# AVON VALLEY CHURCHES PCC MEETING



Minutes of the 10<sup>th</sup> Meeting of the AVC PCC Monday December 5<sup>th</sup> 2022 7.0pm in St. Mary's Fordingbridge Church Hall. (Including the Section 11 Meeting)

Serving the Parish of Fordingbridge and Hyde and Breamore and Hale and Woodgreen

Present:		
Rev'd Tom Burden (Temp. Chair)	lan Newman	Jane Cant
Nigel Spratt (Temporary Sec.)	Ruth Crosland	Julian Simms
Heather Clark	John Dowsett	Martin Ings
Mary Melbourne	Lynda Warne	
Lynette Stanford	Andy Finch	
Apologies:		
Julie Francis,		
Beverley Judd		

## **Action**

	Welcome and prayer led by Rev'd Tom	
2022-10-02	Apologies for Absence - see above	
2022-10-03	1. Minutes of the meeting held on November 7 <sup>th</sup> 2022	
	a. Accuracy- approved unanimously as a true record on a	
	proposition from Ian Newman, seconded by Heather Clark.	
	b. Matters arising not covered elsewhere –	
	• item 2022-9-07(c) - Changing the name of the Joint Parish- The	
	Diocese recommend that we do change the name to something	
	shorter but we should wait until we have registration with the	
	Charity Commission. We need to think about the name we	
	choose.	Secretary
	Sec. to add this to the agenda for the next meeting.	
	• item 2022-9-07(i) Policy Review -Independent Risk Assessments	
	for each church- Churchwardens to write as required for	
	activities in each Local Area that are not covered for risk by a	
	contractor or covered by the Joint Parish R.A.	Secretary
	Further discussion may be needed at the next meeting.	
	<ul> <li>item 2022-9-07(ii)- Training for Sarah Newman, our new</li> </ul>	
	Safeguarding Officer Has already started.	
	• item 2022-9-07(vi) -Deanery Synod Report- It was suggested	
	that on the appointment of new clergy, clarity of expectations	
	(both ways) was very helpful. Julian Simms asked that this should	
	be explained and carried forward on the Agenda for the next	Secretary
	meeting.	
2022-10-04	Declaration of interest- None declared	

# **2022-10-05** | Section 11 Meeting:

Rev'd Tom Burden left the meeting to allow discussion as to whether he should chair this meeting, having told the Council that he had absolutely no intention of applying for the post of Rector in the Avon Valley Churches Parish.

It was proposed by Andy Finch, seconded by John Dowsett and agreed unanimously that it is entirely appropriate for Rev'd Burden to take the chair as an impartial chairman and he returned to formally open the meeting.

#### 1. Parish Profile

After months of hard work, the Churchwardens, working with the Bishop of Southampton, and Jane Hammond the Clergy appointments advisor have announced that the Bishop has signed off the Profile and Role description for a new Rector for the Avon Valley Churches.

- It was proposed by John Dowsett, seconded by Julian Simms that the Parish Profile be approved by the Section 11 meeting. Agreed unanimously.
- It was proposed by Mary Melbourne, seconded by Julian
   Simms that the Role Description, which is within the Profile, be approved by the Section 11 Meeting. Agreed unanimously.
- The Appendices to the profile will be on the Parish Website and the Diocese website will have links to them.

## 2. Lay Representatives on the Interview Panel:

Each Local Church Area has, through their Local Church Committee, have put forward one representative to be on the Interview Panel and one deputy to stand in their place if for any reason, they are indisposed. The LCC's and the candidates put forward were made aware that they must know the role of the Lay Representative, be available on the interview date, they must keep confidentiality and not share any details of the interview.

The people put forward are as follows:

- Breamore Andy Finch, (Deputy Mary Melbourne).
- Fordingbridge Ian Newman, (Deputy Nigel Spratt).
- Hale and Woodgreen Bethan Davies (Deputy Lynda Warne).
- **Hyde Heather Clark** Deputy (Julian Simms).

There were no other candidates and it was proposed by Ruth Crosland, Seconded by Martin Ings, that the above Lay representatives are approved by the Section 11 meeting – Agreed unanimously.

3. Do we seek to interview any candidates suggested by the Bishop and do we request the Bishop to advertise the vacancy and tell the Patrons

responsibility of the PCC not the LCC's but H&S policies will vary and it is suggested that this document could be used as an example.) It was proposed by Nigel Spratt, seconded by Mary Melbourne and agreed unanimously that the Fordingbridge Health and Safety document is a useful template to be used by the other LCA's when producing theirs.  Occasional Offices additional Local Fees. The fees recommended to the PCC for Fordingbridge were discussed. It was decided that with the exception of the Verger fees each LCA need to fix their own. It was proposed by Julian Simms, seconded by Lynda Warne and agreed unanimously that Verger Fees be standardised across the whole Parish at £50.  At this point, because of the time, the meeting was closed with a	LCC'S OF Hyde, Breamore and Hale &Woodgreen need to update their Health and Safety documents if necessary
The Section 11 meeting closed at this point.  2022-10-06  PCC MEETING Continued with: Mission Topics for discussion: i) Outreach initiatives at Parish Level – none reported (ii)LCC Minutes: To review action points reported to this meeting by local area reps. Fordingbridge:  • Draft Health and Safety Policy for PCC approval. (Policies are the responsibility of the PCC not the LCC's but H&S policies will vary and it is suggested that this document could be used as an example.) It was proposed by Nigel Spratt, seconded by Mary Melbourne and agreed unanimously that the Fordingbridge Health and Safety document is a useful template to be used by the other LCA's when producing theirs.  • Occasional Offices additional Local Fees. The fees recommended to the PCC for Fordingbridge were discussed. It was decided that with the exception of the Verger fees each LCA need to fix their own. It was proposed by Julian Simms, seconded by Lynda Warne and agreed unanimously that Verger Fees be standardised across the whole Parish at £50.  At this point, because of the time, the meeting was closed with a	Hyde, Breamore and Hale &Woodgreen need to update their Health and Safety documents if necessary
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<ul> <li>It was proposed by John Dowsett, seconded by Andy Finch that we do not seek to interview any candidate suggested by the Bishop, but we do request the Bishop to advertise the vacancy and tell the Patrons. – Agreed unanimously.</li> <li>Section 12 Meeting – will not be required.</li> <li>Advertisement – The draft advertisement produced by Heather Clark was discussed and two minor changes were suggested.</li> <li>The bullet point - This parish has warm and welcoming congregations. Has an addition- and strong pastoral outreach.</li> <li>The bullet point -We seek an incumbent who will support our styles of worship and encourage and engage all ages, has an addition - in particular children and young people.</li> <li>It was proposed by Ian Newman, seconded by Nigel Spratt and agreed unanimously that the advertisement, with the above</li> </ul>	