



**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING April 12, 2022**

**1. CALL TO ORDER:** The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 8:45p.m. The board utilized the Zoom platform to remotely include attendees to the meeting. Following the meeting it will be available to the public via YouTube. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

**2. Pledge of Allegiance**

**3. Roll Call:**

Physically Present: Supervisor Diane Hewitt  
Trustee Autumn Geist  
Trustee Christy McGovern  
Trustee Jean Page  
Trustee Lisa Rose  
Assessor John Trowbridge  
Clerk Debbie Pawlowicz

Absent: Highway Commissioner Ed Young

Others Physically Present: Steve Page

Present Electronically: Deputy Clerk/Finance Director Bill Green

**4. Public Comments:** None

**5. Approval of the March 9, 2022 and March 16, 2022 Minutes:**

**Trustee Page made to approve the minutes of March 9, 2022.**

**Motion was seconded by Trustee McGovern 5-0 Motion passed.**

**Trustee Page made to approve the minutes of March 16, 2022.**

**Motion was seconded by Trustee Rose 5-0 Motion passed.**

**6. Discussion of Where We are At With Potential Grant Funding:**

Working towards May 6<sup>th</sup> ARPA deadline. In two weeks will share grant application draft. Looking through every bill; the five proposals from architects, garden improvement ideas. Currently working on five other grant possibilities.

**7. Discussion of the Employment Handbook:**

The finished version without edits listed was distributed in packet. A concern was noted about the Handbook reading that the Supervisor needs to know all the employees' passwords and codes. It was noted that is for security passwords and codes but it was reiterated that is not how it is written.

**8. Discussion of the Volunteer Handbook:**

A Volunteer Handbook was created per the attorney's request to define volunteers. It was further mentioned that all volunteers sign hold harmless forms and are covered by the Township's insurance.

**9. Update on the Food Pantry:**

For March 2022, the Food Pantry has served 651 households; 1857 individuals; 293 households with children under the age of 18; 643 children under the age of 18; 142 households responding yes to receiving food stamps. Inventory continues to be worked on.

**10. Update on General Assistance and Emergency Assistance:**

For March 2022, there were 17 General Assistance Cases with \$18,023.63 being granted. Food/Sundries totaled \$2,237.00; Rent totaled \$13,611.63. Further granted – Fuel totaled \$425650.00; Electric totaled \$175.00Clothing totaled \$50.00. Passport services saw 16 applications. Also noted were 134 Caseworker calls; 18 LiHeap applications; 6 new RTA Registrations. A new system of recording through the front desk is now creating the numbers being reported. No request for help has been denied.

**11. Update from Family & Youth Counselor:**

Counseling and Career Counseling numbers for March 2022 - General Counseling support was provided to 29; General/Career Support Contacts (Calls/Emails, etc.) totaled 38 while the Total clients served equaled 67. The Job Clubs facilitated 4; Job Landings Celebrated 4. The total attendance equaled 33. Community Outreach: “Talk Saves Lives” program to be held on Thurs., March 10 at 7:30 p.m. in Village of Lisle Board Room & online; Prepared and presented “Managing and Transforming Emotions” program to community group; Ordered suicide preventions material; attended monthly meetings.

**12. Reports of Elected Officials:**

**Trustee McGovern:** Tuesday Tutoring with the Township continues now with more space at the Lisle Park District Senior Center on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays from 5:00-6:00. Teens with Character are helping.

**Trustee Page:** Garden Volunteers met April 2<sup>nd</sup> for planning. They are enthusiastic about possible grants.

**Supervisor Hewitt:** Figuring out how to improve services; the website will be done with a photo shoot to be rescheduled. The newsletter is not yet ready to be added to the website but should be done in June. Shred Day is on April 23 from 9:00-12:00

**Clerk Pawlowicz:** Expressed concern that the Annual Town Hall Meeting Presentation on 708 Mental Health Boards that was approved as being an unbiased report was clearly a very biased opinion.

**13. Audit of Expenditures:**

**Motion by Trustee Rose to move to the audit of expenditures: seconded by Trustee Page  
5-0 Motion Passed**

**Motion by Trustee Rose to approve the audit of expenditures: seconded by Trustee Page  
5-0 Motion Passed**

The following total expenditures in each fund were reviewed:

Town Fund	\$73,383.57
General Assistance Fund	\$14,510.66
Road & Bridge Fund	\$89,522.10

**14. Adjournment at 9:15:**

**Motion to adjourn was made by Trustee Page: seconded by Trustee McGovern  
5-0 Motion Passed**

Respectfully Submitted,

Debbie Pawlowicz  
Township Clerk