

# FREIGHT/DRAYAGE ORDER FORM

Mail Original Order Form To: Peter Corvallis Productions, Inc. 2204 N. Clark Ave. Portland, Oregon 97227

Email - [Tradeshow@petercorvallis.com](mailto:Tradeshow@petercorvallis.com)

State of Washington Requires Sales Tax to be Applied to all Orders

Show name: NW Aviation Conference

Location: Western Washington Fairgrounds- Puyallup

Show date: **February 26-27, 2022**

Shipment Arrival by: **February 22, 2022**

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*Credit card authorization form is included in Tradeshow forms packet. No freight will be delivered without payment in advance!*

## ADVANCE SHIPMENTS

Peter Corvallis Productions, Inc/Convention & Trade Show Services Company will receive crated/boxed shipments at our warehouse prior to the show and will provide 30 days storage.

Fees: \$45 per 100 pounds

200 pound minimum charge per exhibitor for shipped materials.

A **10%** sales tax fee will be added to all orders.

## ADVANCE SHIPPING INFORMATION

Ship to:

Peter Corvallis Productions, Inc  
c/o Convention & Trade Show Services Co.  
2204 N. Clark Ave.  
Portland, Oregon 97227  
503.222.1664

INCLUDE: Show Name Company name Booth #

## DIRECT SHIPMENTS

Peter Corvallis Productions, Inc/Convention & Trade Show Services Company will receive your shipment at the show location. If shipments arrive during unscheduled hours PCP/Convention & Trade Show Services Co. will not be responsible for missing freight. **Shipments must arrive only during installation & exhibitor set-up hours.**

Fees: \$40 per 100 pounds

200 pound minimum charge per exhibitor for shipped materials

Ship to:

Western Washington Fairgrounds  
c/o NW Aviation Conference  
110 9th Ave. SW  
Puyallup, Washington 98371

## FREIGHT HANDLING SERVICES

INCLUDES ADVANCE & DIRECT SHIPMENTS

- Delivery of freight to booth space
- Removal and storage of empty boxes & crates
- Transporting of prearranged sealed & labeled packages from show floor
- Outbound Shipments made with preferred shipper
- A valid shipping account number must be provided before shipments will be sent out.

## RE-FORWARDING SHIPMENT INSTRUCTIONS

Ship to: Company \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Forward Via

☐ Truck ☐ other ☐ UPS ☐ Fed/Express

Account number \_\_\_\_\_

Total Pieces \_\_\_\_\_ Approximate Weight \_\_\_\_\_

Special Instructions \_\_\_\_\_

## SPECIAL INSTRUCTIONS

\*\* Shipments must be received no later than February 20, 2019 to guarantee pre show delivery.

\*\* Deliveries to site will not be accepted under any circumstances prior to decorator move-in.

\*\*All freight handling needs to be prepaid or freight may not be delivered to booth



*Peter Corvallis Productions*

S I N C E 1 9 5 9