

Natural Heritage Trust

2022 - 23 Procurement Report June 2023

Report Background

NHT is required by Section 2979 of the Public Authorities Law to annually report to the Board and to the State all payments made to vendors that are in excess of \$5,000 or more each fiscal year. The Authorities Budget Office classifies procurements into four types:

Types of Procurement

- 1) *Competitive* - Meaning quotes for pricing were solicited or obtained from more than one vendor. Competitive grants would also fall under this category
- 2) *Non-competitive* - Quotes were not solicited because the vendor is a single source (no other competitor can provide the same quality goods or services required). These procurements also include site-specific purchases (typically food and/or beverage services at Parks or sites that have the exclusive right to provide those services because they competitively won a larger state contract)
- 3) *Non-contract/Purchase Order* - These items are not contractual services per se and an order for products or goods is placed with use of an NHT Purchase Order. NHT pays the invoice after the Region confirms products were received
- 4) *State Contracts* - Meaning the items were purchased off of a NYS Centralized contract or Agency term contract. In both cases, the state already did the vetting of the Consultant/Supplier and negotiated competitive pricing

Summary

In FY 2022-23, the NHT had about \$11.7 Million in expenditures meeting the reporting threshold. Funds were spent directly on a wide variety of equipment, supplies and materials for stewardship, conservation and public programs, events, recreation and projects at New York parks, waterfronts and historic sites. The expenditures listed in this report are only those totaling \$5,000 or more (Many NHT purchases are for less than \$5,000)

Vendors that are highlighted are NYS Certified Minority and Women Owned Businesses

Type of Procurement	Number of Vendors	Aggregate Amount by Category
Competitive	49	\$691,537.58
Noncompetitive	69	\$10,346,779.93
Non-Contract/Purchase Order	5	\$187,652.88
State Contract	11	\$537,705.59
Totals	134	\$11,763,675.98

Category: Competitive			
Vendor Name	Description of Commodity/Service	Amount Paid 4/1/2022 - 3/31/2023	Project Account(s) Expended From
84 LUMBER	Program Supplies	\$10,025.60	282
ABSOLUTELY TROPHIES	Program Supplies	\$17,403.00	207
ACCESSREC LLC	Program Supplies	\$7,518.60	526
ANY PROMO COM	Program Supplies	\$7,119.98	528
ASI SIGNAGE INNOVATIONS	Program Supplies	\$11,345.00	642
ATLANTIC NURSERIES INC	Planting Materials	\$23,287.60	252
BASCOM MAPLE FARM INC	Program Supplies	\$6,231.60	343
BAYSHORE RENTAL AND EQUIPMENT	Program Supplies	\$5,700.00	311
BELLMORE NURSERY	Planting Materials	\$5,950.00	252
BRIGDEN OAKLEY MEMORIALS.COM	Memorial Benches	\$25,000.00	633
CALF AUDIO	Performance Program	\$6,650.00	278

CAPT RON BURDEWICH	Air show vessel services	\$5,200.00	589
COLISEUM KITCHEN CATERERS	Catering service	\$12,999.00	528
COUNTRY GARDENS NURSERY	Planting Materials	\$6,749.50	252
CUSTOM STITCH INC	Program Supplies	\$30,500.00	207
EASTERN DISTRIBUTORS INC	Program Supplies	\$26,516.69	528,589
ELITEFEATS INC.	Public Recreation Programming	\$48,950.00	528
ENVIRONMENTAL PLANNING AND DESIGN	Database Development	\$10,685.00	642
FELICO'S PIZZERIA	Hospitality Chalet - 2022 Air Show	\$16,586.50	589
FOXBOROUGH NURSERY INC	Planting Materials	\$10,965.00	252
GLOVER PERENNIALS LLC	Planting Materials	\$6,879.48	252
HALF HOLLOW NURSERY	Planting Materials	\$13,467.00	252
I MILLER PRECISION OPTICAL INSTRUMENTS INC	Program Equipment	\$6,660.00	563
INDEPENDENT EQUIPMENT CORP	Light Tower Rental - L.I. Running	\$5,000.00	528
JAY BEE DISTRIBUTORS INC	Program Supplies	\$7,507.84	528
L.I. PICTURE FRAME AND ART GALLERY INC	Printing of Air Show Pictures	\$7,480.00	311
LITTLE HIVE LLC	Consulting	\$16,184.70	633
MAMA LOU CHARTERS INC	Air show vessel services	\$6,000.00	300
NORTH COUNTRY STORAGE BARNS	Gazebo Purchase	\$5,695.00	421
NORTHWELL HEALTH INC	EMS Service for L.I. Running	\$7,760.00	528
OUTBACK PORTABLE TOILETS INC	Program Service	\$43,020.00	528,589
PARK AVENUE TEAMWEAR INC	Program Supplies	\$30,324.92	300,472,528,590
PELIGRO SPORTS	Program Supplies	\$7,113.00	207
PINEWOOD PERENNIAL GARDENS LLC	Planting Materials	\$7,868.79	252
PLANGEA INC	Jr Lifeguard Apparel	\$8,946.15	472
PROGRESSIVE GROWERS INC	Planting Materials	\$18,627.09	252
REAL DEZINES	Program Supplies	\$26,836.00	528,589
ROCKING HORSE FARMS	Program Service	\$8,700.00	303,311
SITEONE LANDSCAPE SUPPLY LLC	Planting Materials	\$17,164.53	252
SKYLANDS TESTING LLC	Sample testing	\$5,040.00	610
SPINNAKER CUSTOM PRODUCTS INC	Program Supplies	\$5,520.00	589
TEAM LANDING	Ice skating uniforms	\$6,054.00	207
TGIF ENTERTAINMENT INC	Tent rental for air show	\$23,717.55	589
THE BAGEL PLACE	Program Supplies	\$12,382.50	300,311
UNITED SITE SERVICES	Program Supplies	\$23,010.00	304
WALLDROFF FARM EQUIPMENT INC	Equipment	\$19,408.81	421
WATERSHED ASSESSMENT ASSOCIATES	Sample testing	\$9,000.00	610
WOJESKI AND COMPANY CPAS PC	Consultant Fee - Independent Audit	\$21,134.45	100
YSI INCORPORATED	Sample testing	\$19,652.70	610
	Competitive Total:	\$691,537.58	
Category: Non-Competitive			
AMERICAN AIRPOWER MUSEUM	Public Recreation Programming	\$6,000.00	589
APPALACHIAN MOUNTAIN CLUB	Public Recreation Programming	\$25,000.00	619
ARC OF LIVINGSTON-WYOMING	Printing Expense	\$9,561.87	294
AUDREY LEEDS CASTILLO	Curation Services	\$12,070.92	248

AUDUBON INTERNATIONAL	Membership Renewal	\$8,820.00	256
BEDORE TOURS INC	Bussing for Ladders program	\$14,348.00	635
BETHPAGE GOLF GROUP	Public Recreation Programming	\$51,176.00	259
BETHPAGE STATE PARK	Public Recreation Programming	\$20,675.00	259
BLACKBAUD	Accounting Software	\$27,503.54	100
BOND SCHOENECK AND KING PLLC	Consulting Services	\$9,138.00	633
BPAS ACTUARIAL AND PENSION	Actuarial Service	\$6,500.00	285
BUFFALO NIAGARA WATERKEEPER INC	Grant Award	\$28,000.00	642
CAMP PUZZLE PEACE INC	Partner Services	\$70,000.00	633
CAMP TURNER	Bussing for Ladders program	\$5,072.00	635
CANOE AND KAYAK RENTALS AND SALES	Program Supplies	\$10,211.27	644
CARLO R. PIECH	Consulting Services	\$7,529.70	226,522
CITY OF BUFFALO	Grant Award	\$225,000.00	631
CITY OF NORTH TONAWANDA	Grant Award	\$135,000.00	631
DEFENSE ACCOUNTING OFFICE	Public Programming - Performance Fee	\$8,000.00	589
DEPARTMENT OF ENVIRONMENTAL CONSERVATION	Reimbursements- Capital & Programming	\$542,243.00	569,807
FINGER LAKES BOATING MUSEUM	Archaeological Survey	\$18,518.29	506
FIRST STUDENT INC	Bussing for Ladders program	\$54,143.00	635
FOUR FREEDOMS PARK CONSERVANCY INC.	Annual Operating Distribution	\$50,000.00	805
FRIENDS OF ROCKEFELLER	Program Service	\$6,000.00	248
GAME ON 13	Public Recreation Programming	\$7,600.00	593
GIDEON PUTNAM HOTEL	Program Service	\$73,010.08	528
GREENWAY CONSERVANCY FOR THE HUDSON RIVER VALLEY	Capital Reimbursements - EST	\$56,333.13	634,638
HUDSON VALLEY COMMUNITY COLLEGE	Program Service	\$11,250.00	321,384
ISLIP ARTS COUNCIL	Program Service	\$7,497.00	252,311
JENNY O'NEILL, CPA	CPA Services	\$36,112.50	100
JESSICA PANZER	Air show performance	\$7,500.00	589
LESSINGS INC	Golf Tournament Expense	\$25,459.56	526
LONG ISLAND UNIVERSITY	Partner Service Agreement	\$50,000.00	311
LONNIE FOWLER JR.	Ferris Wheel Setup	\$8,000.00	306
MAID OF THE MIST CORPORATION	Program Service	\$26,646.60	635
MASSENA ELECTRIC DEPARTMENT	Utility Expense	\$7,949.40	569
MICHAEL LORD	Consulting Services	\$8,865.00	236
MICHAEL P LILEK	Historic chair purchase	\$8,000.00	238
MIKE GOULIN AIRSHOWS INC	Air Show Services	\$8,500.00	589
MJ MECHANICAL SERVICES INC	Program Service	\$6,020.25	821
MOHAWK HUDSON LAND CONSERVANCY	Program Service	\$5,000.00	619
MONTAUK DOWNS STATE PARK	Golf Tournament Expense	\$6,192.00	302,470
NEPTUNE FARM PRODUCTS INC	Program Supplies	\$17,989.62	252
NEW ENGLAND SPORTS CENTER	Program Service	\$6,375.00	207
NIAGARA FALLS STATE PARK	Program Service	\$7,487.00	635
NIAGARA POWER BASEBALL	Sponsorship	\$5,000.00	226
NORTH CREEK NURSERIES	Planting Materials	\$10,606.29	252
NYS AND LOCAL RETIREMENT SYSTEM	Employee Pension Payment	\$422,021.67	285
NYS DEFERRED COMPENSATION	Employee Deferred Comp	\$136,341.23	285
NYS EMPLOYEES' HEALTH INSURANCE	Employee Health Insurance	\$910,027.79	285

NYS OPRHP	Reimbursements- Capital & Programming	\$6,452,157.67	248, 252,304, 324, 421,424, 445, 496,520, 560, 612,631, 633, 634, 635, 639, 641, 809, 811, 815, 817
NYSIF DISABILITY	Employee Disability Insurance	\$23,411.40	285
NYSIF WORKERS' COMPENSATION	Employee Workers Comp Insurance	\$54,856.85	285
OLD FALLS STREET USA	Sponsorship	\$5,000.00	226
OLD FORT NIAGARA	Program Service	\$20,998.00	635
OLIVIA SCHWOB	Professional Writing Services	\$24,050.00	625, 811
OMNICRON ELECTRONICS	Recording Equipment	\$6,640.60	528
PALISADES INTERSTATE PARK COMMISSION	Annual Operating Distribution	\$140,436.00	813, 825
PERRY CENTRAL SCHOOL DISTRICT	Partner Services	\$30,000.00	633
RUBEN LEAVITT	Hockey Program Services	\$5,500.00	207
SITE SPECIALISTS	Memorial Benches	\$46,910.06	300,311,509,526
STOCKING STALLS SEPTIC TANK SERVICE	Program Service	\$6,570.00	462
TEE TO GREEN PRO SERVICES INC.	Golf Tournament Expense	\$6,902.56	302,470
THALLE INDUSTRIES INC	Stone Track Mix	\$7,998.61	815
TOWN OF LEWISTON	Grant Award	\$250,000.00	634
VISIT BUFFALO NIAGARA	Advertising for Niagara Region	\$6,400.00	226
WESTERN NEW YORK (WNY) BUS COMPANY	Bussing for Ladders program	\$19,226.25	635
WEX BANK	Fuel card expense	\$7,361.35	569
WYOMING COUNTY CHAMBER OF COMMERCE	Advertising	\$6,065.87	294
	Noncompetitive Total:	\$10,346,779.93	

Category: Non-Contract/Purchase Order			
BOLD SPRING NURSERY PULASKI	Planting Materials	\$15,173.00	252
BRAEN STONE	Stone Track Mix	\$65,214.88	815
CULINART INC.	Air show reception dinner	\$55,665.00	589
DRYJECT NORTH EAST, LLC	Public Programming-Golf Greens Aeration	\$15,600.00	259
FOBARE LAKE FARM	Mowing Habitat Restoration	\$36,000.00	569
	Non-Contract/Purchase Order Total:	\$187,652.88	

Category: State Contract			
CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY	Equipment	\$55,691.48	252
DEERE & COMPANY	Equipment	\$37,211.21	511, 577
EDGE ELECTRONICS	Equipment	\$8,154.93	501
GRASSLAND EQUIPMENT AND IRRIGATION	Equipment	\$17,749.44	336
H.O. PENN EQUIPMENT COMPANY INC	Equipment	\$77,861.90	815
INTIVITY	Equipment	\$13,161.39	238,348
KEYSTONE RIDGE DESIGNS	Bench purchase	\$14,060.00	311,501,509
MAIN MOTORCAR	Truck purchase	\$47,288.69	569
MALVESE EQUIPMENT CO INC	Equipment	\$20,001.72	501
MILLER ADVERTISING AGENCY INC	Digital Media Campaign for NYS Parks	\$48,000.00	638
STORR TRACTOR COMPANY	Equipment	\$198,524.83	259, 454
	State Contract Total:	\$537,705.59	

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2022 - 23 MWBE and Service-Disabled Veteran Owned Business Report June 2023

Report Background

NHT is required by Article 15-A of the NYS Executive Law to establish employment and business participation goals for minority and women owned businesses (MWBEs). NHT reports MWBE utilization quarterly to the Empire State Development Division of Minority and Women-Owned Business.

NHT is also required by Article 17-B of the NYS Executive Law to establish business participation goals for Service-Disabled Veteran Owned Businesses (SDVOB). NHT reports SDVOB usage quarterly to the NYS Office of General Services.

Annual Goal Plan Requirements

It is the responsibility of the NHT to prepare and submit an annual goal plan for utilization of MWBE and SDVOB vendors. The Goal Plan is based on a percentage of total projected expenditures for the fiscal year. Certain expenditures are excluded from MWBE and SDVOB spending goals. These Exclusionary Expenditures include costs related to employee benefits (health insurance, retirement system contributions, workers compensation premiums, etc) and expenditures that are to sole source vendors, meaning the product or service is unique. Exclusions are also granted for vendors that have a NYS contract that provides exclusivity at certain parks and facilities for sale of certain products (e.g. on-site food/catering services, golf cart rentals, etc).

Summary

In 2022-23, the NHT had a goal of 30% MWBE and 6% SDVOB utilization for Non-Exclusionary Expenditures. NHT had 37.78% MWBE and no SDVOB utilization. As more SDVOB's become certified each year, the utilization should start to increase.

<i>MWBE</i>				
Quarter	Non-Exclusionary Expenditures	Utilization	Actual Percentage	Goal Percentage
1	\$256,490	\$103,971	40.54%	30%
2	\$202,543	\$84,909	41.92%	30%
3	\$299,749	\$38,048	12.69%	30%
4	\$107,373	\$60,084	55.96%	30%
Total:	\$866,155	\$287,012	37.78%	

<i>SDVOB</i>				
Quarter	Non-Exclusionary Expenditures	Utilization	Actual Percentage	Goal Percentage
1	\$256,490	\$0.00	0.00%	6%
2	\$202,543	\$0.00	0.00%	6%
3	\$299,749	\$0.00	0.00%	6%
4	\$107,373	\$0.00	0.00%	6%
Total:	\$866,155	\$0.00	0.00%	0.00%