trail Mgmt (ANT)	1,227,497	250,000	-	22,577	(2,359)	(84,590)	1,796	1,411,
Pat McGee Trail Mgmt	176,028	-	-	3,243	(584)	(12,614)	259	165,
Big Woods Endowment	\$ 470,125	s -	\$ -	\$ 8,651	\$ (1,378)	\$ (33,813)	\$ 692 <b>\$</b>	442,
Endowment Accounts Total:	\$ 36,387,041	\$ 250,000	\$ 883,000	\$ 661,674	\$ (171,315)	\$ (2,620,444)	\$ 53,028 \$	33,570,
		Quarte	rly Performance	4/1/22 - 3/31/2	3			
	10.00%							
	5.00%							
	0.00%							
	-5.00%	Q1	Q2		Q3	Q4		
	40.00%			_				
	-10.00%							
	-15.00%	Tot	al Return (Net o	of Econor)	Benchm	nark Return		
			an Neturn (Net )	in recesj	Denemi			
			4/1/22 - 6/30/22		10/1/22 - 12/31/22			
	Total R	eturn (Net of Feees)	Q1 -11.19%	Q2 -5.95%	Q3 7.04%	Q4 5.40%		
		Benchmark Return	-11.21%	-5.74%	7.36%	5.20%		
				Year Total Return: Bechmark Return:	-5.79% -5.46%			
	Environmental, Social,	Governance Long-te	rm/Endowment Ber	chmark				

			-	-	tegorized by SECTO				
Identifier 9128284F4	Description UNITED STATES TREASURY UNITED STATES TREASURY	Ending Current Units Currency 250,000.00 USD 530,000.00 USD	03/31/2025 US GOV	Market Sector Government	Ending Book Value 249,504.33	Ending Unrealized Gain 0.00	Ending Unrealized Loss (6,251.83)	Ending Accrued Balance 17.93	Ending Market Value Accrued 243,270.4
9128285K2 912828X88	UNITED STATES TREASURY UNITED STATES TREASURY	530,000.00 USD 750,000.00 USD	10/31/2023 US GOV 05/15/2027 US GOV	Government	529,371.73 696,762.52	0.00 15,594.98	(4,793.63) 0.00	6,398.07 6,741.19	530,976.1 719,098.6
12828YE4	UNITED STATES TREASURY	525,000.00 USD	08/31/2024 US GOV	Government	530,825.47	0.00	(28,116.97)	570.65	503,279.1
12828YV6 1282CBO3	UNITED STATES TREASURY UNITED STATES TREASURY	1,500,000.00 USD 430,000.00 USD	11/30/2024 US GOV 02/28/2026 US GOV	Government	1,495,505.10 425,791.88	0.00	(60,890.10) (34,977.78)	7,541.21 186.96	1,442,156.2 391,001.0
1282CDK4	UNITED STATES TREASURY	1,200,000.00 USD	11/30/2026 US GOV	Government	1,200,533.04	0.00	(102,809.04)	5,027.47	1,102,751.4
01282CEF4 01282CER8	UNITED STATES TREASURY UNITED STATES TREASURY	400,000.00 USD 750,000.00 USD	03/31/2027 US GOV 05/31/2024 US GOV	Government	395,771.13 748,790,49	0.00	(13,739.13) (15,605.49)	27.32 6,284.34	382,059.3 739.469.3
1282CER8 91282CFM8	UNITED STATES TREASURY	1,500,000.00 USD	09/30/2027 US GOV	Government	1,495,347.54	32,897.46	(13,003.49)	0,284.34	1,528,414.0
91282CFP1	UNITED STATES TREASURY	1,500,000.00 USD	10/15/2025 US GOV	Government	1,494,355.52	17,239.48	0.00	29,423.08	1,541,018.0
91282CGP0	UNITED STATES TREASURY	125,000.00 USD	02/29/2028 US GOV	Government	127,160.25	96.00	0.00	434.78	127,691.0
-	UNITED STATES TREASURY	9,460,000.00 USD	01/16/2026 US GOV	Government	9,389,719.01	65,827.91	(267,183.97)	62,822.06	9,251,185.0
Identifier	Description	Ending Current Units Currency	Final Maturity Security Type	Market Sector	Ending Book Value	Ending Unrealized Gain	Ending Unrealized Loss	Ending Accrued Balance	Ending Market Value Accrued
23135BQ8 10122AW8	AMAZON.COM INC BRISTOL-MYERS SOUIBB CO	100,000 00 USD 100,000 00 USD	06/03/2025 CORP 11/01/2023 CORP	Industrial Industrial	99,922.77 101,536.95	0.00	(6,881.77)	262.22 1.354.17	93,303.2 100,376.1
10122AW8	BRISTOL-MYERS SQUIBB CO	300.000.00 USD	07/26/2024 CORP	Industrial	308.818.75	0.00	(2,514.95) (14,725.75)	1,570.83	295.663.8
4913R2C0	CATERPILLAR FINANCIAL SEF	250,000 00 USD	05/15/2025 CORP	Industrial	254,233.19	0.00	(19,713.19)	1,369.44	235,889.4
4913R2L0 7275RBC5	CATERPILLAR FINANCIAL SEF CISCO SYSTEMS INC	100,000 00 USD 250,000.00 USD	05/17/2024 CORP 02/28/2026 CORP	Industrial Industrial	100,063.09 263,140.24	0.00	(4,615.09) (21,320.24)	167.50 676.04	95,615.5 242,496.0
4422ESP5	JOHN DEERE CAPITAL CORP	100,000.00 USD	06/12/2024 CORP	Industrial	103,444.06	0.00	(4,983.06)	1,014.31	99,475.3
4422EUE7	JOHN DEERE CAPITAL CORP	250,000.00 USD	03/13/2025 CORP	Industrial	263,795.19	0.00	(17,907.69)	431.25	246,318.
5243YBF5 69550AW8	DIAGEO CAPITAL PLC GENERAL DYNAMICS CORP	275,000.00 USD 100,000.00 USD	10/24/2025 CORP 08/15/2023 CORP	Industrial Industrial	278,134.73 99,405.13	426.52	0.00 (806.13)	6,236.39 239.58	284,797.6 98,838.5
69550BG2	GENERAL DYNAMICS CORP	100,000.00 USD	05/15/2025 CORP	Industrial	104,957.45	0.00	(6,903.45)	1,322.22	99,376.
75558AW3	GILEAD SCIENCES INC	150,000 00 USD	04/01/2024 CORP	Industrial	151,499.54	0.00	(3,265.04)	2,775.00	151,009.5
75558BW2 77373AL9	GILEAD SCIENCES INC GLAXOSMITHKLINE CAPITAL	150,000 00 USD 300,000 00 USD	09/29/2023 CORP 10/01/2023 CORP	Industrial Industrial	148,001.71 300.000.00	0.00	(1,255.21) (6,642.00)	6.25 801.00	146,752.7 294,159.0
27866BF4	HERSHEY CO	150,000.00 USD	06/01/2025 CORP	Industrial	150,108.16	0.00	(11,613.16)	450.00	138,945.0
37076BM3	HOME DEPOT INC	250,000.00 USD	04/01/2026 CORP	Industrial	263,845.24	0.00	(21,487.74)	3,750.00	246,107.5
37076BM3 38516CB0	HOME DEPOT INC HONEYWELL INTERNATIONA	100,000.00 USD 200.000 00 USD	04/01/2026 CORP 06/01/2025 CORP	Industrial Industrial	105,619.24 202,547,42	0.00	(8,676.24) (14,893.42)	1,500.00	98,443.0 188,554.0
52308AT6	ILLINOIS TOOL WORKS INC	100,000.00 USD	03/01/2024 CORP	Industrial	100,858.11	0.00	(2,163.11)	291.67	98,986.
52308AX7	ILLINOIS TOOL WORKS INC MERCK & CO INC	250,000.00 USD	11/15/2026 CORP	Industrial	246,317.07	0.00	(9,052.07)	2,502.78	239,767.7
8933YAR6 8933YAU9	MERCK & CO INC MERCK & CO INC	150,000.00 USD 100.000 00 USD	02/10/2025 CORP 03/07/2024 CORP	Industrial Industrial	154,915.69 100,204,48	0.00	(8,311.69) (2,011.48)	584.38 193.33	147,188.3 98,386.3
13448DF2	PEPSICO INC	300,000 00 USD	02/24/2026 CORP	Industrial	313,919.53	0.00	(23,609.53)	\$78.75	291,188.7
42718EP0	PROCTER & GAMBLE CO	250,000.00 USD	02/02/2026 CORP	Industrial	261,811.96	0.00	(19,926.96)	1,106.25	242,991.3
7612EBL9 8579YAR2	TARGET CORP 3M CO	250,000 00 USD 250,000 00 USD	04/15/2025 CORP 08/07/2025 CORP	Industrial Industrial	256,831.58 262,628,60	0.00	(16,644.08) (22,296.10)	2,593.75	242,781.3 241,457.3
9236TDR3	TOYOTA MOTOR CREDIT COR	350,000 00 USD	01/11/2027 CORP	Industrial	349,704.26	0.00	(14,628.26)	2,488.89	337,564.8
-	-	5,225,000 00 USD	05/18/2025 CORP	Industrial	5,346,264.11	426.52	(286,847.38)	36,591.00	5,096,434.1
Identifier	Description TRUIST FINANCIAL CORP	Ending Current Units Currency 100,000.00 USD	Final Maturity Security Type 10/26/2024 CORP	Market Sector Financial	Ending Book Value 100,875.37	Ending Unrealized Gain 0.00	Ending Unrealized Loss (5,420.37)	Ending Accrued Balance 1,227.08	Ending Market Value Accrued 96,682.0
06367WB85	BANK OF MONTREAL	250,000 00 USD	05/01/2025 CORP	Financial	255,212.23	0.00	(21,064.73)	1,927.08	236,074.5
6367WB85 6406FAD5	BANK OF MONTREAL BANK OF NEW YORK MELLON	100,000 00 USD 200,000 00 USD	05/01/2025 CORP 08/16/2023 CORP	Financial Financial	102,009.98 200.819.34	0.00	(8,350.98) (3,119.34)	770.83 550.00	94,429.8 198,250.0
6406HCS6	BANK OF NEW YORK MELLON	100,000 00 USD	02/04/2024 CORP	Financial	100,529.99	0.00	(1,914.99)	577.92	99,192.5
06406HCS6	BANK OF NEW YORK MELLON	100,000 00 USD	02/04/2024 CORP	Financial	102,188.57	0.00	(3,573.57)	577.92	99,192.9
064159VL7 13607HR46	BANK OF NOVA SCOTIA CANADIAN IMPERIAL BANK O	250,000.00 USD 250,000 00 USD	06/11/2025 CORP 04/07/2025 CORP	Financial Financial	252,769.41 249,907.80	0.00	(22,236.91) (7,835.30)	993.06 3,987.50	231,525.5 246.060.0
7325FAS7	CITIBANK NA	100,000 00 USD	01/23/2024 CORP	Financial	101,045.08	0.00	(2,416.08)	689.44	99,318.4
31677QBR9	FIFTH THIRD BANK NA (OHIO)	350,000 00 USD	02/01/2027 CORP	Financial	337,398.76	0.00	(29,958.76)	1,312.50	308,752.5
14644AAE7 14644AAE7	HUNTINGTON NATIONAL BAN HUNTINGTON NATIONAL BAN	250,000 00 USD 200.000 00 USD	10/06/2023 CORP 10/06/2023 CORP	Financial	253,317.29 202,736.47	0.00	(7,862.29) (6,372.47)	4,314.24 3,451.39	249,769.2 199,815.3
46647PCH7	JPMORGAN CHASE & CO	250,000 00 USD	06/01/2025 CORP	Financial	240,975.58	0.00	(4,073.08)	686.67	237,589.1
49327M3A0	KEYBANK NA	150,000 00 USD	01/03/2024 CORP	Financial	149,999.26	0.00	(2,636.26)	1,774.95	149,137.9
61772BAB9 78013XZU5	MORGAN STANLEY ROYAL BANK OF CANADA	300,000.00 USD 300.000.00 USD	05/04/2027 CORP 07/16/2024 CORP	Financial Financial	277,037.13 307,477.81	0.00	(8,189.13) (17,242.81)	1,951.43	270,799.4 291,828.7
808513AY1	CHARLES SCHWAB CORP	250,000 00 USD	02/01/2024 CORP	Financial	252,571.43	0.00	(7,413.93)	1,479.17	246,636.6
808513AY1	CHARLES SCHWAB CORP	100,000 00 USD	02/01/2024 CORP	Financial	101,144.95	0.00	(3,081.95)	591.67	98,654.6
89114TZT2 961214DK6	TORONTO-DOMINION BANK WESTPAC BANKING CORP	325,000.00 USD 300,000 00 USD	03/10/2027 CORP 03/08/2027 CORP	Financial Financial	311,509.44 295,616.60	0.00	(11,670.94) (9,779.60)	530.83 642.08	300,369.3 286,479.0
-	-	4,225,000 00 USD	04/20/2025 CORP	Financial	4,195,142.49	0.00	(184,213.49)	29,629.50	4,040,558.5
Identifier	Description	Ending Current Units Currency	Final Maturity Security Type	Market Sector	Ending Book Value	Ending Unrealized Gain	Ending Unrealized Loss	Ending Accrued Balance	Ending Market Value Accrued
21937827 21937827	VANGUARD SH-TM B ETF VANGUARD SH-TM B ETF	11,065.00 USD 10.041.00 USD	- ETF - ETF	Funds Funds	896,292.66 805,915.76	0.00	(49,930.81) (37,879.67)	0.00	846,361.8 768.036.0
21937827	VANGUARD SH-TM B ETF	3,108.00 USD	- ETF	Funds	250,200.53	0.00	(12,469.61)	0.00	237,730.9
21937827	VANGUARD SH-TM B ETF	1,735.00 USD	- ETF	Funds	139,723.54	0.00	(7,013.39)	0.00	132,710.1
21937827 21937827	VANGUARD SH-TM B ETF VANGUARD SH-TM B ETF	6,171 00 USD 3,710 00 USD	- ETF - ETF	Funds Funds	499,989.85 300,036.98	0.00	(27,970.06) (16,259.08)	0.00	472,019.1 283,777.5
21937827	VANGUARD SH-TM B ETF	6,200 00 USD	- EIF - ETF	Funds	501,006.50	0.00	(26,768.50)	0.00	474,238.
21937827	VANGUARD SH-TM B ETF	3,100 00 USD	- ETF	Funds	249,854.73	0.00	(12,735.73)	0.00	237,119.0
21937827	VANGUARD SH-TM B ETF	45,130 00 USD	— EIF	Funds	3,643,020.55	0.00	(191,026.85)	0.00	3,451,993.
Identifier	Description	Ending Current Units Currency	Final Maturity Security Type	Market Sector	Ending Book Value	Ending Unrealized Gain	Ending Unrealized Loss	Ending Accrued Balance	Ending Market Value Accrued
133EMAB8	FEDERAL FARM CREDIT BANK	500,000 00 USD	06/17/2024 AGCY BOND	Agency	499,951.08	0.00	(25,206.08)	563.33	475,308.
135G0V34	FEDERAL NATIONAL MORTG4	400,000 00 USD	02/05/2024 AGCY BOND	Agency	400,435.02	0.00	(8,043.02)	1,555.56	393,947.
137EAEV7	FEDERAL HOME LOAN MORT(	700,000 00 USD	08/24/2023 AGCY BOND	Agency	700,036.54	0.00	(12,475.54)	2.298.75	687,740.
-	-	1,600,000 00 USD	01/04/2024 AGCY BOND	Agency	1,600,422.64	00.0	(45,724.64)	2,298.75	1,556,996.
Identifier 6444HAC5	Description DUKE ENERGY FLORIDA LLC	Ending Current Units Currency 195,000.00 USD	Final Maturity Security Type 01/15/2027 CORP	Market Sector Utility	Ending Book Value 195,049.56	Ending Unrealized Gain 0.00	Ending Unrealized Loss (9,025.41)	Ending Accrued Balance 1,317.33	Ending Market Value Accrued 187,341.4
9364WBK3	ENTERGY LOUISIANA LLC	350,000.00 USD	10/01/2024 CORP	Utility	337,741.41	0.00	(9,025.41) (8,044.91)	1,317.33	187,341.4 331,359.0
41081FM4	FLORIDA POWER & LIGHT CO	250,000.00 USD	12/01/2025 CORP	Utility	260,342.14	0.00	(18,214.64)	2,604.17	244,731.6
76656CL0	WISCONSIN ELECTRIC POWER	250,000 00 USD	12/15/2024 CORP	Utility	251,319.52	0.00	(13,017.02)	1,509.03	239,811.
-	-	1,045,000 00 USD	07/06/2025 CORP	Unlity	1,044,452.63	0.00	(48,301.98)	7,093.03	1,003,243.
Identifier 7181C704	Description WILMINGTON:US G MM SEL	Ending Current Units Currency 549.322.81 USD	Final Maturity Security Type 03/31/2023 MMFUND	Market Sector	Ending Book Value 549,322.81	Ending Unrealized Gain 0.00	Ending Unrealized Loss 0.00	Ending Accrued Balance 0.00	Ending Market Value Accrued 549,322.
CYUSD	Receivable	718.92 USD	03/31/2023 CASH	Cash	718.92	0.00	0.00	0.00	718.
	-	550,041.73 USD	03/31/2023 —	Cash	550,041.73	0.00	0.00	0.00	550,041.7
Identifier	Description	Ending Current Units Currency	Final Maturity Security Type	Market Sector	Ending Book Value	Ending Unrealized Gain		Ending Accrued Balance	Ending Market Value Accrued

### Main Management Project/Program Holdings Categorized by SECTOR as of 3/31/23

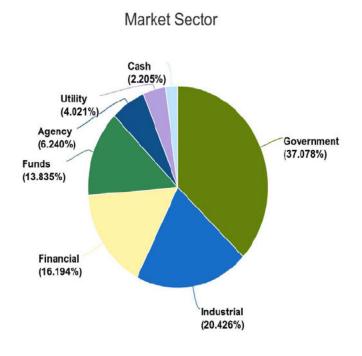
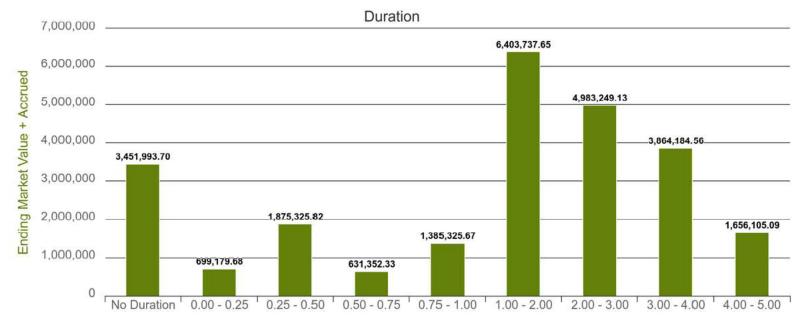


Chart calculated by: Ending Market Value + Accrued

## Main Management Holdings Categorized by DURATION as of 3/31/23

### Individual bond holdings with maturities ranging from 0 - 5 years with coupon rates (interest from 0.25% to 4.25%)



Years

#### NATURAL HERITAGE TRUST

#### BANKING & INVESTMENT POLICY (Adopted June 29, 2020)

# THE BANKING & INVESTMENT POLICY OF THE NATURAL HERITAGE TRUST REGARDING INVESTMENT OF ALL FUNDS, PROVIDING FOR THE SECURITY OF THOSE INVESTMENTS AND PROVIDING FOR PERIODIC REPORTS ON THE INVESTMENTS, last revised June 29, 2020.

#### ARTICLE I

#### STATEMENT OF PURPOSE AND INVESTMENT OBJECTIVE

- 101. This Policy is adopted pursuant to the provisions of Section 2925 of the Public Authorities Law and shall be reviewed and approved by the Board at least annually.
- 102. The investment objective of the Trust is to obtain maximum return on available funds while maintaining a prudent cash position and protecting against loss of principal.
- 103. The goals, objectives and guidelines applicable to specific investment accounts shall be set forth in Investment Policy Statements (IPS) established by the Trust upon the advice of its Investment Advisor.

#### ARTICLE II

#### **DEFINITION OF TERMS**

- 201. Definitions. The following terms shall, for all purposes of this Policy, have the following meanings unless the context shall clearly indicate some other meaning:
- "Board" shall mean the Board of Directors of the Natural Heritage Trust.

"Trust" shall mean the Natural Heritage Trust.

"Chief Financial Officer" or "CFO" shall mean that officer as such term is defined in the By-Laws of the Trust or her/his designee.

"Counsel" shall mean that officer as such term is defined in the By-Laws of the Trust.

"Custodial Account" shall mean the bank and investment account(s) of the Natural Heritage Trust.

"Custodian" shall mean the Executive Director of the Natural Heritage Trust.

"Deliver" or "Delivered" shall mean either (1) the voluntary transfer of possession to the Custodian or a custodial bank designated by the Custodian, or (2) the registration of transfer by the appropriate book entry procedure by a member of the Federal Reserve System.

"Depository Bank" shall mean a bank designated by the Executive Director to hold deposits of the Trust's funds. The obligation on the part of the Depository Bank is that it keeps the deposit and, upon request, restores it to the depositor or otherwise delivers it according to the original trust.

"Investment Advisor" shall be the person or entity to provide advice to the Trust and to invest the funds of the Trust at the direction of the Investment Officers.

"Investment Obligations" shall mean U.S. Treasury Obligations, Federal Government Agency Obligations, Certificates of Deposit, Corporate Debt Obligations and Other Obligations Authorized under SFL 98, as set forth in Section 302 of this Policy.

"Investment Officer" shall mean the Trust's Executive Director or her/his designee.

"Investment Policy Statement" or "IPS" shall mean the document setting forth the goals and objectives, and the management guidelines applicable to the Trust's investment portfolios. Each IPS shall create the framework for an appropriately diversified asset mix that can be expected to generate acceptable returns at a level of risk suitable to the Trust. Each IPS shall be approved by the Board after consultation with the Investment Advisor prior to signature by the Investment Officer.

"Officer" shall mean any person holding an office of the Trust as defined in the Trust's By-Laws.

#### **ARTICLE III**

#### INVESTMENT AUTHORIZATION, PERMITTED INVESTMENTS AND SECURITY <u>THEREFOR</u>

301. Investment Authorization.

- (1) The Investment Advisor shall invest the funds of the Trust in accordance with the terms of this Investment Policy at the direction of the Investment Officer.
- (2) The Investment Officer shall, after arriving at an investment decision in accordance with the Trust's investment policy, authorize the Investment Advisor to invest the funds of the Trust.
- (3) The Investment Advisor shall have full discretion to invest the funds of the Trust in accordance with the associated IPS and shall within three business days provide a letter to the Trust Investment Officer and CFO detailing the trade and reason for the trading activity.

302. Permitted Investments and Required Security Provisions.

- (1) All Funds of the Trust must be initially deposited in Negotiated Order of Withdrawal (NOW), comparable demand or money market accounts secured as described below. All proceeds of maturing investments must be immediately redeposited in NOW, comparable demand or money market accounts unless reinvested in accordance with the instructions of the Trust's Investment Officer.
- (2) Investment of funds of the Trust or any other monies under its custody and control not required for immediate use or disbursement, at the discretion of the Board, may be made in accordance with the applicable Investment Policy Statement applicable to each investment account. The Trust may establish an IPS for individual investment account types (e.g. operating, capital

projects, reserve, long-term, endowment). Each IPS shall be appended to and incorporated in this Policy.

- (3) Notwithstanding any other provision herein, permitted investments may only be placed through firms approved by the Investment Officer or CFO.
- (4) The maturity of any authorized investment obligation shall not exceed the term provided for in the IPS applicable to such investment.
- (5) In the event that a change in market conditions alter the rating of any investment obligation held by the Trust such that that the investment obligation would no longer be permissible under these guidelines or applicable IPS, the Investment Advisor shall notify the Investment Officer or CFO as quickly as is reasonably practicable. Disposal of such investment obligation is detailed in the applicable IPS.

#### 303.Collateral

- (1) All secured deposits and investments must be fully secured by the Federal Deposit Insurance Corporation (FDIC) or equivalent or fully collateralized at all times except as provided in Section 303(3).
- (2) Demand deposits, time deposits, and certificates of deposit issued by a commercial bank having a long term rating of "Aa3" or higher by Moody's or "AA-" or higher by S&P Global Ratings do not require collateralization unless other wise required by the Trust Investment Officer or CFO. All other demand deposits, time deposits, and certificates of deposit shall be collateralized for amounts over and above Federal Deposit Insurance corporation coverage. All collateral shall be authorized Investment Obligations, exclusive of Corporate Debt Obligations. Collateral shall be delivered to the Investment Advisor or its custodial bank. The market value of collateral shall at all time equal or exceed the principal amount of the funds deposited. Collateral shall be monitored and valued to market by the Investment Advisor in accordance with its policies.
- (3) Collateral shall not be required with respect to the direct purchase of obligations of New York State, obligations the principal and interest of which are directly guaranteed by New York State, obligations of the United States, and obligations of federal agencies the principal and interest of which are guaranteed by the United States Government.
- 304. All investments shall be reviewed by the Trust Investment Officer and CFO on a monthly basis and reported to the Board of the Trust at least quarterly.

#### ARTICLE IV

#### **RESPONSIBILITIES OF INVESTMENT ADVISOR**

- 401. Responsibilities of Investment Advisor.
  - (1) The Investment Advisor shall invest Custodial Account funds in accordance with law and this investment policy at the direction of the Investment Officer or CFO.
  - (2) The Investment Advisor shall invest Custodial Account funds into highest yielding instruments permissible while maintaining security and liquidity consistent with this policy and/or applicable IPS.

(3) The Investment Advisor shall be available for consultation with the Trust Investment Officer, CFO, the Board, and/or their designee(s) as necessary and as often as reasonably requested.

#### ARTICLE V

#### **OTHER REQUIREMENTS OF INVESTMENTS**

- 501. Written Contracts. In accordance with Section 2925, Subdivision 3(c) of the Public Authorities Law, all investments of the Trust's funds must be made pursuant to a written contract between the Trust and its Investment Advisor.
- 502. Security Provisions. Each investment shall provide for sufficient security of the Trust's financial interest as stated in Sections 301 and 302 of this Policy. The Investment Advisor shall maintain a description of the use, type and amount of collateral or insurance for each investment, the method for valuation of that collateral and of control, deposit and retention of investments and any required collateral, including, where appropriate, physical delivery or other action necessary to obtain title or a perfected security interest.

#### ARTICLE VI

#### **REPORTS**

- 601. Quarterly Reports. The Trust shall prepare and deliver to the Board Quarterly reports on the Trust's Investments. Such reports shall include a description of new investments, the inventory of existing investments and the selection of investment bankers, brokers, agents, dealers or auditors. The report of investments included in the financial report submitted by the CFO at either Board Meetings or via e-mail will be deemed to meet this requirement.
- 602. Annual Report. Within ninety (90) days after the close of each fiscal year, the Board shall approve an annual investment report. Such report shall include the Policy and any supplemental resolutions, the results of an annual independent audit of the investments, the annual investment income record of the Trust and a list of the total fees, commissions or other compensations by payee for all investment advisors, and an annual consolidation of other material contained in the annual report. This annual investment report, after being approved by the Board, shall be submitted to the Governor's Office, Division of the Budget, Office of the State Comptroller, the Senate Finance Committee and the Assembly Ways and Means Committee. Copies of the annual investment report shall also be posted to the Trust's website.

#### ARTICLE VII

#### **MISCELLANEOUS PROVISIONS**

701.Powers of Amendment. Any modification or amendment of this Policy may be made by a supplemental resolution adopted at any duly constituted meeting of the Board; provided, however, that no such modification or amendment to this Policy shall abrogate the rights and duties of then existing Trust contracts with third parties

702. No Recourse Under this Policy

- (1) No provision in this Policy shall be the basis of any claim against any Board member, officer or employee of the Trust in their individual or official capacity or against the Trust itself.
- (2) The Board, officers, or employees of the Trust Shall be deemed to be acting within the Public Officers Law in the discharge of their duties pursuant to this Policy.

703.Effect of Failure to Comply.

Failure to comply with this Policy shall not invalidate any investment or affect the validity of the authorization of the Board or their designees to make such investments.

#### INVESTMENT POLICY STATEMENT for NATURAL HERITAGE TRUST - Operating Account MANAGED by WILMINTON TRUST INVESTMENT ADVISORS, INC.

The purpose of this Investment Policy Statement (IPS) is to establish a clear understanding between Wilmington Trust Investment Advisors, Inc. ("Advisor") and Natural Heritage Trust ("Client") regarding the investment goals and objectives, and the management guidelines applicable to the Client's investment portfolio ("Portfolio"). This Investment Policy Statement will:

- Establish reasonable expectations, goals, objectives and guidelines in the investment of the Portfolio's assets.
- Create the framework for an appropriately diversified asset mix that can be expected to generate acceptable returns at a level of risk suitable to the Client, including:
  - specifying the investment strategy and target asset allocation policy
  - establishing investment guidelines regarding the permissible securities and diversification of assets
  - specifying the criteria for evaluating the performance of the Portfolio's assets
  - Encourage effective communication between the Advisor and Client

This IPS is intended to reflect the Client's investment philosophy and guidelines governing the investment of the Portfolio under normal market conditions. This IPS should reflect the Client's current status and philosophy, and should be reviewed and revised periodically to ensure it adequately reflects significant changes related to the Client's circumstances, investment goals and objectives, or the capital markets. It is understood that there can be no guarantee about the attainment of the goals or investment objectives outlined herein.

#### A. Investment Strategy: Intermediate Fixed Income

Customized investment strategy of actively managed intermediate fixed income securities to preserve principal, maximize the total return, and achieve a desired level of liquidity.

Consistent with NHT's mission, consider environmental, social and governance (ESG) factors alongside traditional financial analysis.

#### **B.** Investment Objectives:

- 1. Safety of Principal
- 2. Total Return
- 3. Liquidity

#### C. Sustainable Investing

Sustainable investments seek to encourage sustainable business practices and ethical behavior of companies. An ESG investment approach evaluates risk and potential reward alongside traditional financial analysis to achieve financial objectives. Examples of ESG factors are:

- 1. Environmental Emissions intensity, renewable usage and water efficiency
- 2. Social Workforce diversity, health and safety policy, policy against child labor
- Governance Accounting practices, independent and diverse board of directors, share class voting rights

D	Client Profile:
	Organization:
	Not-For-Profit/Public
	Business: Trust
	Fiscal Year End: March 31st
	Account Type: Investment Management Account
	Retirement: ERISA: Non-ERISA: Non-Retirement: X Other:
	Amortize/Accrete Premium/Discount securities: Yes No X
	Purpose of Portfolio Funds: Operating Account
	E. Investment Constraints:

1. Trading Constraints: Full Investment Manager discretion: Yes\* Other: \*Trade letter is provided by Advisor within 3 business days of any purchase or sale. Client may disapprove of the transaction within 5 business days. Gains and losses from transactions completed in compliance with the IPS will be for the account.

F	Asset Allocation:	<u>Minimum</u>	<u>Maximum</u>	Target
	Fixed Income	50%	100%	95%
	Cash/Money Market	0%*	50%	5%

\* It is the responsibility of the Client to maintain an average daily balance of at least 5% of operating assets in cash equivalents, however, such assets may be maintained in deposit accounts outside the purview of the Advisor (e.g. checking accounts with other financial institutions).

**G.** <u>Eligible Separately Managed Investments:</u> Portfolio concentrations shall use *Market Values* at *Time of Purchase* and use the *Lower of the allowable credit ratings*. Note: Fixed Income mutual funds and ETF's are also eligible that are consistent with the parameters below.

	ITEM	Portfolia % Limit
1.	<u>Treasury Securities:</u> U.S. Treasury obligations, including Bills, Notes and Bonds. Both Nominal and TIPS.	100%
2.	Government Agencies: U.S. Government-guaranteed and Government sponsored corporations and agencies, including mortgage-backed securities (MBS) and collateralized mortgage obligations (CMO) *no more than 20% in any specific GSE.	35%*
3.	Corporate Bonds: U.S. dollar-denominated debt obligations of corporations including, but not limited to, floating rate notes, medium-term notes, bonds, debentures, and repurchase agreements. At the time of purchase, corporate bonds must have a minimum long-term credit rating by at least one of the NRSROs (i.e. S&P, Moody's) of "A". Total corporate bonds maximum of 60%. A-/A3 Baa2/BBB	60% 5%

4.	Commercial Paper: Corporate debt obligations whose maximum maturity by definition is less than 270 days. At time of purchase, commercial paper must have a minimum credit rating of A1/P1.	25%
5.	Asset-Backed Securities ("ABS"): ABS collateralized by, but not limited to, credit card, auto, home equity and student loans; both fixed and floating rate. At the time of purchase must have a minimum credit rating by <u>at least one</u> of the NRSROs (S&P, Moody's) of: Long Term: AAA or Aaa or Short Term: A1 or P1 Long Term: AA- or Aa3	40% 25%
7.	Taxable Municipal Bonds: Obligations of the U.S. states, local governments, and other municipal entities, that are taxable, including General Obligation and Revenue bonds, commercial paper, and Variable Rate Demand Notes (VRDNs). At the time of purchase must have a minimum credit rating by <u>at</u> <u>least one</u> of the NRSROs (i.e. S&P, Moody's) of "A".	25%
8.	Money Market Funds: Money Market Fund (may include Corporate Securities) at the time of purchase must have a credit rating by the NRSROs (i.e. S&P, Moody's) of "AAAm".	100%

#### H. Maturity Restrictions: Maturity restrictions shall be at Time of Purchase.

#### 1. Individual Security Maturity:

For any single issue the maximum final maturity will not exceed 5 years, with the exception of single issue treasuries which may have a final maturity of 7 years.

#### I. Investment/Credit Restrictions: Investment/Credit Restrictions shall be at Time of Purchase

#### **1. Bond Ratings:**

Bonds must be rated at least "A" at time of purchase by S&P or Moody's. If individually managed fixed income securities fall below the credit quality restrictions applied at time of purchase, the Investment Manager will notify the client in a reasonable period of time following the rating downgrade. This will extend to any obligation that has been downgraded 2 levels from the minimum required long-term credit rating at time of purchase. If the obligation is downgraded more than 2 levels from the minimum the Investment Officer has 120 days to dispose of that obligation.

#### 2. Client Notification and Approval:

If securities fall below the credit quality restrictions applied at time of purchase, the Investment Manager will notify the client (email or writing) in a reasonable period of time following the rating downgrade.

#### 3. Single Issuer:

- Single Corporate issuer concentration of a portfolio's aggregate market value shall not exceed 5% at time of purchase.
- Single Corporate issuer includes the issuer parent, subsidiaries, and affiliates included in the consolidated financial statements of the ultimate parent company.

#### J. Performance Benchmark:

- Investment performance will be analyzed on a guarterly basis.
- The performance benchmark will be:
- Fixed Income: ICE BofAML 1-5 Yr AAA-A, Government/Corporate
- Cash/Money Market: Citigroup 1 Month Treasury Bill

#### K. Client Communications:

The Advisor shall keep the Client apprised of any material changes in Advisor's outlook, recommended investment policy and strategy. In addition, Advisor shall issue reports and meet with the Client as specified below.

1. Reports:

The Advisor will provide to the Client in writing a quarterly economic analysis and performance report concerning each account unless otherwise specified.

2. Meetings:

The Advisor will offer to meet in person annually with the Client at a mutually agreeable time and place unless otherwise specified, to review and explain the Portfolio's investment results and related information. Additional communications may be made by telephone and email.

By signing below, the Client acknowledges that the Client understands these guidelines and agrees that they will remain in effect until Wilmington Trust Investment Advisors, Inc. receives written notice from Client to the Client agrees that the IPS of this Portfolio shall be governed by the Investment Management contrary. Agreement by and between Wilmington Trust Investment Advisors, Inc. and Client ("Agreement"). In the event of a conflict or discrepancy between this IPS and the Agreement, the Agreement shall be controlling.

Accepted:

#### For: NATURAL HERITAGE TRUST – Operating Accounts

Sarah Purcell By: Name

wan funel

Deputy Director & Chief Financial Officer Title

2/24/21 Date

#### WILMINGTON TRUST INVESTMENT ADVISORS, INC. For:

Stephen Seivold By: Name

<u>Stephen Seivold</u> Signature

VP, Institutional Investment Advisor Title

2/24/2021 Date

#### SCHEDULE A ACCOUNT LISTING

#### OPERATING ACCOUNT

Main Management -

Approval for: NATURTAL HERITAGE TRUST -- Operating Account

By: <u>Sarah Purcell</u> Name

Punel a Signature

<u>Deputy Director & Chief Financial Officer</u> Title

2/24/21 Date

#### INVESTMENT POLICY STATEMENT for NATURAL HERITAGE TRUST – Capital Projects/Reserve Accounts MANAGED by WILMINGTON TRUST INVESTMENT ADVISORS, INC.

#### **PURPOSE**

The purpose of this Investment Policy Statement (IPS) is to establish a clear understanding between Wilmington **Trust Investment Advisors**, Inc. ("Advisor") and Natural Heritage Trust ("Client") regarding the investment goals and objectives, and the management guidelines applicable to the Client's investment portfolio ("Portfolio"). This Investment Policy Statement will:

- > Establish reasonable expectations, goals, objectives and guidelines in the investment of the Portfolio's assets.
- Create the framework for an appropriately diversified asset mix that can be expected to generate acceptable returns at a level of risk suitable to the Client, including:
  - specifying the investment strategy and target asset allocation policy
  - establishing investment guidelines regarding the permissible securities and diversification of assets
  - specifying the criteria for evaluating the performance of the Portfolio's assets
- > Encourage effective communication between the Advisor and Client

This IPS is intended to reflect the Client's investment philosophy and guidelines governing the investment of the Portfolio under normal market conditions. This IPS should reflect the Client's current status and philosophy should be reviewed and revised periodically to ensure it adequately reflects significant changes related to the Client's circumstances, investment goals and objectives, or the capital markets. It is understood that there can be no guarantee about the attainment of the goals or investment objectives outlined herein.

#### A. Investment Objective

NHT's mission is to receive and administer gifts, grants and contributions to further public programs for parks, recreation, cultural, land and water conservation and historic preservation purposes of the State of New York.

- Consistent with NHT's mission, the portfolio will utilize sustainable strategies that incorporate Environmental, Social and Governance criteria in their security selection
- The Portfolio will use a Total Return approach intended to generate returns from both capital appreciation and income over the specified time horizon.
- Risk, measured in terms of portfolio volatility, is anticipated to be similar to that of the broader financial markets.
- Portfolio performance should exceed the benchmark performance over a 5-year moving time period (average market cycle).

The Client-defined level of preferred risk and return for the Portfolio is characterized by selection of one of the following MTBIA investment objectives and/or as modified by (E.) Portfolio Profile or (G.) Asset Allocation Guidelines:

Conservative: \_X\_ Income & Growth: \_\_ Growth & Income: \_\_ Growth: \_\_ Aggressive Growth: \_\_

#### **B.** Sustainable Investing

Sustainable investments seek to encourage sustainable business practices and ethical behavior of companies. Sustainable investing is based on a set of standards that consider environmental, social and governance (ESG) factors to evaluate risk and potential reward beyond traditional financial analysis to achieve financial objectives.

Examples of ESG factors are:

- 1. Environmental Emissions intensity, renewable usage and water efficiency
- 2. Social Workforce diversity, health and safety policy, policy against child labor
- 3. Governance Accounting practices, independent and diverse board of directors, share class voting rights

Equity and fixed income investments will be made in sustainable strategies unless a suitable strategy is not available.

#### C. Asset Allocation Strategy: Traditional Asset Classes

This strategy utilizes an extensive range of traditional asset classes. "Traditional asset classes" include domestic & international: stocks, bonds and cash securities. A wide variety of structures may be used to represent this range of asset classes such as: Closed/Open-end Mutual Funds, Exchange Traded Funds, Separately Managed Accounts or Strategies. Where Funds are used, they shall have a fundamental investment policy that is in general accordance with the intent of this statement.

#### D. Prohibited Investments

Currently excluded from "Traditional Asset Classes" are illiquid asset classes and vehicles that do not have daily liquidity. This includes, but is not limited to, most hedge funds, private equity, physical real estate, and physical commodities. Also excluded are individual investment in private placements, letter stock, short sales and margin transactions. Collars, forwards, futures, options and other hedging strategies will not be utilized without Client's prior approval.

#### E. <u>Client Profile</u>

Organization [Corporate, Individual, Limited Partnership, Public, Not For Profit, Union]: <u>Not-For-Profit/Public</u> Industry/ Line of Business [NAICS sectors]: \_\_\_\_\_\_ Fiscal Year End: <u>March 31st</u>

#### F. Portfolio Profile

Purpose of Portfolio Funds: <u>Trust</u> Time Horizon [short (< 3 years), medium (3-5 years), long-term (> 5 years)]: <u>Medium/Long-term</u> Liquidity Needs/Income Needs (payment/time period): <u>As Requested</u> Tax Consequences (taxable, tax-exempt): <u>Tax-exempt</u> Amortize/Accrete Premium/Discount securities: Yes\_\_\_\_ No <u>X</u>

Retirement [Deferred Comp, Defined Benefit, Defined Contribution/Profit Sharing, Health & Welfare/VEBA, IRA, Not Retirement, Other]: \_\_\_\_\_\_ ERISA: Yes\_\_\_\_ No X Required Actuarial or Spending Policy Rate: \_\_\_\_\_

#### **Trading Constraints:**

Full Investment Manager discretion: Yes <u>\*X</u> No

Other: <u>\*Trade letter is provided by Advisor within 3 business days of any purchase or sale.</u> Client may disapprove of the transaction within 5 business days. Gains and losses from transactions completed in compliance with the IPS will be for the account.

#### G. Advisor Separately Managed Fixed Income Parameters

1. Investment/Credit Restrictions shall be at time of purchase and use the lower of the allowable credit ratings:

- Single issuer concentration shall be limited to 5% of the portfolio, other than for U.S. Treasuries, Government Agencies and MBS, limited to 20% per GSE.

- For Municipal Securities, the single security issue shall be limited to 5% of the portfolio.

#### 2. Maturity Restrictions shall be at time of purchase:

- The Maximum Final Maturity for any single issue will not exceed 10 years.
- The Portfolio Average Effective Duration will not exceed 7 years and will be within +/- 20% of the specified performance benchmark.

#### 3. Bond Ratings:

Bonds must be rated at least "BBB/Baa" at time of purchase by S&P or Moody's. If individually managed fixed income securities fall below the credit quality restrictions applied at time of purchase, the Investment Manager will notify the client in a reasonable period of time following the rating downgrade. This will extend to any obligation that has been downgraded 1 level from the minimum required long-term credit rating. If the obligation is downgraded more than 1 level from the minimum the Investment Officer has 120 days to dispose of that obligation.

- 4. Prohibited Investments not included in Section C. shall be:
  - Non U.S. dollar-denominated securities
- 5. Eligible Fixed Income Investments include: Portfolio concentrations shall use *Market Values* at *Time of Purchase* and use the *Lower of the allowable credit ratings*. Note: Fixed Income mutual funds and ETF's are also eligible that are consistent with the parameters below.

	ITEM	Portfolio % Limit
1.	Treasury Securities: U.S. Treasury obligations, including Bills, Notes and Bonds. Both Nominal and TIPS.	100%
2.	Government Sponsored Agencies: U.S. Government-guaranteed and Government sponsored corporations and agencies, including mortgage-backed securities (MBS) and collateralized mortgage obligations (CMO) *no more than 20% in any specific GSE.	35%*
3.	Asset-Backed Securities ("ABS"): ABS collateralized by, but not limited to, credit card, auto, home equity and student loans; both fixed and floating rate. At the time of purchase must have a minimum credit rating by at least one of the NRSROs (i.e. S&P, Moody's) of: Long Term: A- or A3 Short Term: A1 or P1	25%
4.	<u>Corporate Bonds</u> U.S. dollar-denominated debt obligations of corporations including, but not limited to, floating rate notes, medium-term notes, bonds, debentures, and repurchase agreements. At the time of purchase corporate bonds must have a minimum long-term credit rating by <u>at least one</u> of the NRSROs (i.e. S&P, Moody's) of "BBB/Baa". Total corporate bonds maximum of 60%. A-/A3 BBB/Baa2	60% 25%

5	Taxable Municipal Bonds:         Obligations of the U.S. states, local governments, and other municipal entities, that are taxable, including General Obligation and Revenue bonds, commercial paper, and Variable Rate Demand Notes (VRDNs). At the time of purchase must have a minimum credit rating by <u>at least one</u> of the NRSROs (i.e. S&P, Moody's) of "BBB/Baa".	25%
6	Money Market Funds: Money Market Fund (may include Corporate Securities) At the time of purchase must have a credit rating by the NRSROs (i.e. S&P, Moody's) of "AAAm".	100%

#### **H. Asset Allocation Guidelines**

Advisor combines a diversified, asset allocation strategy with periodic rebalancing in order to seek optimal returns commensurate with assumed levels of risk while meeting the client's investment objectives. In its role as discretionary investment manager, Advisor may adjust the Benchmark Target for Sub-Asset classes from time to time as it deems appropriate. Advisor makes "Tactical" (near-term) allocations which fall within the Minimum-Maximum ranges noted below and may be higher or lower than the "Benchmark Target". Tactical allocations are based upon Advisor's judgment given the prevailing economic and market conditions.

Asset Classes Sub-Asset Classes	Minimum	Benchmark Target	Maximum	Benchmark Index
Cash Equivalents	0%	2%	15%	Citigroup 1 Month Treasury Bill
Total Fixed Income:	45%	70%	85%	ICE BofAML 1-10 Yr AAA-A Govt/Corp
*Total Equity:	15%	28%	40%	Blend

\*Eligible Equities - Mutual Funds and Exchange Traded Funds (ETFs)

#### I. Performance Benchmark

The Performance Benchmark will be a weighted blend of the Benchmark Indexes noted below, utilizing the Benchmark Target as determined by Advisor.

#### Primary Benchmark:

Cash Equivalents -	Citigroup 1 Month Treasury bill: 2%
Fixed Income -	ICE BofAML 1-10 Yr Govt/Corp: 70%
Equity -	Russell 1000: 18.3%, Russell 2000: 1.4%, MSCI EAFE (net) 7.3%, MSCI Emerging Markets (net): 1%

A Supplemental benchmark utilizing the Benchmark Targets above and ESG indices may be added to performance reports as appropriate.

#### J. Client Communications

The Advisor shall keep the Client apprised of any material changes in Advisor's outlook, recommended investment policy and strategy, and credit quality downgrades. In addition, Advisor shall issue reports, meet with the Client, and give notification as specified below.

1. Reports:

The Advisor will provide to the Client in writing a quarterly economic analysis and performance report for each Portfolio unless otherwise specified.

2. Meetings:

The Advisor will offer to meet in person annually with the Client at a mutually agreeable time and place unless otherwise specified, to review and explain the Portfolio's investment results and related information. Additional communications may be made by telephone and email.

By signing below, the Client acknowledges an understanding of these guidelines and agrees that they will remain in effect until Advisor receives written notice from the Client to the contrary. Client agrees that the IPS of this Portfolio shall be governed by the Investment Management Agreement ("Agreement") by and between Advisor and Client. In the event of a conflict or discrepancy between this IPS and the Agreement, the Agreement shall be controlling.

#### Accepted:

#### For: NATURAL HERITAGE TRUST – Capital Projects/Reserve Accounts

By: <u>Sarah Purcell</u> Name

uner

<u>Deputy Director & Chief Financial Officer</u> Title

2/24/21 Date

#### For: WILMINGTON TRUST INVESTMENT ADVISORS, INC.

By: <u>Stephen Seivold</u> Name Stephen Seivold

VP, Institutional Investment Advisor

Title

2/24/2021

Date

#### SCHEDULE A ACCOUNT LISTING

#### CAPITAL PROJECTS/RESERVE ACCOUNTS

- Bayard Cutting Arboretum -
- Main Reserve -

#### Approval for: NATURTAL HERITAGE TRUST – Capital Projects/Reserve Accounts

By: <u>Sarah Purcell</u> Name

arap Rinal Signature

Deputy Director & Chief Financial Officer Title

2/24/21

Date

#### INVESTMENT POLICY STATEMENT for NATURAL HERITAGE TRUST – Endowment/Long-Term Investment Accounts MANAGED by WILMINGTON TRUST INVESTMENT ADVISORS, INC.

#### **PURPOSE**

The purpose of this Investment Policy Statement (IPS) is to establish a clear understanding between Wilmington **Trust Investment Advisors, Inc.** ("Advisor") and Natural Heritage Trust ("Client") regarding the investment goals and objectives, and the management guidelines applicable to the Client's investment portfolio ("Portfolio"). This Investment Policy Statement will:

- > Establish reasonable expectations, goals, objectives and guidelines in the investment of the Portfolio's assets.
- Create the framework for an appropriately diversified asset mix that can be expected to generate acceptable returns at a level of risk suitable to the Client, including:
  - specifying the investment strategy and target asset allocation policy
  - establishing investment guidelines regarding the permissible securities and diversification of assets
  - specifying the criteria for evaluating the performance of the Portfolio's assets
- > Encourage effective communication between the Advisor and Client

This IPS is intended to reflect the Client's investment philosophy and guidelines governing the investment of the Portfolio under normal market conditions. This IPS should reflect the Client's current status and philosophy should be reviewed and revised periodically to ensure it adequately reflects significant changes related to the Client's circumstances, investment goals and objectives, or the capital markets. It is understood that there can be no guarantee about the attainment of the goals or investment objectives outlined herein.

#### A. <u>Investment Objective</u>

NHT's mission is to receive and administer gifts, grants and contributions to further public programs for parks, recreation, cultural, land and water conservation and historic preservation purposes of the State of New York.

- Consistent with NHT's mission, the portfolio will utilize sustainable strategies that incorporate Environmental, Social and Governance criteria in their security selection
- The Portfolio will use a Total Return approach intended to generate returns from both capital appreciation and income over the specified time horizon.
- Risk, measured in terms of portfolio volatility, is anticipated to be similar to that of the broader financial markets.
- Portfolio performance should exceed the benchmark performance over a 5-year moving time period (average market cycle).

The Client-defined level of preferred risk and return for the Portfolio is characterized by selection of one of the following MTBIA investment objectives and/or as modified by (E.) Portfolio Profile or (G.) Asset Allocation Guidelines:

Conservative:\_\_\_\_ Income & Growth:\_\_\_\_ Growth & Income: X Growth:\_\_\_\_ Aggressive Growth:\_\_\_\_

#### B. Sustainable Investing

Sustainable investments seek to encourage sustainable business practices and ethical behavior of companies. Sustainable investing is based on a set of standards that consider environmental, social and governance (ESG) factors to evaluate risk and potential reward alongside traditional financial analysis to achieve financial objectives.

Examples of ESG factors are:

- 1. Environmental Emissions intensity, renewable usage and water efficiency
- 2. Social Workforce diversity, health and safety policy, policy against child labor
- 3. Governance Accounting practices, independent and diverse board of directors, share class voting rights

Equity and fixed income investments will be made in sustainable strategies unless a suitable strategy is not available.

#### C. Asset Allocation Strategy: Traditional Asset Classes

This strategy utilizes an extensive range of traditional asset classes. "Traditional asset classes" include domestic & international: stocks, bonds and cash securities. A wide variety of structures may be used to represent this range of asset classes such as: Closed/Open-end Mutual Funds, Exchange Traded Funds, Separately Managed Accounts or Strategies. Where Funds are used, they shall have a fundamental investment policy that is in general accordance with the intent of this statement.

#### D. Prohibited Investments

Currently excluded from "Traditional Asset Classes" are illiquid asset classes and vehicles that do not have daily liquidity. This includes, but is not limited to, most hedge funds, private equity, physical real estate, and physical commodities. Also excluded are individual investment in private placements, letter stock, short sales and margin transactions. Collars, forwards, futures, options and other hedging strategies will not be utilized without Client's prior approval.

#### E. <u>Client Profile</u>

Organization [Corporate, Individual, Limited Partnership, Public, Not For Profit, Union]: <u>Not-For-Profit/Public</u> Industry/ Line of Business [NAICS sectors]: \_\_\_\_\_\_ Fiscal Year End: <u>March 31st</u>

#### F. Portfolio Profile

Purpose of Portfolio Funds: Trust Time Horizon [short (< 3 years), medium (3-5 years), long-term (> 5 years)]: Long-term Liquidity Needs/Income Needs (payment/time period): As Requested Tax Consequences (taxable, tax-exempt): Tax-exempt Amortize/Accrete Premium/Discount securities: Yes\_\_\_\_ No X

Retirement [Deferred Comp, Defined Benefit, Defined Contribution/Profit Sharing, Health & Welfare/VEBA, IRA, Not Retirement, Other]: \_\_\_\_\_\_ ERISA: Yes\_\_\_\_ No X Required Actuarial or Spending Policy Rate: \_\_\_\_\_

#### **Trading Constraints:**

Full Investment Manager discretion: Yes <u>\*X</u> No

Other: <u>\*Trade letter is provided by Advisor within 3 business days of any purchase or sale. Client may disapprove of the transaction within 5 business days. Gains and losses from transactions completed in compliance with the IPS will be for the account.</u>

#### G. Advisor Separately Managed Fixed Income Parameters

1. Investment/Credit Restrictions shall be at time of purchase and use the lower of the allowable credit ratings:

- Single issuer concentration shall be limited to 5% of the portfolio, other than for U.S. Treasuries, Government Agencies and MBS, **limited to 20% per GSE**.

- For Municipal Securities, the single security issue shall be limited to 5% of the portfolio.

#### 2. Maturity Restrictions shall be at time of purchase:

- The Maximum Final Maturity for any single issue will not exceed 10 years.
- The Portfolio Average Effective Duration will not exceed 7 years and will be within +/- 20% of the specified performance benchmark.

#### 3. Bond Ratings:

Bonds must be rated at least "BBB/Baa" at time of purchase by S&P or Moody's. If individually managed fixed income securities fall below the credit quality restrictions applied at time of purchase, the Investment Manager will notify the client in a reasonable period of time following the rating downgrade. This will extend to any obligation that has been downgraded 1 level from the minimum required long-term credit rating. If the obligation is downgraded more than 1 level from the minimum the Investment Officer has 120 days to dispose of that obligation.

- 4. Prohibited Investments not included in Section C. shall be:
  - Non U.S. dollar-denominated securities
- 5. Eligible Fixed Income Investments include: Portfolio concentrations shall use *Market Values* at *Time of Purchase* and use the *Lower of the allowable credit ratings*. Note: Fixed Income mutual funds and ETF's are also eligible that are consistent with the parameters below.

	ITEM	Portfolio % Limit
1.	<u>Treasury Securities:</u> U.S. Treasury obligations, including Bills, Notes and Bonds. Both Nominal and TIPS.	100%
2.	Government Sponsored Agencies: U.S. Government-guaranteed and Government sponsored corporations and agencies, including mortgage-backed securities (MBS) and collateralized mortgage obligations (CMO) *no more than 20% in any specific GSE.	35%*
3.	Asset-Backed Securities ("ABS"): ABS collateralized by, but not limited to, credit card, auto, home equity and student loans; both fixed and floating rate. At the time of purchase must have a minimum credit rating by <u>at least one</u> of the NRSROs (i.e. S&P, Moody's) of: Long Term: A- or A3 Short Term: A1 or P1	25%
4.	<u>Corporate Bonds</u> U.S. dollar-denominated debt obligations of corporations including, but not limited to, floating rate notes, medium-term notes, bonds, debentures, and repurchase agreements. At the time of purchase corporate bonds must have a minimum long-term credit rating by <u>at least one</u> of the NRSROs (i.e. S&P, Moody's) of "BBB/Baa". Total corporate bonds maximum of 60%. A-/A3 BBB/Baa2	60% 25%

5	including General Obligation and Revenue bonds, commercial paper, and Variable Rate Demand	
	Notes (VRDNs). At the time of purchase must have a minimum credit rating by <u>at least one</u> of the NRSROs (i.e. S&P, Moody's) of "BBB/Baa".	25%
6	Money Market Funds: Money Market Fund (may include Corporate Securities) At the time of purchase must have a credit rating by the NRSROs (i.e. S&P, Moody's) of "AAAm".	100%

#### H. Asset Allocation Guidelines

Advisor combines a diversified, asset allocation strategy with periodic rebalancing in order to seek optimal returns commensurate with assumed levels of risk while meeting the client's investment objectives. In its role as discretionary investment manager, Advisor may adjust the Benchmark Target for Sub-Asset classes from time to time as it deems appropriate. Advisor makes "Tactical" (near-term) allocations which fall within the Minimum-Maximum ranges noted below and may be higher or lower than the "Benchmark Target". Tactical allocations are based upon Advisor's judgment given the prevailing economic and market conditions.

Asset Classes Sub-Asset Classes	Minimum	Benchmark Target	Maximum	Benchmark Index
Cash Equivalents	0%	2%	15%	Citigroup 1 Month Treasury Bill
Total Fixed Income:	20%	38%	50%	ICE BofAML 1-10 Yr Govt/Corp
*Total Equity:	45%	60%	70%	Blend

\*Eligible Equities – Mutual Funds and Exchange Traded Funds (ETFs)

#### I. Performance Benchmark

The Performance Benchmark will be a weighted blend of the Benchmark Indexes noted below, utilizing the Benchmark Target as determined by Advisor.

#### Primary Benchmark:

Cash Equivalents -	Citigroup 1 Month Treasury bill: 2%
Fixed Income -	ICE BofAML 1-10 Yr Govt/Corp: 38%
Equity -	Russell 1000: 32%, Russell 2000: 8%, MSCI EAFE (net) 14.8%, MSCI Emerging Markets (net): 5.2%

A Supplemental benchmark utilizing the Benchmark Targets above and ESG indices may be added to performance reports as appropriate.

#### J. Client Communications

The Advisor shall keep the Client apprised of any material changes in Advisor's outlook, recommended investment policy and strategy, and credit quality downgrades. In addition, Advisor shall issue reports, meet with the Client, and give notification as specified below.

#### 1. Reports:

The Advisor will provide to the Client in writing a quarterly economic analysis and performance report for each Portfolio unless otherwise specified.

#### 2. Meetings:

The Advisor will offer to meet in person annually with the Client at a mutually agreeable time and place unless otherwise specified, to review and explain the Portfolio's investment results and related information. Additional communications may be made by telephone and email.

**By signing below**, the Client acknowledges an understanding of these guidelines and agrees that they will remain in effect until Advisor receives written notice from the Client to the contrary. Client agrees that the IPS of this Portfolio shall be governed by the Investment Management Agreement ("Agreement") by and between Advisor and Client. In the event of a conflict or discrepancy between this IPS and the Agreement, the Agreement shall be controlling.

#### Accepted:

#### For: NATURAL HERITAGE TRUST – Endowment/Long-Term Investment Accounts

By: <u>Sarah Purcell</u> Name

<u>Deputy Director & Chief Financial Officer</u> Title

2/24/21 Date

#### For: WILMINGTON TRUST INVESTMENT ADVISORS, INC.

By: <u>Stephen Seivold</u> Name

VP, Institutional Investment Advisor

phen Seivold

Signature

Date

2/24/2021

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Title

#### SCHEDULE A ACCOUNT LISTING

#### ENDOWMENT/LONG-TERM ACCOUNTS

- Huttleston -
- Emma Treadwell Thacher -
- Mount Loretto -
- Four Freedoms Memorial -
- Minnewaska State Park =
- Rockefeller State Park Preserve -
- Sampson Veteran's Museum -
- Hempstead Lake -
- Humphrey Letchworth NC -
- Hallock State Park -
- Harriman State Park Stewardship -
- Harriman Nature Museum & Environmental Education Center -
- Main LTI -

#### Approval for: NATURTAL HERITAGE TRUST – Endowment/Long-Term Accounts

By: <u>Sarah Purcell</u> Name

vah Signature

<u>Deputy Director & Chief Financial Officer</u> Title \_\_\_\_\_2/24/21\_\_\_\_\_ Date



#### INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 2925(3)(f) OF THE NEW YORK STATE PUBLIC AUTHORITIES LAW AND ON INTERNAL CONTROL OVER COMPLIANCE BASED ON AN EXAMINATION PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Natural Heritage Trust

# Report on Compliance with Section 2925(3)(F) of the New York State Public Authorities Law

We have examined Natural Heritage Trust's (the "Trust") compliance with its own investment guidelines, and with the requirements of Section 2925(3)(f) of the New York State (NYS) Public Authorities Law for the year ended March 31, 2023. Management of the Trust is responsible for the compliance with the specified requirements. Our responsibility is to express an opinion on the Trust's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Trust complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Trust complied with the specified requirements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material misstatement, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the examination engagement.

Our examination does not provide a legal determination on the Trust's compliance with specified requirements.

In our opinion, the Trust complied, in all material respects, with the aforementioned requirements for the year ended March 31, 2023.

#### **Report on Internal Control Over Compliance**

Management of the Trust is responsible for establishing and maintaining effective internal control over compliance with the specified requirements referred to above. In planning and performing our audit of compliance with the specified requirements, we considered the Trust's internal control over compliance with the specified requirements to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with the specified requirements, but not for the

purpose of expressing an opinion on the effectiveness of internal control over compliance with the specified requirements. Accordingly, we do not express an opinion on the effectiveness of the Trust's internal control over compliance with the specified requirements.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the specified requirements on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with the specified requirements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with the specified requirements that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

This report is intended solely for the information and use of management, the Board of Directors of Natural Heritage Trust, the New York State Office of the State Comptroller and the Authority Budget Office and is not intended to be, and should not be, used for anyone other than these specified parties.

Wojeski & Company, CPAs, P.C.

Albany, New York June 29, 2023