MINISTER OF MUSIC
JOB DESCRIPTION

Minister of Music

Position Summary:
The Minister of Music will, with the senior pastor, guide and support the worship and special program planning and execution. The Minister of Music will oversee the incorporation of music for diverse styles of corporate worship. The Minister of Music will be a creative person who is passionate about leading people to encounter God through music. They will expect, encourage and equip ministry leaders in their spiritual transformation. S/He is a servant-leader who can communicate direction in a way that inspires others to join in the pursuit of a vision. This position reports directly to the Senior Pastor. This position supervises the church musicians and all music ministry volunteer leadership. This position is defined as contracted year-round.

Essential Duties:
- Providing leadership, planning, direction, and coordination for Bryn Mawr Community Church’s overall music programs including virtual and live events on the church calendar (Concerts, Revivals).
- Promote the spiritual and leadership development of musicians and choir members at rehearsals and regular meetings through biblical teaching, prayer, and authentic discipleship.
- Plan the corporate worship services of Bryn Mawr Community Church, in consultation with the Senior Pastor and Lead Musician, through prayer, with theological integrity, spiritual authenticity, and musical appropriateness.
- Directing the Inspirational Choir, Youth Choir, and oversight of the Praise Team.
- Develop and Train assistant choir director(s).
- Recruiting and maintaining membership in the Inspirational Choir, Youth Choir, and Praise Team.
- Providing musical direction and arranging for the choirs(s) to sing for the funerals of church members as available.
- Recommend outside musicians as needed to support the worship service.
- Making arrangements for a replacement during absences, including planning and preparation of the choir(s) to sing and musician(s) to perform on Sundays, prior to an absence.
- Collaborate with appropriate teams/ministries to enhance the congregational worship experience.
- Set annual goals for the worship ministry that are in line with the church’s vision, and the pastor’s leadership; evaluate how those goals were attained or modified during the year.
- Make recommendations for worship-related equipment purchases and the overall Board of Music budget.
- Along with the Board of Music, hire, supervise, and evaluate music and worship personnel in accordance with church policies and procedures.
- Continuous participation in music education to learn new systems, applications, processes, and techniques. Attend appropriate seminars and conferences on worship leadership.
- Maintain and ensure that all musical instruments and equipment are in good working order by engaging vendors for service and repair.
- Maintain a library of music and music resources.
- Attend and actively participate in leadership meetings and leadership development.
- Maintain licensing for copyrighted worship music used at Bryn Mawr Community Church.
- Ensure that all musical and technical aspects of the service support the liturgical season, sermon series, or emphasis on that day.
• Provide coaching and oversight of the training of volunteers and paid staff (vocalists, instrumentalists).
• Conduct regular meetings and rehearsals that are necessary to facilitate worship in services.
• Perform other related duties as directed by the Pastor.

Qualifications and Skills:
• Demonstrated excellence and musical proficiency as a worship leader and musician/instrumentalist.
• Gifts for leadership and administration, and team building.
• Expertise in vocal and instrumental direction.
• An understanding of the use of technology in worship.
• Minimum of a bachelor’s degree; advanced degrees in music preferred.
• A minimum of 2 years of leadership experience with a proven track record in effective staff management.
• Strong relational skills and an enthusiastic attitude about leading a church in worship.
• A self-starter, someone who takes initiative to accomplish the vision and mission.
• A team player with a positive attitude.

Physical Requirements:
• Move equipment weighing up to 50 pounds
• Remain in a stationary position for extended periods of time
• Occasionally ascends/descends a ladder to service equipment
• Position self-to-service equipment under desks, below platforms, or in closets

Compensation:
This is a part-time, 10 + hour per week (not to exceed 20 hours if needed) position. The compensation for this position ranges between $400-550/week depending on experience. We do understand the need for occasional time off (to include up to 4 Sundays) and would expect that to be scheduled in advance and volunteers and substitutes lined up for any missed occasions. Current regularly scheduled work hours are Sunday mornings from 9am – 12pm; Thursdays (choir rehearsal) from 6pm – 9pm with the flexibility to adapt.

To apply, please send your Resume, CV, or Media Links to office@brynmawrfaith.org. Please include your FIRST and LAST name in the subject line.