



AGENDA

Village of Los Ranchos de Albuquerque
Board of Trustees Regular Meeting
Warren J. Gray Chambers
6718 Rio Grande Blvd. NW, Los Ranchos, NM 87107
Wednesday, November 8, 2023; 7:00 pm
Participants can join via Zoom ([link below](#))
Streamed on www.losranchosnm.gov

MAYOR

Donald T. Lopez

ACTING ADMINISTRATOR

Josh O'Halloran

CLERK

Danielle Sedillo-Molina

TRUSTEES

Sandra Pacheco/Mayor Pro Tem
Gilbert Benavides
George Radnovich

TREASURER

Will Fisher

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF THE AGENDA**

5. **GENERAL PUBLIC COMMENT**

General public comment will be taken on items NOT listed on the agenda; speakers will be allowed three (3) minutes. *No action can occur on these items.*

The opportunity to comment during the meeting on specific agenda items is at the discretion of the presiding officer and must be germane to the item of business. Individuals will be given two (2) minutes and will be called upon at the appropriate time.

*(It is advisable to sign up for comment by **12:00 noon Wednesday, November 8, 2023, or prior to the meeting commencing at 7:00pm.** Sign-up sheets will be available the day of the meeting). To register to comment, please email: dmolina@losranchosnm.gov*

6. **APPROVAL OF MINUTES**

A. Minutes; October 11, 2023; Regular Meeting

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7. **DEPARTMENTAL REPORTS**

- a. Mayor's Report
- b. Administrator's Report
- c. Agri-Nature Center Manager's Report
- d. Planning & Zoning Director's Report
- e. Public Safety Liaison's Report

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8. **FINANCIAL BUSINESS**

A. Discussion and Approval of the October 2023 Cash Report.

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9. NEW BUSINESS

Page 37

A. Discussion and Approval of Resolution No. 2023-11-01; A Resolution Approving a Fourth Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License between the Village of Los Ranchos de Albuquerque, New Mexico and Waste Management of New Mexico, Inc. to address a Recycling Processing Fee. (*Correction to Resolution No. 2023-10-02*)

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B. Discussion and Approval to advertise and begin the Request For Proposals (RFP) process in January 2024 for Legal Services. The Village of Los Ranchos will be requesting sealed proposals from qualified law firms for legal services to oversee and assist in managing all Village related legal matters, ensuring maximum protection of legal rights and continued operation consistent with federal, state and local laws.

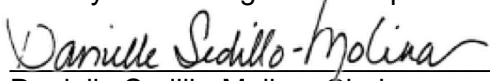
10. TRUSTEE INFORMAL DISCUSSION

Roundtable discussion is informal; the Board of Trustees will take no official vote or other official action.

11. ADJOURNMENT

I certify that the notice of this public meeting is in compliance with the Open Meetings Act, NMSA 1978 Sections 10-15-1 through 10-15-4 and the Village of Los Ranchos de Albuquerque Public Notice Requirements Resolution No. 2023-01-01.

I certify that this agenda was posted on: 3 November 2023


Danielle Sedillo-Molina, Clerk

ATTENTION PERSONS ATTENDING THE BOARD OF TRUSTEE MEETING:

By entering the Village Chambers you consent to photography, audio recording, video recording and use for inclusion on the Village website and broadcasted on YouTube.

Residents who are unable to attend the meeting in person, will have the ability to participate via Zoom Video Conferencing and must have their camera turned on.

Zoom video link:

<https://us06web.zoom.us/j/88091236124?pwd=KRndZuXyky2NKKpHPxbedB-37s0t3Q.wjrjY-0izhEz1Y7X>

Passcode: 153664

A final agenda will be posted 72 hours prior to the meeting. A copy of the agenda may be obtained at Village Hall, 6718 Rio Grande Blvd NW, during regular business hours; 8:00am-5:00pm or on the Village website: www.losranchosnm.gov

Please check the Village website <https://www.losranchosnm.gov/boardoftrusteesmeetings> for changes to the meeting schedule.

If you are an individual with a disability who needs a reader, amplifier, remote microphone, qualified sign language Interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Clerk at (505) 344-6582 if a special format is needed.



Village of Los Ranchos de Albuquerque

Board of Trustees Instructions for participating in the Regular Meeting in person and remotely

Wednesday, November 8, 2023; 7:00 pm

Streamed on www.losranchosnm.gov

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88091236124?pwd=KRndZuXyky2NKKpHPxbedB-37s0t3Q.wjrjY-0izhEz1Y7X>

Passcode: 153664

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT DURING THE MEETING:

Individuals wishing to provide public comment at the meeting may do so in person or via the Zoom Video Conferencing platform.

- General Public Comment is allowed on an item ***NOT*** already listed on the agenda; participants will be given three (3) minutes. **No action can be taken. (It is advisable to sign up by 12:00 noon November 8, 2023, but no later than 7:00 pm the day of the meeting, prior to the meeting commencing).**
- The opportunity to comment during the meeting on specific agenda items is at the discretion of the presiding officer and must be germane to the item of business. Individuals will be given two (2) minutes and will be called upon at the appropriate time. **(It is advisable to sign up by 12:00 noon Wednesday, November 8, 2023, but no later than 7:00pm the day of the meeting, prior to the meeting commencing).** Sign-up sheets will be available the day of the meeting.
- Public hearings (quasi-judicial and/or legislative) the public will be allowed two (2) minutes to speak. **(It is advisable to sign up as early as possible, but no later than 7:00 pm the day of the meeting, prior to the meeting commencing).**
- Public comments are not taken on procedural items; *Minutes, Departmental Reports, Financial Business, Trustee Informal Discussion, etc.*

To register to comment, please email: Danielle Sedillo-Molina, at dmolina@losranchosnm.gov with the following information:

- The item of business you wish to speak on
- Your first and last name
- Your complete address
- Phone number you will call from (if applicable)
- Camera mode must be on when participating remotely.

Decorum: Staff has the right to remove individuals from the meeting for poor etiquette, excessive noise, or any other behavior deemed a nuisance.

Please Note: The Village of Los Ranchos is providing the ability for the public to participate in hybrid meetings. As with any application, digital service, or software, the opportunity for failure can occur, therefore, the Village is *not* responsible for the inability to connect to the meeting, either by the Zoom meeting link or viewing via livestream.

The meeting video and audio is recorded and will be available online after the meeting on the Village website: <https://www.losranchosnm.gov/boardoftrusteesmeetings>



**PUBLIC NOTICE
VILLAGE OF
LOS RANCHOS DE
ALBUQUERQUE
REGULAR MEETING OF
THE BOARD OF TRUSTEES**

The public is hereby notified that the Village of Los Ranchos Board of Trustees will conduct their Regular Meeting on Wednesday, November 8, 2023, at 7:00 pm.

The Regular Meeting will be held at the Warren J. Gray Chambers, Village Hall, 6718 Rio Grande Blvd., NW, Los Ranchos, NM 87107. Individuals will also be given the opportunity to participate via Zoom, visit <https://www.losranchosnm.gov/boardoftrusteesmeetings> for link and guidance.

General public comment will be taken on items NOT listed on the agenda; speakers will be allowed three (3) minutes. The opportunity to comment during the meeting on specific agenda items is at the discretion of the presiding officer and must be germane to the item of business. Individuals will be given two (2) minutes and will be called upon at the appropriate time. It is advisable to sign up for public comment by **12:00 noon Wednesday, November 8, 2023, or prior to the meeting commencing at 7:00pm.**

Please email: dmolina@losranchosnm.gov. Sign up sheets will be available the day of the meeting.

A copy of the final agenda will be made available seventy-two (72) hours prior to the meeting and may be obtained at Village Hall located at 6718 Rio Grande Blvd NW, Los Ranchos de Albuquerque, NM 87107, or can be located on the Village website at: www.losranchosnm.gov.

If you are an individual with a disability who is in need of a reader, amplifier, remote microphone, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at (505) 344-6582 if a special format is needed.

s/Danielle Sedillo-Molina
Clerk

Journal: October 29, 2023

6. APPROVAL OF MINUTES

A. Minutes; October 11, 2023, Regular Meeting

1 VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
2 BOARD OF TRUSTEES REGULAR MEETING
3 Warren J. Gray Chambers
4 6718 Rio Grande Blvd. NW, Los Ranchos, NM 87107
5 Streamed on www.losranchosnm.gov and Zoom Video Conferencing
6 Wednesday, October 11, 2023; 7:00 p.m.
7

8 **Present:**

9 Donald T. Lopez, Mayor
10 Sandra Pacheco, Mayor Pro Tem/Trustee
11 Gilbert Benavides, Trustee
12 George Radnovich, Trustee
Ann Simon, Administrator
Danielle Sedillo-Molina, Clerk
Will Fisher, Treasurer
Nann Winter, Attorney

16 Prior to the meeting Mayor Lopez stated:
17 *If you wish to speak or comment on certain items on the agenda, you should sign up*
18 *prior to this meeting, sign-up sheets at the entrance. This will be your last opportunity to sign up,*
19 *we will then pick up the sign-up sheets and only those individuals who have signed up will be*
20 *allowed to speak.*

21
22 **1. CALL TO ORDER**

23
24 **Mayor Lopez called the meeting to order at 7:00 p.m.**

25
26 Mayor Lopez announced: This meeting is streamed on the Village website, the
27 public can also participate via Zoom, instructions and overall public participation
28 guidance for commenting is listed on the website and on page six of the meeting
29 packet. The Village of Los Ranchos is providing the ability for the public to
30 participate in hybrid meetings, as with any application, digital service, or
31 software, the opportunity for failure can occur, therefore, the Village is not
32 responsible for the inability to connect to the meeting, either by the Zoom
33 meeting link or viewing via livestream. The meeting video and audio is recorded
34 and will be available online after the meeting on the Village website.
35

36 **2. ROLL CALL**

37 **Mayor Pro Tem/Trustee Pacheco-present**
38 **Trustee Benavides-present**
39 **Trustee Radnovich-present**
40

41 **3. PLEDGE OF ALLEGIANCE**

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44 **4. APPROVAL OF THE AGENDA**

45 **Mayor Lopez asked to approve or amend the agenda.**

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47 **MOVED: Trustee Benavides**
48 **SECONDED: Trustee Radnovich**

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ROLL CALL VOTE: Trustee Pacheco-Yes
Trustee Benavides-Yes
Trustee Radnovich-Yes
CARRIED: Motion Passed 3-0

5. GENERAL PUBLIC COMMENT PERIOD

Participants wishing to speak on topics that do not appear on the agenda will be given three (3) minutes, no action can occur on these items.

Camille Varoz, 427 El Paraiso Road NW

Not Present

Nancy Nangeroni, 7315 Guadalupe Trail NW

Not Present

Loretta Chavez Smith, 536 Chavez Road NW

Concerned about traffic safety at the Village of Los Ranchos Elementary School parking signs.

6. APPROVAL OF MINUTES

A. Minutes; October 11, 2023; Regular Meeting

Mayor Lopez asked for a motion to approve the minutes.

MOVED: Trustee Pacheco with changes to correct line 291;
remove the word "space" and add the word
"land".

SECONDED: Trustee Benavides

ROLL CALL VOTE: Trustee Pacheco-Yes
Trustee Benavides-Yes
Trustee Radnovich-Yes

CARRIED: Motion Passed 3-0

7. DEPARTMENTAL REPORTS

- a. Mayor's Report
- b. Administrator's Report
- c. Agri-Nature Center Manager's Report
- d. Project Manager's Report
- e. Public Safety Liaison's Report

95 **8. FINANCIAL BUSINESS**

96 A. Discussion and Approval of the September 2023 Cash Report.

97
98 Treasurer Will Fisher presented the Cash Report for the month ending
99 September 30, 2023.

100
101 Cash Report for the month of September 30, 2023.

102 Ending cash balance on September 30, 2023, is \$10,726,494.46 which is a decrease of
103 \$1,974,919.19 for this month. YTD deficiency of revenues over expenditures is
104 \$(1,512,047.00).

105
106 Unusual or Significant Items:

- 107 • The Village paid Bernalillo County \$83,566.00 for FY24 1st half fire protection fund pass-
108 through from the State of New Mexico, check #3000.
- 109 • The Village paid Fidelity National Title \$1,933,263.58 for the purchase of the Anderson
110 Property (5100 Rio Grande Blvd NW), this was paid via two wires to the title company.
- 111 • The Village paid Franken Construction \$34,558.92 for pay app 2 for Agri-Nature center
112 work on outdoor classroom, check #3052.
- 113 • The Village paid JR & Sons Fence Company \$10,880.15 for 50% completion of the
114 pickleball and fencing project at Old Village Hall, check #3059.
- 115 • The Village paid myIT a total of \$25,442.50 for multiple IT services and equipment
116 including: update of our security policy that hadn't been updated since COVID, the
117 purchase of monitors and HDMI extender for Village Chambers, the purchase of a VIBE
118 board for EOC operations, facilitation of P&Z and BOT meetings and monthly IT hosting
119 charges, all items are paid via ACH after invoice approval.
- 120 • The Village paid Parametrix \$26,333.76 for 3 projects: Chavez Rd Multi-Use Trail,
121 Chavez Road speed cushion work and VLR Transportation study work, check #3010.
- 122 • The Village paid Stelzner, Winter, Warburton \$57,087.76 for 2 months of general
123 counsel services (August & September), check # 3015 & 3066.

124
125 **Mayor Lopez asked for a motion to approve the September Cash Report.**

126
127 **MOVED: Trustee Pacheco**
128 **SECONDED: Trustee Radnovich**

129 Discussion:

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132 Trustee Pacheco stated that the payments to the attorneys have been
133 significantly higher in the last two months.

134
135 Attorney Nann Winter replied that since September the Friends of Los Ranchos
136 filed litigation and subsequently has filed four more litigations, we are averaging
137 about \$5,000.00-\$6,000.00 more a month. Friends of Los Ranchos has filed
138 about seven motions in those four or five dockets. On Friday, the Court granted
139 one of the Village's motions, the Court denied the Friends of Los Ranchos
140 motion. The Attorney General responded to Friends of Los Ranchos dismissing
141 its latest Open Meetings Act complaint. We have had some significant gains. A
142 couple of months back, the Friends of Los Ranchos writ to stop the project was

143 denied in a one-page order. Generally, when a motion is filed it triggers a lot of
144 attorney work. So, with each of the seven motions that Friends of Los Ranchos
145 has filed you see the responses, a lot of touches. We have seen an uptick from
146 Friends of Los Ranchos counsel to my partner Juan, about half a dozen to a
147 dozen times a day. It's been a steady bit of work defending the litigation, we are
148 encouraged that the court is now ruling on motions without hearings without
149 spending additional attorney time. Unfortunately, so long as the litigation is
150 pending and so long as Friends of Los Ranchos continues to file motions, you
151 will see these responses, replies, and additional pleadings. We continue to
152 defend the Village and we've had great success.

153
154 Other questions were asked related to the check register were answered by
155 Administrator Simon.

156
157 Questions posed to Treasurer Fisher will be routed to CFO Tammy Silva, who
158 will reply to the Trustees.

159
160 **ROLL CALL VOTE:** Trustee Pacheco-Yes
161 Trustee Benavides-Yes
162 Trustee Radnovich-Yes
163 **CARRIED:** Motion Passed 3-0

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166 **9. PUBLIC HEARINGS**

167 A. Discussion and Approval to Adopt Ordinance No. 297; An Ordinance Revising
168 Chapter 2 of the Codified Ordinances, Amending Sections 5 & 6, pertaining to
169 Compensation of the Mayor and Trustees.
170

171 Administrator Simon presented the Ordinance and noted the need to increase
172 the payment for the Mayor and Trustees.

173
174 **Mayor Lopez asked for a motion to approve the adoption of Ordinance No.**
175 **297.**

176
177 **MOVED:** Trustee Pacheco
178 **SECONDED:** Trustee Benavides

179
180 Discussion:

181
182 Trustee Benavides had a question regarding appointments replacing a Trustee,
183 what salary would that appointee fall under?

184
185 Attorney Winter replied that the research indicated that the compensation follows
186 the term. If an appointee is filling the remaining term of a sitting Trustee, the
187 compensation applicable to that term and position would apply.

188
189 Trustee Benavides asked if we should add that to the Ordinance.

190 Attorney Winter stated that we could add at the end of Chapter 2, Section 6.,
191 Paragraph A, "that the existing compensation would continue to follow the
192 existing terms."
193

194 **AMENDED MOTION:** Trustee Pacheco amended her motion to add
195 the language as suggested by Attorney Winter to
196 the Ordinance.

197 **SECONDED:** Trustee Benavides
198

199 *(No one from the public signed up to speak)*
200

201 **Mayor closed the floor for comments.**
202

203 **ROLL CALL VOTE:** Trustee Pacheco-Yes
204 Trustee Benavides-Yes
205 Trustee Radnovich-Yes

206 **CARRIED:** Motion Passed 3-0
207
208

- 209 B. Discussion and Public Input; Village of Los Ranchos Transportation System
210 Analysis Update. Presented by David Pennington, Parametrix.
211

212 Dave Pennington, Parametrix, 9600 San Mateo Blvd NE 87113
213 Provided a power point presentation with updates and progress regarding the
214 Comprehensive Transportation Study.
215

216 The Trustees asked various questions related to the study.
217

218 Mr. Pennington replied accordingly and also reminded everyone that this is an
219 update, we are at about 75% of the 1st Phase of the study.
220

221 *(Ms. Loretta Chavez Smith signed up to speak, but declined)*
222

223 **10. NEW BUSINESS**

- 224 A. Discussion and Approval of Resolution No. 2023-10-01; A Resolution
225 Allowing the Mayor to enter into a Right of Way Use Agreement between the Village
226 of Los Ranchos de Albuquerque with the New Mexico Department of Transportation.
227

228 Administrator Simon presented the Right of Way Use Agreement.
229

230 **Mayor Lopez asked for a motion to approve Resolution No. 2023-10-01**
231

232 **MOVED:** Trustee Radnovich
233 **SECONDED:** Trustee Pacheco
234

235 Discussion:
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Trustee Benavides asked is this currently being used as a parking lot?

Administrator Simon responded, yes.

Trustee Benavides asked was it noticed that it would be more visible parking area for the public to the people that live on Calle del Pajarito?

Administrator Simon responded, it wasn't noticed per se, but it was brought to my attention by the residents of that street in 2020, that they wanted it improved.

Trustee Radnovich asked if there would be base course?

Administrator Simon indicated that there is already gravel.

Trustee Radnovich suggested adding a bench or two there. There may be a way to use some of that drainage water to put in Chamisa or some other kinds of plants that might help the look of it.

(No one from the public signed up to speak)

Mayor Lopez closed the floor for comments.

ROLL CALL VOTE: Trustee Pacheco-Yes
 Trustee Benavides-Yes
 Trustee Radnovich-Yes
CARRIED: Motion Passed 3-0

B. Discussion and Approval of Resolution No. 2023-10-02; A Resolution Approving a Third Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License between the Village of Los Ranchos de Albuquerque, New Mexico and Waste Management of New Mexico, Inc. to address a Recycling Processing Fee.

Dan Darnell, Waste Management, 402 Industrial Park Loop NE, Rio Rancho, NM 87124

Provided an update regarding recycling and presented the Third Amendment.

Mayor Lopez asked for a motion to approve Resolution No. 2023-10-02.

MOVED: Trustee Radnovich
SECONDED: Trustee Pacheco

Discussion:

Trustee Pacheco asked about the recycling program and am assuming that there has been educational articles, flyers, etc., talking about contamination.

283 Mr. Darnell replied that they have a very robust communication plan.
284
285 Trustee Benavides stated we had a service license agreement signed back in
286 2017, when does that contract end?
287
288 Mr. Darnell replied, 2025.
289
290 Trustee Benavides spoke on the rate increase, \$1.22 is not much, but sometimes
291 we just need to say “no”.
292
293 Mr. Darnell responded accordingly.
294
295 Trustee Radnovich asked couldn’t we have drawings or icons indicating what we
296 can recycle? Also, asked to explain where the recyclables actually go.
297
298 Mr. Darnell said that they try to communicate with the homeowner directly.
299 In terms of a contract, an agreement between two people, it has to be good for
300 both parties, but this contract expires in 2025, and that would be an appropriate
301 time for the RFP.
302

303 Public Comments:
304 Tony Gallegos, 12 Applewood Lane NW
305

306 **Mayor Lopez closed the floor for comments.**
307

308 **ROLL CALL VOTE:** Trustee Pacheco-Yes
309 Trustee Benavides-No
310 Trustee Radnovich-Yes
311 **CARRIED:** Motion Passed 2-1
312

313
314 C. Discussion and Approval of Amendment No.1 to 4th Street Improvements;
315 Requiring the Village to report to the State of New Mexico Department of
316 Finance and Administration on a quarterly basis regarding project progress.
317

318 Mayor Lopez asked for a motion to approve Amendment No. 1.
319

320 **MOVED:** Trustee Pacheco
321 **SECONDED:** Trustee Benavides
322

323 **ROLL CALL VOTE:** Trustee Pacheco-Yes
324 Trustee Benavides-Yes
325 Trustee Radnovich-Yes
326 **CARRIED:** Motion Passed 3-0
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330 D. Pursuant to § 3-11-6 A. (1) NMSA 1978; Subject to the Approval of a Majority
331 of all members of the Governing Body; The Mayor shall submit the names of
332 employees to the Board of Trustees for confirmation.

333 a.) Eric McClune; Maintenance Worker I
334 Facilities Maintenance Department
335

336 **Mayor Lopez asked for a motion for confirmation.**

337
338 **MOVED:** Trustee Benavides
339 **SECONDED:** Trustee Radnovich
340

341 **Mayor Lopez closed the floor for comments.**

342
343 **ROLL CALL VOTE:** Trustee Pacheco-Yes
344 Trustee Benavides-Yes
345 Trustee Radnovich-Yes
346 **CARRIED:** Motion Passed 3-0
347

348

349 **11. TRUSTEE INFORMAL DISCUSSION**

350 Roundtable discussion is informal; the Board of Trustees will take no
351 official vote or other official action.
352

353 **Trustee Pacheco**

- 354 • We will miss you Ann.

355

356 **Trustee Benavides**

- 357 • Same here, we are going to miss you.

358

359 **Trustee Radnovich**

- 360 • Defacing of the election signs is a horrible thing and that anyone in the Village
361 would actually do something like that. I find that distasteful and disgusting.
- 362 • I took a walk at the Del Norte Open Space with a couple of residents, they
363 showed me the trees that we paid \$16,000.00 to take down. Some of them did
364 not look dead to me, I find it ironic that we are putting in more trees and we
365 had trees that looked like they were doing okay, I don't have any evidence of
366 that. I hope we take care of the new trees.
- 367 • I will miss you Ann as well.

368

369 **Mayor Lopez**

- 370 • I would like to echo what everybody else has said, Ann you have been my
371 Administrator since January of 2020, and it's been quite a ride.

372

373

374 **12. ADJOURNMENT**

375

376 **Motion to Adjourn-Trustee Pacheco**
377 **Second-Trustee Benavides**
378 **Motion passed unanimously**
379 **Mayor Lopez adjourned the meeting at 9:52 p.m.**

380
381
382 Unofficial minutes submitted by

383
384 
385 _____
386 Danielle Sedillo-Molina, Clerk

DRAFT

7. DEPARTMENTAL REPORTS

- a. Mayor's Report
- b. Administrator's Report
- c. Agri-Nature Center Manager's Report
- d. Planning & Zoning Director's Report
- e. Public Safety Liaison's Report



MAYOR
DONALD T. LOPEZ

**ACTING
ADMINISTRATOR**
JOSH O'HALLORAN

— ••• —
TRUSTEES
SANDRA PACHECO
MAYOR PRO TEM
GILBERT BENAVIDES
GEORGE RADNOVICH

DEPARTMENTAL REPORT

Donald T. Lopez
Mayor's Report

Holiday greetings and a blessing for the new year. The Village will see changes in the coming years, through newly elected officials, new projects, improved roadways, new open space, and a continuation of our 4th Street Redevelopment project. And, while I look forward to seeing what the new year brings, I am immensely proud of what we've accomplished together in 2023.

New Public Open Space: I am most proud of our effort to secure the Anderson Fields, 23 acres and a historic home in one of the most important viewsheds in all of New Mexico. Together with the adjacent Agri-Nature Center, we now have 50 acres of contiguous public land and forever open space. And, the Land Acquisition Fund, created in my administration, keeps growing.

Community Engagement and Participation: In response to calls for more citizen participation, especially concerning housing density issues in the C1 and VC Zones, and the Pilot Conservation Ordinance, we established the Citizens Advisory Committee (CAC). This committee comprises dedicated community members who have volunteered their time and expertise to make recommendations on these critical issues.

Improved Parks and Trails for Better Quality of Life: We have beautiful parks and recreation areas in Los Ranchos and we're working to improve each and every one of them. Edgewood Park is getting playground equipment, seating, and a new perimeter fence. The Del Norte Open Space has a new trail around the East field and new trail signage showing walking distances for those who recreate there. There will be a new Edible Trail at the Agri-Nature Center and a new playing surface on the tennis courts at Hartnett Park. Finally, we repurposed the playground at Old Village Hall into pickleball and a half-court basketball court.

An Emphasis on Agriculture: My administration has taken agriculture education to the next level. We have increased the lectures and workshops at the Agri-Nature Center, introduced livestock to the fields, developed an outdoor kitchen classroom for farm to table demonstrations and hands-on learning.

6718 Rio Grande Blvd. NW Los Ranchos, New Mexico 87107
Office: 505.344.6582 Fax: 505.344.8978 www.losranchosnm.gov



What's Happening in Los Ranchos?



twitter.com/LosRanchosdeABQ

Finally, we have created new traditions at the Village by adding a wintertime Matanza and fall Fiesta to the calendar to complement the summertime Lavender Festival, and of course our wonderful growers' market.

New Businesses in Los Ranchos: Not only will we see 12,000 square feet of new business space at the Village Center in the coming year, we are seeing new businesses and new real estate investment in the 4th Street corridor every month.

The Most Beautiful Roadway in New Mexico: While many had a hand in redeveloping 4th Street into the beautiful corridor that it is, there is still work to do. The street north of Pueblo Solano needs sidewalks, traffic calming, ADA parking, lighting, and safer access to public transit. Those are some of the plans we have for the next phase of 4th Street.

Thank you for being a part of the Village of Los Ranchos de Albuquerque. It has been an honor serving you as your Mayor.

For more information about the Village of Los Ranchos, upcoming community events, public meetings, employment opportunities, and much more, please visit our website at www.losranchosnm.gov.



MAYOR
DONALD T. LOPEZ

**ACTING
ADMINISTRATOR**
JOSH O'HALLORAN

— ••• —
TRUSTEES
SANDRA PACHECO
MAYOR PRO TEM
GILBERT BENAVIDES
GEORGE RADNOVICH

DEPARTMENTAL REPORT

Joshua O'Halloran
Administrator's Report

Citizens Advisory Committee:

The Citizens Advisory Committee met on November 1st and is getting close to a table that could be presented to the public on density thresholds Village-wide.

Roads/Facilities:

Pedestrian Crosswalks on Chavez Road: In preparing the concrete sides, the project stalled for a request from the Middle-Rio Grande Conservancy District for approval of the design as it encroaches into their right of way on the west end of Chavez Road. Now that we have received approval from MRGCD, we are back in the queue with the contractor to start construction on this project and it should begin by the end of November.

Parks:

- Edgewood Park: Equipment for the park will be delivered by the end of the month. We are now putting together a request for bids for construction and installation. We anticipate seeing this project being completed late Spring.

Agri-Nature Center:

Outdoor Classroom—The outdoor kitchen classroom is finished. This outdoor education and lecture space will add tremendous value to the Agri-Nature Center. It has already been used for a Fall Festival, by Explora Farm Camp, and for a farm to table dinner.

Del Norte Open Space:

- Tree Planting—We planted 125 new trees at Del Norte Open Space. We planted 75 Afgan pines on the South side of the entrance road and 50 cottonwoods on the North side of the entrance road. These trees are being watered by drip irrigation from the well.
- East Side Irrigation--Jacobco Sanchez has begun adding an irrigation ditch that goes down the middle of the East field to facilitate more efficient irrigation. This ditch will have three check valves to build pressure and 26 irrigation gates on the North and South side of the ditch.
- Trail--We created defined walking paths around the property with mile markers, and other wayfinding. The signs will be installed in the coming weeks.

Signs in the Village:

We met with PLAND to discuss a design for a “Welcome to the Village of Los Ranchos” sign on 4th Street and other signs around the Village to identify Los Ranchos. We will refine the ideas and hold a public meeting to get community input later this year.

Anderson Fields:

The Village officially acquired the Anderson Fields property on September 15th. We have taken care to fully secure the property, take inventory of all possessions in the house, and continue landscape and maintenance contracts. The Agrifutures program is working on creating a five (5) year plan for the fields that can be presented at an open house to get community input.



MAYOR
DONALD T. LOPEZ

**ACTING
ADMINISTRATOR**
JOSH O'HALLORAN

— ••• —
TRUSTEES
SANDRA PACHECO
MAYOR PRO TEM
GILBERT BENAVIDES
GEORGE RADNOVICH

DEPARTMENTAL REPORT

Josh O'Halloran
Agri-Nature Center

Master Plan 2035 Agriculture 3.1.1 Objectives

- **Support Small-Scale, Sustainable Agriculture**
 - The Ag Center harvested from a local vineyard with the aid of volunteers and we held a grape pressing demo at the Maize Maze with the harvest.
 - Hosted master gardeners at the Ag Center every Wednesday over the summer to help them get and keep their certification. They have successfully finished their year at the Ag Center.
- **Support Agricultural Economic Development**
 - The Ag Center staff supported the Maize Maze Fall Festival by Rio Grande Community Farm with local vendors in attendance to sell their produce and goods.
 - Joshua and Sabrina met with Healthy Futures NM to discuss collaboration on a grant opportunity. Healthy Futures NM would like to write the Ag Center into one of their grants to create a promotional video for the Ag Center.
- **Support The Coordination Of Landowners, Businesses, And Farmers**
 - The Ag Center staff supported the Maize Maze Fall Festival by Rio Grande Community Farm with demonstrations highlighting different local farms and businesses.
 - The Ag Center staff held their quarterly Ag Committee meeting where land owners, farmers, and community members shared their thoughts on the Matanza, the usage of the Anderson Fields, and the grants for the pollinator garden and edible trail.
- **Support forage cultivation for wildlife**
 - The sunflower and sorghum field has been mowed and it is providing forage for the cranes and geese in that field.
 - The Ag Center is seeding cover crops on the community garden area so that they are covered during the winter and will provide forage for wildlife.
- **Investigate Feasibility And Applicability For New Ag Techniques And Technology**
 - Year five of the AgriFutures Program features the research team that will be focusing on grants and research opportunities to leverage the Anderson Fields in promoting new techniques and or regenerative ag.

6718 Rio Grande Blvd. NW Los Ranchos, New Mexico 87107
Office: 505.344.6582 Fax: 505.344.8978 www.losranchosnm.gov

 What's Happening in Los Ranchos?  twitter.com/LosRanchosdeABQ

- **Pursue A Multigenerational Approach To Ag**
 - Joshua and Dominic are teaching a class every week at Los Ranchos Elementary in the afternoon. They teach about soil, cover crops, livestock, and other agricultural topics.
 - The Ag Center hosted Farm Camp in collaboration with Explora on October 13th during APS fall break.
 - The Ag Center hosted a field trip with Southwest Soil Health for kids from Alvarado Elementary School.
 - Joshua and Sabrina met with Albuquerque Sign Language Academy regarding collaboration with them in creating workforce development opportunities through a grant. Also we discussed continuing the YCC program through a grant, to bring their students out to Los Ranchos for training and work on the farm.
 - Year five of the AgriFutures Program features the education team that will focus on independent learning along the edible trail for kids and adults of all ages.
 - The ag center hosted a field trip for a homeschool group on November 8th and gave them a tour of the farm.
- **Provide Ag Information To Residents And Current And Potential Farmers.**
 - Held a sheep shearing demonstration by local farmer Andrea, apple cider pressing, and a grape pressing demonstration during the Maize Maze to show how to use the products harvested during fall.
 - Held a culinary mushroom growing workshop on November 2nd hosted by Matt's Mushroom Farm.
 - The Ag Center hosted a workshop with Bill Shen on wine making, bottling, and blending on October 19th.
 - Joshua is working with Dekker Perich Sabatini Landscape Design company on the design for the edible trail that will go through the Agri-Nature Center. This trail will include educational signs to inform residents on what is growing in each field and the importance of each crop.
- **Promote Water Conservation In Ag**
 - The Ag Center is using drip irrigation on the hops, community garden, vineyard, lavender, and raised beds. Some of it is surface drip and some is sub-surface drip. Surface water is now dried up for the season so all waterings are being done with drip irrigation at the farm for the rest of the growing season.
- **Support Animal Husbandry**
 - All of the chickens at the Ag Center are now producing eggs, and the Ag Center is selling the eggs to people who visit the Ag Center.
 - Most of the ewes are pregnant and were recently sheared by local farmer Andrea during the Maize Maze.

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What's Happening in Los Ranchos?



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DEPARTMENTAL REPORT

Maida Rubin, AICP, CFM
Planning & Zoning

Michelle Austin, Administrative Assistant

- Processing day-to-day permit applications (parcel permits, commercial signs, solar, fences/walls, and zone review permits).
- Assembling the agenda and meeting packet for Commission meetings, and handling meeting logistics and minutes.
- Processing commercial and home-based business applications, and answering general inquiries.

Thomas Sanchez, Code Enforcement Officer

- Patrolling the Village and identifying code violations. Writing first, second, and final notice of violation letters for various properties, investigating issues per complaints, and escalating matters to court when a violation is not addressed.
- Red-tagging construction without permits and notifying realtors to obtain parcel permits.
- The goal of code enforcement is compliance, therefore much of Thomas' time is spent discussing code violation issues with residents and working with them to try to find a resolution before the case escalates to court.

Brennon Williams, Planning and Zoning Consultant

- Processing public hearing applications for the Planning and Zoning Commission and the Board of Trustees meetings.
- Responding to daily inquiries and processing administrative applications, including certificates of completion, minor subdivisions, and zoning certifications.

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What's Happening in Los Ranchos?



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Building Permits	Valuation October	Number of Permits October
Commercial		-
Signs (no. of permits issued)		-
Residential Construction, New	\$78,214.99	1
Residential Alterations		
Interior Remodel	-	-
Reroof	\$300.00	3
Demolition	-	-
Cell Tower Updates	-	-
Solar	\$462.30	3

Note: Valuation is the value of the construction per square foot multiplied by rates passed by Resolution 2012-1-2.

Realtor Parcel Permits	3
Film Permits	-
New Businesses	2
Business Renewals	5

P&Z Department/Planning Commission-Approved Applications	
Bed & Breakfast	0
Conditional Use	0
Home Occupation	2
Major Subdivision	0
Minor Subdivision – Preliminary Plat	0
Site Development Plan	0
Variance	2
Zone Map Amendment	0
Zoning Certification Letter	0



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GEORGE RADNOVICH

DEPARTMENTAL REPORT

Fred Radosevich
Public Safety Report

Meetings

- Contact with Village Staff to include, Mayor, Maria, Keen, Ann, Thomas, and Dominic weekly throughout the month.
- Weekly contact with BCSO and attend Village Staff Meetings
- Village BOT monthly meeting
- BCSO North Valley Commander
- Chief Perez, BCFD-Intergovernmental Agreement
- Mayoral candidate forum

Citizen Issues

- Traffic and speeding on Ortega, Vineyard,
- Trash items on Bike path by Paseo Del Norte
- Speed humps on Edgewood-proposal



Other

- Camera system Anderson Property, securing Quotes
- Thomas; code issues throughout the Village
- Article for Vison Magazine
- Road Safety seminar, Technology- crime monitoring cameras

Bernalillo County Sheriff's Office
September-474

- 27- alarm calls, 4- auto thefts, 4- burglaries, 18- crashes, 39- disturbances, 22- suspicious persons/vehicles, 79-traffic stops, 1- vandalism, 35- welfare checks
- Traffic stops-79; 25-4th Street, 1-N.4th Street, 36- Rio Grande, 17-Other roads.

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8. FINANCIAL BUSINESS

A. Discussion and Approval of the October 2023 Cash Report.

Village of Los Ranchos de Albuquerque Cash Report Summary

Cash Report for the month of October 31, 2023.

Ending cash balance at October 31, 2023 is \$11,563,732.14 which is an increase of \$837,237.68 for this month.

YTD deficiency of revenues over expenditures is \$(674,809.32).

Unusual or Significant Items

The Village received \$525,000.00 reimbursement from the State of New Mexico for a capital appropriation to acquire open space.

The Village paid Affordable Services \$4,351.46, check #3213, for work on Bauer Property for claim #2024031304.

The Village paid Arbor Valley Nursery \$7,825.00, check #3215, for tree for the PDN Infrastructure project on the Paseo Del Norte open space property.

The Village paid Bernalillo County \$120,199.97, check #3100, for quarter 2 of EMS & Fire Services per our IGA agreement with the county.

The Village paid Bernalillo County Planning \$17,500.00, check 3177, for clerical services, record storage, maintenance, and CE services.

The Village paid Brennon William \$6,795.00, check #3181, as a contractor for P&Z consulting services for September 2023.

The Village paid DML Inc. \$26,290.95, check #3186, for new surface on the pickleball courts at Old Village Hall.

The village paid Franken Construction \$28,071.25, check #3188 for work on the Agri-Nature center driveway project.

The Village paid JR & Sons Fence Company \$10,300.15, check #3116 for fence project completion at Old Village Hall.

The Village paid Power Ford \$40,608.00, check #3200, for purchase of new Ag truck.

Village of Los Ranchos de Albuquerque
Cash Balance Summary by Fund
for the Fiscal Year Ending June 30, 2024
as of Cash Report for October 31, 2023

	<i>Beginning Cash Balance</i>	<i>Excess/(Deficiency)</i>	<i>Ending Cash Balance</i>	<i>Encumbered</i>	<i>Discretionary</i>
101 General Fund	7,941,329.98	473,174.99	\$ 8,414,504.97	\$ 8,314,259.67	100,245.30
201 Correction	900.00	-	\$ 900.00	\$900.00	
206 Emergency Medical Service Fund	-	-	\$ -	\$0.00	
209 Fire Protection Fund	-	-	\$ -	\$0.00	
211 Law Enforcement Protection Fund	9,050.21	85,061.35	\$ 94,111.56	\$94,111.56	
216 Municipal Street Fund	735,716.33	166,328.77	\$ 902,045.10	\$902,045.10	
260 American Rescue Act Fund	931,348.44	(66,071.22)	\$ 865,277.22	\$865,277.22	
280 Cannabis Regulation Act Fund	6,162.09	3,269.91	9,432.00	\$9,432.00	
299 Special - Other Funds	101,876.67	(31,280.95)	\$ 70,595.72	\$70,595.72	
309 FEMA Fund	-	-	\$ -	\$ -	
311 Capital Project Infrastructure	431,211.07	158,289.00	\$ 589,500.07	\$589,500.07	
312 Capital Project Buildings	(320,109.50)	252,251.12	\$ (67,858.38)	(\$67,858.38)	
380 Purchase Real Property Reserve Fu	1,456,122.56	(1,408,263.58)	\$ 47,858.98	\$ 47,858.98	
399 Capital Project - Other	31,111.81	-	\$ 31,111.81	\$31,111.81	
401 General Obligation Bonds	35,490.15	(307,568.71)	\$ (272,078.56)	(\$272,078.56)	
410 General Obligation Bonds Reserve	833,310.79	-	\$ 833,310.79	\$833,310.79	
505 Agri-Nature Center Farm Camps	45,020.86	-	\$ 45,020.86	\$45,020.86	
	12,238,541.46	(674,809.32)	\$ 11,563,732.14	\$ 11,463,486.84	\$ 100,245.30

Note:

N/A

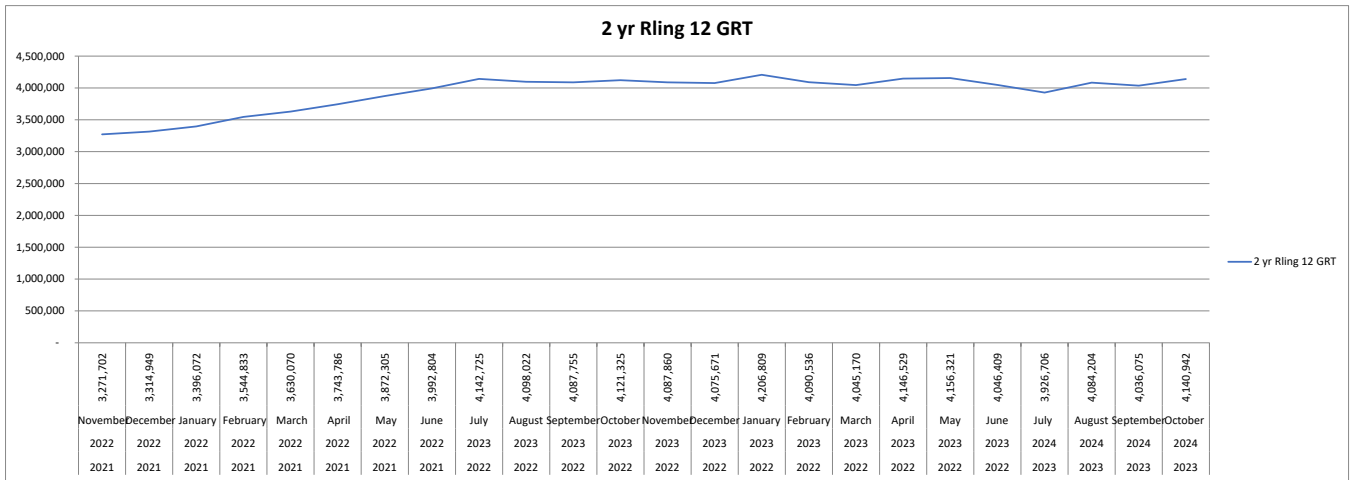
REVENUE INFORMATION FOR OCTOBER 31, 2023

TOTAL GRT	\$439,086
FRANCHISE TAX	61,276
OTHER GENERAL	
FUND REVENUE	8,105

SUPPLEMENTAL GRT REVENUE INFO

GRT TABLE & 2 YEAR ROLLING GRAPH

FISCAL YEAR	2018	2019	2020	2021	2022	2023	2024	Comparison to PY	% increase (decrease)
July	248,989	244,102	268,491	198,574	221,244	274,849	302,788	27,939	10%
Aug	297,034	234,018	287,587	210,182	371,165	295,577	453,075	157,498	53%
Sep	227,545	263,179	236,548	234,079	326,462	338,909	290,779	-48,130	-14%
Oct	238,364	241,668	265,810	264,249	316,195	334,219	439,086	104,867	31%
Nov	253,128	262,685	269,725	242,159	349,765	405,337		-405,337	-100%
Dec	231,247	259,982	360,233	273,053	316,300	329,229		-329,229	-100%
Jan	238,844	238,501	255,996	222,988	304,111	259,601		-259,601	-100%
Feb	261,886	283,258	270,706	286,488	435,248	371,550		-371,550	-100%
Mar	218,811	222,158	244,867	233,738	318,975	301,198		-301,198	-100%
Apr	208,454	235,540	217,390	159,893	273,610	305,080		-305,080	-100%
May	217,363	270,852	228,155	246,450	374,969	284,323		-284,323	-100%
June	245,163	233,127	157,968	264,261	384,761	398,895		-398,895	-100%
FY TOTAL	2,886,828	2,989,070	3,063,476	2,836,114	3,992,805	3,898,767	1,485,729	-2,413,038	-2%



Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2023 Through 10/31/2023

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2023/2024 Original Budget	2023/2024 Revised Budget	Cash Basis YTD Actual	% of Total Budget
101 - General Fund							
Summary of General Fund Revenues and Expenses							
Beginning cash and cash equivalents	6,764,359.41	8,314,259.67	1,549,900	7,941,329.98	7,941,329.98	7,941,329.98	
Revenues							
General Fund Revenues	379,329.21	508,467.68	129,138	4,551,950.54	4,551,950.54	1,624,334.71	35.68%
Expenditures							
Executive Legislative	19,412.33	15,522.53	3,890	232,947.99	232,947.99	70,869.97	30.42%
Judicial	1,000.14	528.69	471	12,001.73	12,001.73	2,081.89	17.35%
Financial Administration	15,935.33	15,917.15	18	191,223.98	191,223.98	49,503.60	25.89%
Planning and Zoning	40,790.18	43,420.57	(2,630)	406,982.15	406,982.15	101,590.69	24.96%
General Administration	73,995.30	93,824.10	(19,829)	887,943.62	887,943.62	391,082.87	44.04%
Police	1,923.33	2,739.66	(816)	23,080.00	23,080.00	8,783.01	38.05%
Public Facilities	55,263.13	54,370.58	893	663,157.56	663,157.56	172,595.61	26.03%
Agricultural Enterprises	26,787.98	25,108.03	1,680	326,455.70	326,455.70	83,092.04	25.45%
Fire	120,200.00	120,199.97	0	480,800.00	480,800.00	240,399.94	50.00%
Total Fund Expenditures	355,307.73	371,631.28	(16,324)	3,224,592.73	3,224,592.73	1,119,999.62	34.73%
Excess/(deficiency) of revenues over expenditures	24,021.48	136,836.40	112,815	1,327,357.81	1,327,357.81	504,335.09	38.00%
Capital Expenditures							
Capital Buildings & Structures	48010 15,916.67	0.00	15,917	191,000.00	191,000.00	0.00	0.00%
Capital equipment & machinery	48020 1,000.00	10,300.15	(9,300)	12,000.00	12,000.00	24,869.15	207.24%
Capital Roadways, Bridges, & Culverts	48080 3,750.00	0.00	3,750	45,000.00	45,000.00	0.00	0.00%
Capital Improvements Other	48900 7,750.00	26,290.95	(18,541)	93,000.00	93,000.00	26,290.95	28.27%
Total Capital Expenditures	28,416.67	36,591.10	(8,174)	341,000.00	341,000.00	51,160.10	15.00%
Other financing sources (uses)							
Agricultural Committee Special Fund	52001 0.00	0.00	0	(50,000.00)	(50,000.00)	0.00	0.00%
Purchase Real Property Reserve Fund	52001 0.00	0.00	0	(750,000.00)	(750,000.00)	0.00	0.00%
Law Enforcement Protection Fund	52001 0.00	0.00	0	(25,000.00)	(25,000.00)	0.00	0.00%
Municipal Street Fund	52001 0.00	0.00	0	(500,000.00)	(500,000.00)	0.00	0.00%
General Obligatoion Bonds Reserve	52001 0.00	0.00	0	(300,000.00)	(300,000.00)	0.00	0.00%
FEMA Grant Fund	52001 0.00	0.00	0	(29,780.50)	(29,780.50)	0.00	0.00%
Farm Camps	51001 0.00	0.00	0	20,000.00	20,000.00	20,000.00	100.00%
Total other financing sources (uses)	0.00	0.00	0	(1,634,780.50)	(1,634,780.50)	20,000.00	-1.22%
Excess/(deficiency) after capital expenditures & other financing sources	(4,395.18)	100,245.30	104,640	(648,422.69)	(648,422.69)	473,174.99	-72.97%
Ending cash and cash equivalents	6,759,964.23	8,414,504.97	1,654,541	7,292,907.29	7,292,907.29	8,414,504.97	

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2023 Through 10/31/2023

Account No.	Current Period			Year - to -Date				
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2023/2024 Original Budget	2023/2024 Revised Budget	Cash Basis YTD Actual	% of Total Budget	
260 - American Rescue Act								
9260 - American Rescue Act								
Beginning cash and cash equivalents	(1,925,288.60)	903,972.85	2,829,261	931,348.44	931,348.44	931,348.44		
Revenues								
American Rescue Act Distribution	37700	0.00	0.00	0	0.00	0.00	0.00	0%
Total Fund Revenue	0.00	0.00	0	0.00	0.00	0.00	0.00	0%
Expenditures								
Maint-Building & Structure	44010	0.00	3,089.66	(3,090)	0.00	25,000.00	3,089.66	12%
Maint-Grounds/Roadways	44030	4,166.67	34,553.94	(30,387)	50,000.00	50,000.00	38,622.79	77%
Prof. Service-Computer Support	45150	0.00	0.00	0	0.00	3,500.00	3,500.00	100%
Contract Svc- Public Safety	45904	4,166.67	257.90	3,909	50,000.00	50,000.00	257.90	1%
Supplies	46010	461.25	999.90	(539)	25,000.00	44,300.00	999.90	2%
Capital-Equipment & Machinery	48020	27,083.33	0.00	27,083	325,000.00	325,000.00	13,026.80	4%
Capital-Other Capital Purchase	48900	350,000.00	(205.77)	350,206	75,000.00	75,000.00	6,574.17	9%
Total Fund Expenditures	385,877.92	38,695.63	347,182	525,000.00	572,800.00	66,071.22	12%	
Excess/(deficiency) of revenues over expenditures	(385,877.92)	(38,695.63)	347,182.29	(525,000.00)	(572,800.00)	(66,071.22)	12%	
Ending cash and cash equivalents	(2,311,166.52)	865,277.22	3,176,443.74	406,348.44	358,548.44	865,277.22		

Village of Los Ranchos de Albuquerque
Statement of Revenues and Expenditures
From 7/1/2023 Through 10/31/2023

Account No.	Current Period			Year - to -Date			
	Current PTD Budget	Cash Basis PTD Actual	Current PTD Variance	2023/2024 Original Budget	2023/2024 Revised Budget	Cash Basis YTD Actual	% of Total Budget
Summary of Revenues and Expenditures							
Beginning cash and cash equivalents	4,582,288.56	10,726,494.46	6,144,206	12,238,541.46	12,238,541.46	12,238,541.46	
Revenues							
General Fund	379,329.21	508,467.68	129,138	4,551,950.54	4,551,950.54	1,624,334.71	35.68%
Correction	0.00	0.00	0	0.00	0.00	0.00	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Fire Protection Fund	79,813.00	0.00	(79,813)	159,626.00	159,626.00	83,566.00	52.35%
Law Enforcement Fund	7,916.67	95,000.00	87,083	95,000.00	95,000.00	95,000.00	100.00%
Municipal Street Fund	52,696.92	68,535.70	15,839	632,363.01	632,363.01	234,215.25	37.04%
American Rescue Act Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Cannabis Excise Tax	0.00	0.00	0	2,400.00	2,400.00	3,269.91	136%
Special - Other Funds	550.00	1,790.92	1,241	41,100.00	41,100.00	15,784.55	38.41%
Federal Emergency Management Act Fund	0.00	0.00	0	405,341.00	405,341.00	0.00	0.00%
Capital Project Infrastructure	619,630.67	525,000.00	(94,631)	1,121,568.00	1,646,568.00	774,852.03	47.06%
Capital Project Buildings	0.00	175,557.81	175,558	75,000.00	275,000.00	340,308.99	123.75%
Purchase Real Property Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Capital Project - Other	0.00	0.00	0	0.00	0.00	0.00	0.00%
General Obligation Bonds	25,169.67	726.97	(24,443)	302,036.02	302,036.02	11,036.54	3.65%
General Obligation Bonds Reserve Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Agri-Nature Center Farm Camps	0.00	0.00	0	0.00	0.00	0.00	0.00%
Total Revenues	1,165,106.13	1,375,079.08	209,973	7,386,384.57	8,111,384.57	3,182,367.98	39.23%
Expenditures							
General Fund	383,724.39	408,222.38	(24,498)	3,565,592.73	3,565,592.73	1,171,159.72	32.85%
Correction	0.00	0.00	0	0.00	0.00	0.00	0.00%
Emergency Medical Service Fund	0.00	0.00	0	0.00	0.00	0.00	0.00%
Fire Protection Fund	79,813.00	0.00	79,813	159,626.00	159,626.00	83,566.00	52.35%
Law Enforcement Protection Fund	8,670.85	0.00	8,671	104,050.21	104,050.21	9,938.65	9.55%
Municipal Street Fund	32,215.25	11,361.16	20,854	640,273.00	640,273.00	67,886.48	10.60%
American Rescue Act Fund	385,877.92	38,695.63	347,182	525,000.00	572,800.00	66,071.22	11.53%
Cannabis Tax	250.00	0.00	250	1,000.00	1,000.00	0.00	0%
Cannabis Excise Tax	7,550.67	47,065.50	(39,515)	118,108.00	118,108.00	47,065.50	39.85%
Federal Emergency Management Act Fund	0.00	0.00	0	435,122.00	435,122.00	0.00	0.00%
Capital Project Infrastructure	679,005.67	4,425.48	674,580	2,055,722.00	2,580,722.00	616,563.03	23.89%
Capital Project Buildings	0.00	28,071.25	(28,071)	75,000.00	275,000.00	88,057.87	32.02%
Purchase Real Property Reserve Fund	1,456,122.56	0.00	1,456,123	1,456,122.56	1,456,122.56	1,408,263.58	96.71%
Capital Project - Other	31,111.81	0.00	31,112	31,111.81	31,111.81	0.00	0.00%
General Obligation Bonds	0.00	0.00	0	678,679.00	678,679.00	318,605.25	46.94%
Agri-Nature Center Farm Camps	0.00	0.00	0	25,021.00	25,021.00	0.00	0.00%
Total Expenditures	3,064,342.12	537,841.40	2,526,501	9,870,428.31	10,643,228.31	3,877,177.30	36.43%
Excess/(deficiency) of revenues over expenditures	(1,899,235.98)	837,237.68	(2,316,528)	(2,484,043.74)	(2,531,843.74)	(694,809.32)	27.44%
Other financing sources (uses)							
Operating transfers in	0.00	0.00	0	721,642.00	345,000.00	20,000.00	5.80%
Operating transfers out	0.00	0.00	0	(718,358.00)	(718,358.00)	0.00	0.00%
Reversion	0.00	0.00	0	0.00	0.00	0.00	0.00%
	0.00	0.00	0	3,284.00	(373,358.00)	20,000.00	-5.36%
Excess/(deficiency) after other financing sources (uses)	(1,899,235.98)	837,237.68	(2,316,528)	(2,480,759.74)	(2,905,201.74)	(674,809.32)	23.23%
Ending cash and cash equivalents	2,683,052.58	11,563,732.14	8,880,680	9,757,781.72	9,333,339.72	11,563,732.14	

Ending cash and cash equivalents
\$11,563,732.14

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 10/1/2023 Through 10/31/2023

Payee	Check Date	Check Number	Check Amount	Transaction Description
AFFORDABLE SERVICE INC.	10/25/2023	3213	4,351.46	Bauer property work, claim #2024031304
Total AFFORDABLE SERVICE INC.			<u>4,351.46</u>	
Albuquerque Bernalillo County	10/2/2023	3097	3,174.88	Monthly water bills
Albuquerque Bernalillo County	10/18/2023	3172	63.79	Monthly water bills
Total Albuquerque Bernalillo County			<u>3,238.67</u>	
Albuquerque Power Equipment	10/18/2023	3173	611.99	Replacement of chainsaw
Total Albuquerque Power Equipment			<u>611.99</u>	
Albuquerque Publishing Co.	10/2/2023	3098	1,344.17	Public notices August 2023
Albuquerque Publishing Co.	10/18/2023	3174	292.22	Public notices for September 2023
Total Albuquerque Publishing Co.			<u>1,636.39</u>	
Amazon Capital Services Inc.	10/18/2023	3175	3,458.44	Amazon account purchases
Total Amazon Capital Services Inc.			<u>3,458.44</u>	
American Legal Publishing Corp	10/25/2023	3214	955.41	2023 S-2 Supplemental Editing Pages; Ordinances
Total American Legal Publishing Corp			<u>955.41</u>	
ARBOR VALLEY NURSERY	10/25/2023	3215	7,825.00	Tree planting for PDN Infrastructure Project
Total ARBOR VALLEY NURSERY			<u>7,825.00</u>	
Atlas Pumping Company, Inc.	10/2/2023	3099	720.00	Pump water from street and crawl space (tort claim)
Total Atlas Pumping Company, Inc.			<u>720.00</u>	
Bank of ABQ Merchant SVCS	10/3/2023	777717243	5.05	Merchant BC Discnt fee
Bank of ABQ Merchant SVCS	10/3/2023	777717185	33.20	Merchant BC Fee
Bank of ABQ Merchant SVCS	10/3/2023	777717140	41.49	Merchant BC Intchg Fee
Total Bank of ABQ Merchant SVCS			<u>79.74</u>	
Bernalillo County	10/2/2023	3100	120,199.97	FY24 2nd quarter EMS & Fire Services per MOU
Bernalillo County	10/18/2023	3176	257.90	SO Services to Village; VLR direct patrol adj. schedule
Total Bernalillo County			<u>120,457.87</u>	
Bernalillo County Planning &	10/18/2023	3177	17,500.00	Clerical svcs, records storage, maintenance and CE services
Total Bernalillo County Planning &			<u>17,500.00</u>	
Big Jim Farms	10/25/2023	3216	540.00	Sacks of chile for ristra class
Total Big Jim Farms			<u>540.00</u>	
Bohannan Huston	10/18/2023	3178	433.19	G&D Review 1110 Green Valley Rd.
Bohannan Huston	10/18/2023	3178	960.55	G&D Review: Chavez-Guadalupe Subdivision
Total Bohannan Huston			<u>1,393.74</u>	
BOK Financial	10/18/2023	3179	6,546.49	BOK CC charges for September 2023
Total BOK Financial			<u>6,546.49</u>	
Boot Barn	10/18/2023	3180	179.98	Work Safety attire for D. Tomba
Boot Barn	10/18/2023	3180	294.23	Work Safety attire for R. Clark-Faust
Total Boot Barn			<u>474.21</u>	
Brazas Fire & Safety	10/25/2023	3217	497.94	Annual testing of fire extinguishers
Total Brazas Fire & Safety			<u>497.94</u>	
Brennon Williams	10/18/2023	3181	6,795.00	Consulting Svcs. for P&Z September 2023
Total Brennon Williams			<u>6,795.00</u>	
City of Albuquerque HR Div.	10/18/2023	3182	8,301.05	Health insurance premium October 2023
Total City of Albuquerque HR Div.			<u>8,301.05</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 10/1/2023 Through 10/31/2023

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Comcast	10/18/2023	3183	93.33	Ag center comcast services
Comcast	10/2/2023	3102	371.35	Comcast service for village hall
Comcast	10/25/2023	3218	215.00	Comcast services for Ag center
Comcast	10/25/2023	3218	272.10	Internet service at 5100 RioGrande Blvd NW
Total Comcast			<u>951.78</u>	
Dan's Boots & Saddles	10/2/2023	3103	95.76	Animal feed supplies
Dan's Boots & Saddles	10/18/2023	3184	9.99	Cat litter
Dan's Boots & Saddles	10/18/2023	3184	44.94	Supplies for parks
Dan's Boots & Saddles	10/2/2023	3103	314.65	Work attire for Eric McClune Receipt 845556
Total Dan's Boots & Saddles			<u>465.34</u>	
DATABASE DEVELOPMENT	10/2/2023	3105	2,330.77	FM Renew annual users- 1 yr. FM171014LL
Total DATABASE DEVELOPMENT SERVICES			<u>2,330.77</u>	
De Lage Landen	10/2/2023	3107	452.12	Period of Performance 9/1/23-9/30/23
De Lage Landen	10/18/2023	3185	469.25	Rental of copier, period 10/1/23-10/31/23
Total De Lage Landen			<u>921.37</u>	
Dekker, Perich, Sabatini	10/2/2023	3106	1,291.50	Edible trail professional services 8/1/23-8/31/23
Dekker, Perich, Sabatini	10/25/2023	3219	5,166.00	Professional services for Sept 2023 Edible Trail
Total Dekker, Perich, Sabatini			<u>6,457.50</u>	
DML, Inc.	10/18/2023	3186	26,290.95	New surface for pickleball courts
Total DML, Inc.			<u>26,290.95</u>	
Document Solutions, Inc.	10/25/2023	3220	40.57	Contract overage charges for 9/16/23 to 10/15/23
Document Solutions, Inc.	10/2/2023	3108	32.96	Contract overage for 8/16/23-9/15/23
Total Document Solutions, Inc.			<u>73.53</u>	
Emanuela ter Bruggen	10/2/2023	3101	5,049.68	Issue 6 Village Vision
Total Emanuela ter Bruggen			<u>5,049.68</u>	
Flyers Energy LLC	10/18/2023	3187	91.96	Fuel
Total Flyers Energy LLC			<u>91.96</u>	
Flying Fortress Locksmith LLC	10/2/2023	3109	694.25	Rekey locks at the anderson property
Total Flying Fortress Locksmith LLC			<u>694.25</u>	
Franken Construction Company	10/18/2023	3188	28,071.25	Ag Center roadway Pay app 4-FINAL
Total Franken Construction Company			<u>28,071.25</u>	
Fred K Radosevich	10/18/2023	3201	2,739.66	Billing for September 2023
Total Fred K Radosevich			<u>2,739.66</u>	
G & T Auto	10/18/2023	3189	492.48	Fuel
Total G & T Auto			<u>492.48</u>	
Geomy Pohl Contractor, Inc.	10/2/2023	3110	1,286.12	Replace of sidewalk concrete at 6404 4th St
Total Geomy Pohl Contractor, Inc.			<u>1,286.12</u>	
Heads Up Landscape Contractors	10/18/2023	3209	1,412.58	Monthly landscape maintenance 4th Street Oct 2023
Total Heads Up Landscape			<u>1,412.58</u>	
Hector's Tree Care	10/25/2023	3221	803.93	Removal of dead tree and stump grinding
Hector's Tree Care	10/2/2023	3112	1,493.91	Remove trees at anderson and ag center
Total Hector's Tree Care			<u>2,297.84</u>	
HM Life Ins	10/2/2023	3104	57.56	Vision insurance premium October 2023
Total HM Life Ins			<u>57.56</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 10/1/2023 Through 10/31/2023

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Home Depot Credit Services	10/2/2023	3113	110.05	Maintenance supplies
Home Depot Credit Services	10/18/2023	3190	12.96	Painters touch
Total Home Depot Credit Services			<u>123.01</u>	
Internal Revenue Service	10/6/2023	803374216	8,778.78	941 payment for payroll paid on 10/6/23
Internal Revenue Service	10/25/2023	3222	42.02	Balance owed for 6/30/23 period
Internal Revenue Service	10/2/2023	3114	62.26	CP134B, EIN 85-0236091, tax period 6/30/23, form 941
Internal Revenue Service	10/16/2023	33681688	8,098.52	Enter 941 payment for payroll paid on 10.20.23
Total Internal Revenue Service			<u>16,981.58</u>	
International Protective	10/18/2023	3191	198.30	Alarm Monitoring fee-November 2023 Ag Center
International Protective	10/18/2023	3191	198.30	Monthly alarm monitoring for Ag center (October)
International Protective	10/18/2023	3191	59.52	Prorated alarm monitoring for September
International Protective	10/2/2023	3115	7,170.79	Security system equipment and install at Agri-nature center
International Protective	10/2/2023	3115	3,089.66	Security system install and monitoring - 5100 Rio Grande Blv
Total International Protective			<u>10,716.57</u>	
Jaramillo Accounting Group	10/18/2023	3192	3,766.88	Progress billing for FY23 audit services
Total Jaramillo Accounting Group			<u>3,766.88</u>	
JR & SONS FENCE COMPANY	10/2/2023	3116	10,300.15	Completion of fence project at 920 Green Valley
Total JR & SONS FENCE COMPANY			<u>10,300.15</u>	
Kelly Jo Designs	10/18/2023	3193	450.00	Platters for P&Z and trustees
Total Kelly Jo Designs			<u>450.00</u>	
Maria G Castillo-Rinaldi	10/18/2023	3202	7,271.75	Professional services/project management September 2023
Total Maria G Castillo-Rinaldi			<u>7,271.75</u>	
MARY LYNN PORTER	10/17/2023	3170	35.00	Refund for parcel permit not in village limits
Total MARY LYNN PORTER			<u>35.00</u>	
Mutual of Omaha Insurance Comp	10/2/2023	3117	40.15	Short-term disability insurance and life insurance
Total Mutual of Omaha Insurance			<u>40.15</u>	
myIT	10/18/2023	AS8KZQFX	1,600.00	After hours support for BOT and P&Z Meeting
myIT	10/24/2023	AS90SJ7J	1,600.00	Facilitating election forums (Mayoral and Trustee)
myIT	10/18/2023	AS8KZBNP	6,565.00	Monthly IT support
Total myIT			<u>9,765.00</u>	
National League of Cities	10/18/2023	3194	1,276.00	Direct Member dues 10/1/23-9/30/24
Total National League of Cities			<u>1,276.00</u>	
New Mexico Gas Company	10/18/2023	3195	162.72	Monthly gas utility bills
Total New Mexico Gas Company			<u>162.72</u>	
NM State Treasurer-PERA	10/20/2023	3168	7,519.74	Municipal Plan #2 for payroll paid on 10/20/23
NM State Treasurer-PERA	10/6/2023	3147	8,000.56	Municipal plan #2 for payroll paid on 10/6/2023
Total NM State Treasurer-PERA			<u>15,520.30</u>	
OEG Inc.	10/24/2023	3212	4,400.00	Lobbying services July-August 2023
OEG Inc.	10/24/2023	3212	6,600.00	Lobbying Services April-June 2023
Total OEG Inc.			<u>11,000.00</u>	
PARAMETRIX	10/2/2023	3118	4,425.48	Chavez Rd Multi use trail prof services through 8/26/23
PARAMETRIX	10/25/2023	3223	3,578.34	Prof. svcs through 9/30/23 for VLR Transportation study
PARAMETRIX	10/25/2023	3223	724.00	Professional services through 9/30/23-Chavez Speed Cushions
PARAMETRIX	10/2/2023	3118	7,782.82	VLR Transportation study- Prof services through 8/26/23
Total PARAMETRIX			<u>16,510.64</u>	
PETROGLYPH CONSULTING, LLC	10/18/2023	3196	403.59	Levee task force project services
Total PETROGLYPH CONSULTING,			<u>403.59</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 10/1/2023 Through 10/31/2023

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Petty Cash	10/2/2023	3127	321.49	Replenish petty cash
Total Petty Cash			<u>321.49</u>	
Plant World, Inc.	10/18/2023	3197	9,018.10	Trees & delivery fo PDN Open Space
Total Plant World, Inc.			<u>9,018.10</u>	
PNM	10/2/2023	3119	1,245.65	Monthly electric utility bills
PNM	10/18/2023	3199	3,269.47	Monthly electric utility bills
Total PNM			<u>4,515.12</u>	
Power Ford	10/18/2023	3200	40,608.00	2023 Ford F-150 VIN: 1FTFX1E80PKF30946
Total Power Ford			<u>40,608.00</u>	
Radar Awning Inc.	10/25/2023	3224	236.36	Repair awning and replace broken arm support
Total Radar Awning Inc.			<u>236.36</u>	
Road Safe Traffic Systems	10/18/2023	3203	46.68	Arrow S023x023 WDHI
Road Safe Traffic Systems	10/18/2023	3203	133.83	No parking signs
Road Safe Traffic Systems	10/18/2023	3203	354.60	park rules signs
Road Safe Traffic Systems	10/18/2023	3203	275.05	Signs
Road Safe Traffic Systems	10/18/2023	3203	561.30	Signs for balloons and dog parks
Road Safe Traffic Systems	10/18/2023	3203	419.40	supplies to install Welcome sign
Road Safe Traffic Systems	10/25/2023	3225	267.66	Signs for PDN Infrastructure project
Total Road Safe Traffic Systems			<u>2,058.52</u>	
Sandia Office Supply	10/25/2023	3226	646.07	Office supplies
Sandia Office Supply	10/2/2023	3121	746.90	Supplies
Total Sandia Office Supply			<u>1,392.97</u>	
Southern Tire Mart, LLC	10/18/2023	3205	202.55	Tire replacement for Ford Expedition
Total Southern Tire Mart, LLC			<u>202.55</u>	
Southwest Pool Service Inc.	10/18/2023	3207	251.09	Pool service at 5100 Rio Grande Blvd NW
Total Southwest Pool Service Inc.			<u>251.09</u>	
Southwest Tree Specialist	10/18/2023	3208	16,078.13	Tree trim and removal at PDN Open Space, part of Infra proj.
Total Southwest Tree Specialist			<u>16,078.13</u>	
Sprinkler Irrigation Supply Co	10/18/2023	3204	7.00	Irrigation parts
Sprinkler Irrigation Supply Co	10/2/2023	3122	641.05	Irrigation supplies for PDN project
Total Sprinkler Irrigation Supply Co			<u>648.05</u>	
Starline Printing	10/18/2023	3206	7,349.71	Printing of Village Vision, job J000737
Total Starline Printing			<u>7,349.71</u>	
Stelzner, Winter, Warburton	10/25/2023	3227	23,597.09	General counsel services for September 2023
Total Stelzner, Winter, Warburton			<u>23,597.09</u>	
Susan Blackwell	10/17/2023	3171	35.00	Refund for parcel permit not in village limits
Total Susan Blackwell			<u>35.00</u>	
Taxation & Revenue	10/31/2023	3251	2289.99	CRS-1 (WWT) Payment for October 2023
Total Taxation & Revenue			<u>2289.99</u>	
Uline Shipping Supply	10/2/2023	3123	920.43	Harvest crates for harvesting produce
Total Uline Shipping Supply			<u>920.43</u>	
Verizon Wireless	10/2/2023	3124	674.98	Verizon phone service
Total Verizon Wireless			<u>674.98</u>	
VMR HOLDING LLC	10/2/2023	3125	991.48	Monthly landscaping for 5100 Rio Grande Blvd
Total VMR HOLDING LLC			<u>991.48</u>	

Village of Los Ranchos de Albuquerque

Check/Voucher Register

From 10/1/2023 Through 10/31/2023

<u>Payee</u>	<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Transaction Description</u>
Voya Holdings, Inc.	10/6/2023	3148	500.00	Deferred compensation for 10/6/23 payroll
Voya Holdings, Inc.	10/20/2023	3169	500.00	Deferred compensation for payroll paid on 10/20/23
Total Voya Holdings, Inc.			<u>1,000.00</u>	
Waste Management of New Mexico	10/2/2023	3126	67.97	Service at 303 Osuna 96 gallon toter
Total Waste Management of New Mexico			<u>67.97</u>	
Zero Waste USA	10/25/2023	3228	999.90	Dog station can liners
Total Zero Waste USA			<u>999.90</u>	
Zia Graphics	10/18/2023	3210	380.00	Emboridered shirts
Total Zia Graphics			<u>380.00</u>	
Report Total			<u>483,028.29</u>	
Payroll	10/6/2023		28,849.39	
Payroll	10/20/2023		27,257.73	
Voided Check		3053	(405.77)	
Voided Check		3067	(888.24)	
Report Total			<u>537,841.40</u>	
Cash Report Expenditures 10/31/2023			<u>537,841.40</u>	

9. NEW BUSINESS

- A.** Discussion and Approval of Resolution No. 2023-11-01; A Resolution Approving a Fourth Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License between the Village of Los Ranchos de Albuquerque, New Mexico and Waste Management of New Mexico, Inc. to address a Recycling Processing Fee. (*Correction to Resolution No. 2023-10-02 and Agreement*).

**STATE OF NEW MEXICO
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
RESOLUTION NO. 2023-11-01**

A RESOLUTION APPROVING FOURTH AMENDMENT TO THE RESIDENTIAL AND COMMERCIAL SOLID WASTE AND RECYCLING COLLECTION SERVICES LICENSE BETWEEN THE VILLAGE OF LOS RANCHOS DE ALBUQUERQUE, NEW MEXICO AND WASTE MANAGEMENT OF NEW MEXICO, INC. TO ADDRESS A RECYCLING PROCESSING FEE INCREASE.

WHEREAS, the Village of Los Ranchos de Albuquerque, a New Mexico municipal corporation (the “Village”) and the Waste Management of New Mexico, Inc. a New Mexico corporation (the “Contractor”) previously entered into that certain Residential and Commercial Solid Waste and Recycling Collection Services License dated September 29, 2017 (the “Contract”); and

WHEREAS, the Village and the Contractor entered into a First Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License on July 14, 2021, to reflect that gross receipts tax should now be reported to the State of New Mexico as belonging to the Village of Los Ranchos de Albuquerque, necessitating an amendment to-the Contract at Section 5. FRANCHISE FEE; ANNUAL FEE.

WHEREAS, the Village and the Contractor entered into a Second Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License on August 18, 2021, to extend the term of the Contract and address: (1) the discontinuation of service related to non-payment, (2) the treatment of containers that regularly exceed their intended capacity, (3) contaminated recyclable materials, and (4) rate adjustments caused by increases or decreases in fuel costs.

WHEREAS, the Village and Contractor desire to amend the Contract to increase by \$1.22 per residence the recycling fee as indicated in the attached Third Amendment to the Residential And Commercial Solid Waste And Recycling Collection Services License Between the Village of Los Ranchos de Albuquerque, New Mexico And Waste Management Of New Mexico, Inc.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Governing Body of the Village of Los Ranchos de Albuquerque, that Mayor Donald T. Lopez is authorized to execute the attached Third Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License Between the Village of Los Ranchos de Albuquerque, New Mexico And Waste Management of New Mexico, Inc.

This Resolution supersedes Resolution No. 2023-10-02.

PASSED, APPROVED, AND ADOPTED by the Village of Los Ranchos de Albuquerque Board of Trustees this 8th day of November 2023.

{SEAL}

APPROVED:

Donald T. Lopez, Mayor

ATTEST:

Danielle Sedillo-Molina, Clerk

**FOURTH AMENDMENT TO THE
RESIDENTIAL AND COMMERCIAL SOLID WASTE AND RECYCLING
COLLECTION SERVICES LICENSE BETWEEN THE VILLAGE OF LOS RANCHOS
DE ALBUQUERQUE, NEW MEXICO AND WASTE MANAGEMENT OF NEW
MEXICO, INC.**

THIS FOURTH AMENDMENT TO THE RESIDENTIAL AND COMMERCIAL SOLID WASTE AND RECYCLING COLLECTION SERVICES LICENSE ("Fourth Amendment") is entered into this 8th day of November 2023, by and between the Village of Los Ranchos de Albuquerque, a New Mexico municipal corporation (the "Village") and Waste Management of New Mexico, Inc. a New Mexico corporation (the "Contractor").

RECITALS

A. The Village and the Contractor previously entered into that certain Residential and Commercial Solid Waste and Recycling Collection Services License Agreement dated September 29, 2017 (the "Contract").

B. The Village and the Contractor entered into a First Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License on July 14, 2021, to reflect that gross receipts tax should now be reported to the State of New Mexico as belonging to the Village of Los Ranchos de Albuquerque, necessitating an amendment to the Contract at Section 5. FRANCHISE FEE; ANNUAL FEE.

C. The Village and the Contractor entered into a Second Amendment to the Residential and Commercial Solid Waste and Recycling Collection Services License on August 18, 2021, to extend the term of the Contract and address: (1) the discontinuation of service related to non-payment, (2) the treatment of containers that regularly exceed their intended capacity, (3) contaminated recyclable materials, and (4) rate adjustments caused by increases or decreases in fuel costs.

D. The Village and Contractor desire to further amend the Contract to increase by \$1.22 per residence the recycling processing fee.

AGREEMENTS

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable considerations, the Village and Contractor agree as follows:

1. **EXHIBIT A, Rate Sheet** is replaced by **EXHIBIT A** attached hereto which reflects the increased recycling processing fee per residence.
2. **Full Force and Effect.** Except as expressly modified herein, all terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this instrument to be effective as of the date first written.

**Village of Los Ranchos de Albuquerque,
a Municipal Corporation**

**Waste Management of New Mexico, a
New Mexico Corporation**

By: _____
Donald T. Lopez, Mayor

By: _____

Date: _____

Date: _____

Approved as to Form:

Village Attorney

9. NEW BUSINESS

- B.** Discussion and Approval to advertise and begin the Request For Proposals (RFP) process in January 2024 for Legal Services. The Village of Los Ranchos will be requesting sealed proposals from qualified law firms for legal services to oversee and assist in managing all Village related legal matters, ensuring maximum protection of legal rights and continued operation consistent with federal, state and local laws.

(There are no supplemental documents in this section)

10. TRUSTEE INFORMAL DISCUSSION

Roundtable discussion is informal; the Board of Trustees will take no official vote or other official action.

**STATE OF NEW MEXICO
VILLAGE OF LOS RANCHOS DE ALBUQUERQUE
RESOLUTION NO. 2023-01-01**

**A RESOLUTION CONCERNING BOARD OF TRUSTEES MEETINGS AND
PUBLIC NOTICE REQUIREMENTS**

WHEREAS, the Village of Los Ranchos de Albuquerque Board of Trustees convened in a regular meeting on January 11, 2023, at 7:00 p.m. as required per law; and

WHEREAS, Section 10-15-1 (B), of the Open Meetings Act (NMSA 1978, sections 10-15-1 to 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, including the development of policy, rules, regulations or ordinances, discussing public business or taking any action within the authority of or the delegated authority of any board, commission or other policymaking body are declared to be public meetings open to the public at all times. All persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. Reasonable efforts shall be made to accommodate the use of audio and video recording devices; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of formulating public policy, including the development of policy, rules, regulations or ordinances, discussing public business occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the Board of Trustees of the Village of Los Ranchos de Albuquerque to determine annually what constitutes reasonable notice of public meetings;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Los Ranchos de Albuquerque, that:

1. PLACE

All meetings of the Board of Trustees shall be held at the Warren J. Gray Hall located at 6718 Rio Grande Blvd NW, Los Ranchos, NM 87107, at 7:00 p.m. In certain circumstances, meetings may be held through a Video Conferencing platform. The Governing Body will make every effort to consider any public health emergency or conditions with guidance provided by local or state public health

orders when scheduling meetings; date, location and time will be stated in the public meeting notice.

2. REGULAR MEETINGS

Unless otherwise canceled or rescheduled as provided below, Regular Meetings shall be held on the second Wednesday of each month. If the meeting day is a holiday, the meeting will take place on the following Wednesday. The agenda will be available to the public at least seventy-two (72) hours prior to a public meeting from the Village Clerk, whose office is located at 6718 Rio Grande Blvd NW, Los Ranchos, NM 87107. Regular Meetings may be cancelled or rescheduled by the Mayor or a majority of the Board of Trustees, for good cause. In the event a Regular Meeting is cancelled or rescheduled, Notice of Cancellation or Rescheduling shall be provided in the same manner as notice for the Regular Meeting would have been provided.

3. SPECIAL MEETINGS

Special Meetings may be called by the Mayor or a majority of the members of the Board of Trustees upon three (3) day's notice. The agenda shall be available to the public at least seventy-two (72) hours prior to any Special Meeting.

4. EMERGENCY MEETINGS

Emergency Meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. "Emergency" refers to unforeseen circumstances that, if not addressed immediately by the Board of Trustees, are likely to result in injury or damage to persons or property or substantial financial loss to the public body.

Emergency Meetings may be called by the Mayor or a majority of the members of the Board of Trustees upon twenty-four (24) hour's notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting. Within ten (10) days of taking action on an emergency matter, the public body shall report to the attorney general's office the action taken and the circumstances creating the emergency; provided that the requirement to report to the attorney general is waived upon the declaration of a state or national emergency.

5. TELEPHONE CONFERENCE/REMOTE PARTICIPATION

A member of the Board of Trustees may participate in a meeting by means of a conference telephone or other communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone or other communications equipment can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the Governing Body who speaks during the meeting.

6. NOTICE FOR REGULAR MEETINGS

For the purposes of Regular Meetings described in paragraph two (2) of this resolution, per NMSA 3-1-2.J.; “publish” shall mean posting in six (6) public places within the municipality, posting requirements are met if notice of the date, time, place and agenda are posted in the following six (6) places: the outside bulletin boards at Village Hall and Hartnett Park, the Village’s website; www.losranchosnm.gov, Office of the Clerk, Agri-Nature Center, 4920 Rio Grande Blvd NW and the Old Village Hall building, 920 Green Valley Road NW. The Village Clerk shall mail, facsimile, or email copies of the notice to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation, that have provided a written request to the Village for such notice of public meetings.

7. NOTICE FOR SPECIAL AND EMERGENCY MEETINGS

For the purposes of Regular Meetings described in paragraph two (2) of this resolution, per NMSA 3-1-2.J.; “publish” shall mean posting in six (6) public places within the municipality, posting requirements are met if notice of the date, time, place and agenda are posted in the following six (6) places: the outside bulletin boards at Village Hall and Hartnett Park, the Village’s website; www.losranchosnm.gov, office of the Clerk, Agri-Nature Center, 4920 Rio Grande Blvd NW and the Old Village Hall building, 920 Green Valley Road NW. The Village Clerk shall mail, facsimile, or email copies of the notice to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation, that have provided a written request to the Village for such notice of public meetings.

A. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a

reader, amplifier, remote microphone, qualified sign language interpreter; or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 344-6582 **five (5)** days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at (505) 344-6582 if a special format is needed.

8. CLOSED MEETINGS

The Board of Trustees may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meetings requirement under Section 10-15-1(H) of the Open Meetings Act. If any meeting is closed pursuant to the exclusions contained in Subsection H of the Open Meetings Act, the following shall apply:

A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Board of Trustees taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

B. If a closed meeting is called when the Board of Trustees is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed is given to the members of the Board of Trustees and to the general public.

C. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state that the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure. This statement shall be approved by the Board of Trustees as part of the minutes prepared under paragraph nine (9).

Except as provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Board of Trustees in an open public meeting.

9. MEETING MINUTES

Minutes of open meetings of the Board of Trustees shall be a concise, accurate statement of the subject matter discussed and does not have to be verbatim. Minutes shall include the following minimum information: (a) the date, time and place of the meeting, (b) the names of all members of the Governing Body in attendance and a list of those members absent (c) a statement of what proposals were considered; and (d) a record of any decisions made by the Governing Body and of how each member voted.

A. A draft copy of the minutes is required to be prepared within ten (10) working days of the meeting. Draft copies of minutes must be available for public inspection and should clearly indicate on the draft that they are not the official minutes and are subject to review and approval by the Governing Body. Minutes do not become official until approved by the public body at the next meeting of a quorum.

If any provision or clause of this resolution is held invalid, such invalidity shall not affect the other provisions or clauses and this and the provisions and clauses of this resolution are declared to be severable.

Resolution No. 2022-01-01 is hereby rescinded.

PASSED, APPROVED, AND ADOPTED by the Village of Los Ranchos de Albuquerque Board of Trustees this 11th day of January 2023.



APPROVED:

A handwritten signature in black ink, appearing to read "Donald T. Lopez", written over a horizontal line.

Donald T. Lopez, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Danielle Sedillo-Molina", written over a horizontal line.

Danielle Sedillo-Molina, Clerk