Job Description - Interim Pastor (Head of Staff)
Part-time (.75 FTE/ 30 hours per week on average)
(MIF: MIF #: 00055.AE0)

Job Summary
Southminster Presbyterian Church seeks a highly qualified pastor who will provide dynamic worship, sound administrative leadership, and congregational care.

Duties and Responsibilities

- Orchestrate dynamic worship services and administer the Sacraments. Preach 3 times a month in 5 Sunday months and 2 times a month in 4 Sunday months. and administer the sacraments.
  - Sunday worship alternates between traditional and contemporary worship formats.
  - Sunday worship is available via live streaming
- Provide spiritual and administrative leadership for the congregation.
  - Provide effective management, supervision and mentoring to the staff and lay leaders and review current staffing model.
  - Serve as moderator of the Council (Session)
  - Serve as ex-officio member of the Personnel Ministry Team
  - Train newly elected officers
- Hold regular weekly office hours at the church. Support the implementation of the new “Oasis” vision with ministry teams and the congregation. Vision includes, but is not limited to:
  - Working with the AP and relevant staff to establish a contemporary worship on a Saturday or a weekday.
  - Creating and supporting conversations with smaller churches about merging
  - Creating, with Associate Pastor and Communications Coordinator an evangelism plan, including social media/web presence.
  - Developing and implementing with the Generosity elder and Council (Session) to implement a strong year round stewardship campaign.
- Provide pastoral care for the congregation with the associate pastor.

Minimum Qualifications

- A minimum of a Master of Divinity degree required.
- Ordained as PC(USA) Minister of Word and Sacrament or ordained as a pastor in a denomination in full communion with the PC(USA).
• Demonstrated ability lead and manage staff and support lay leaders
• Demonstrated experience with change management to support implementation of vision plan.
• Exhibit a deep commitment to the Christian faith

Terms of Call
• Part-Time – 30 hours
  o Sunday mornings
  4 weekdays to be determined
• Occasional special Saturday events a few times a year. Salary/Housing—Negotiable
• Board of Pension—Health insurance and pension payment
• Vacation—4 weeks per year, including Sundays

Core Competencies
• Delivers grace-filled sermons which are applicable to day-to-day living based on biblical knowledge.
• Builds trust based on mutual respect for diverse opinions
• Strong organizational skills
• Creates strong interpersonal relationships and works well on a team

Physical Requirements
• Ability to climb stairs to choir loft where instruments and technology are located.

Responsible to:
• Leadership Council (Session)

Other:
• Leadership Council will review after one-year.
• Position is expected to be needed until a permanent head of staff is hired.

Interim Pastor Team Leader: Thomas Morrow.
Contact at thomas@wave3learning.com

Applications will be accepted until the position is no longer available.