Position Posting: Organizing and Advocacy Manager

Reports to: Director of Climate Equity

Positions Terms: Full Time salaried with some evening and weekend hours; $50,000- $55,000

Position Benefits: Medical, Dental, Vision, and Life coverage; Generous paid time off

Position Scope: Manage and support work of the department tasked with building community power and climate resiliency. Provide leadership on issues relating to climate change, environmental justice, and sustainability, while being willing to learn about and organize around additional issues impacting eastside neighborhoods.

General Responsibilities: Organize resident involvement in advocacy and community power building; Increase awareness of climate and other related issues; Lead community-driven research; Co-develop policy agendas and implement action campaigns with resident leaders; Advocate for equitable policy solutions; and Support neighborhood partners.

Eastside Community Network is seeking a person for a program manager position in its Climate Equity Department. Experience with environmental issues is not required, though openness to learning about new topics is. Successful candidates will be able to demonstrate their knowledge of the eastside of Detroit, understanding of city processes and policy, community organizing skills, and willingness to learn about climate resiliency and other issues impacting eastsiders.

Resumes should be submitted to Erin Stanley at estanley@ecn-detroit.org and will be reviewed on a rolling basis until the position is filled.

Baseline Qualifications:
• Familiarity with policy matters at the city and/or state level
• Familiarity with City of Detroit processes and structure
• Knowledge of community needs, priorities, and leadership
• Passion for Detroit and advocating for positive change in the city
• Experience working in Detroit communities, especially the eastside
• Experience with community organizing and policy advocacy
• Strong organization and logistical management skills
• Comfort with using technology (email, video conferencing, Microsoft Office Suite, etc.)
• Open to building knowledge around climate resiliency, environmental justice, and other related topics
• Excellent communication and trust-building skills
• Proven ability to engage and interact with diverse populations
• Proven ability to take initiative and work independently
• Willingness to develop new skills and knowledge as needed

Desirable Qualifications:
• Resident of Detroit
• Experience in climate, environmental justice, sustainability, or other environmental subjects
• Experience with community engagement and meeting facilitation
• Cultural competency and grass roots experience organizing and supporting Black residents who live in low income neighborhoods
Key Tasks:
• Manage ECN’s work in organizing, policy advocacy, and relationship building
• Facilitate the Eastside Climate Action Coalition and other resident-led workgroups
• Support the LEAP Coalition Steering Committee with building community power
• Engage residents in developing policy agendas and action campaigns
• Facilitating program work, meetings, and event logistics
• Building relationships with eastside residents and partnerships with networks in Detroit and Michigan
• Representing ECN at meetings and events
• Expanding knowledge of priority issues, including environmental justice and climate change
• Planning, attending, and participating in community meetings hosted by ECN and other groups
• Creating materials for policy initiatives and campaigns
• Providing administrative support as needed
• Undertaking other project tasks as required