Director of Children's Ministries
Ormewood Church, www.ormewoodchurch.org
Atlanta, GA

Hours per week: 20 hours/week (there is an option to increase hours if youth ministry is a skillset and interest of the applicant).

Compensation: $25,000/year.

Benefits: 3 paid weeks of vacation per year. Three Sundays off per year in addition to the following: we are closed the week between Christmas and New Year, including the Sunday after Christmas; we do not worship on Memorial or Labor Day Weekends, although our annual Beach Retreat often falls on Labor Day Weekend. 1 week professional development.

Mission: Welcoming everyone to explore the living God in our neighborhoods.


It is our expectation that those seeking to apply for this position can agree to a two year minimum commitment with Ormewood Church.

We seek an energetic, relational, and organized leader who loves children and can cast a vision that will reach and support our community of families with children.

The responsibilities of the Director of Children’s Ministry includes:
- Oversee ministry for children birth-5th grade.
- Organize creative, engaging environments on Sunday mornings to help children grow in their understanding and love of God, self, and neighbor.
- Recruit, train, and schedule a team of volunteers to partner in ministry with children.
- Develop relationships with parents that encourages them in their vital role of shaping their children spiritually.
- Work with the Pastor and other volunteers so that children are integrated into the overall mission of the church and vice-versa.
- Assist with development, management, and oversight of the Ormewood Children Ministry budget.
- Plan and provide oversight of special events selected by the Director throughout the year that connect the families of our church to one another and the neighborhood.
- Oversee summer Creative Camp (VBS).
- Obtain and provide volunteers with age-appropriate curriculum materials.
- Assess, purchase, and maintain inventory for supplies (e.g. snacks, crafts, etc.).
- Assist with implementing procedures that ensure child safety, including administering background checks for all volunteers.
- Attend weekly staff meetings and monthly Leadership Team meetings.
- Maintain consistent and clear communication with families, such as bi-weekly email newsletters, Sunday morning signage, and event reminders.
- Oversee and assist in setting up and breaking down before and after programs.

A qualified candidate displays the following:
- Christian maturity in a progressive, reformed tradition.
- Has at least 2 years of applicable experience with references.
- Can pass a background check.
- Can work independently and complete tasks without direct supervision.
- Is administratively organized.
- Has earned a bachelor degree or higher or commensurate experience in this field of work.

If you are interested in this position, please email Rev. Jenelle Holmes at jenelle@ormewoodchurch.org.