FundEasy Mission:
Nonprofits need more funds to accomplish their God-given mission. This is why we create software that makes fundraising easy so they can make a greater impact.

Project Manager Role
The Project Manager plays a crucial role in supporting the development of FundEasy products and ensuring the success of our customers and their events. He/She reports directly to the Product Owner while focusing on facilitating and enabling agile methodologies within the team to achieve project success. The PM should be well-versed in various agile frameworks, such as Scrum, Kanban, Lean, and others or have the capability to quickly absorb and implement new methodologies, gaining a firm understanding of agile principles and values and applying them effectively. They serve as facilitators, ensuring that agile teams can work efficiently. This includes removing impediments, fostering collaboration, and helping teams self-organize while assisting with project planning, breaking down work into manageable pieces, and setting priorities. This position requires a resourceful, organized, motivated, and adaptable individual with very strong problem solving, time management, and communication skills, a keen eye for detail, strong passion for technology, and a genuine desire to contribute to the success of our customers, allowing them to focus on their mission.

Responsibilities:
- Collaborate with Product Owner to groom and prioritize the product backlog, ensuring that it contains well-defined user stories or items.
- Incorporate lean principles to reduce waste and optimize processes, making them more efficient.
- Help foster a culture of continuous improvement, both within the team and the organization
- Help guide teams and stakeholders toward an improved agile process
- Maintain open channels of communication with stakeholders, keeping them informed about project progress and changes
- Help with project planning, breaking down work into manageable pieces, and setting priorities
- Identify risks and issues that could impact the project and work with the team to mitigate them
- Provide transparency by tracking and reporting on agile project metrics
- Prioritize customer feedback and needs and modify project requirements accordingly

Hours:
- This position is 20-25 hours per week with a flexible, asynchronous schedule and the potential to become full-time in the future

Skills needed:
- Knowledge of or ability to learn various agile frameworks, such as Scrum, Kanban, Lean, and others
- Extremely resourceful, able to work independently and utilize available resources
- Ability to identify and mitigate roadblocks
- Adaptability to embrace change and work with evolving project requirements
Exceptional communication and interpersonal skills
Keen attention to detail
Able to proactively address potential issues
Excellent computer skills
Collaborative working style and team-player attitude
Positive and encouraging personality
Able to work independently with little supervision
Able to work remotely and asynchronously
Highly motivated with a strong work ethic
Reliable, trustworthy, and committed to the team’s success
Outstanding organizational skills and ability to prioritize tasks
Able to thrive in a high-volume, deadline-driven work environment

Traits:

Our company's core values are:

- Profit Minded - this looks like being stewards who work together towards sustainable growth
- Selfless Leadership - this looks like being leaders who care deeply about others and making a difference
- Strategic Innovation - this looks like being problem solvers who are obsessed with our customers’ success

Benefits:

- Working from home
- Working with the best ministries and non-profits on the planet

Requirements:

- Must have a broadband high-speed internet connection
- Availability of a smartphone and iPad is helpful