New Member Orientation Training Session for JSMO

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www.astm.org
## Today’s Goals

1. Introduction to ASTM International
2. Being an ASTM Member
3. Participating through the ASTM website
4. Questions
Helping Our World Work Better

12,900 ASTM standards operate globally

Applied to just about everything from steel to sustainability

They improve the lives of millions every day
Over a Century of Openness

How We Work

– Worldwide acceptance and trust comes from the principle of openness
– Experts, individuals, organizations, academia, governments, trade associations, consultants and consumers come together
– Over 30,000 members from 150+ countries
– Exchanging expertise and knowledge
– Participating in a transparent process – open to anyone, anywhere
– Timely and relevant. Fully representative of sectors. An aid to innovation, not a hurdle to overcome
Introduction to ASTM International

- Opportunity for all stakeholders to participate in the standards development process
- Every member has equal say
- Consensus-based procedures
- Stakeholders on ASTM Committees:
  – Product Manufacturers
  – Regulatory Agencies
  – End Users
  – Professional Societies
  – Academia
Universal Equality of Opportunity

Operating Globally

- ASTM is one of the world’s largest Standards Developing Organizations, with global reach and influence
- Embracing all the principles of the World Trade Organization’s Agreement on Technical Barriers to Trade
- Working across political, cultural and geographic borders
- Recognizing expertise, not country of origin
- Trusted for market relevance and technical quality
- The choice for many global industries
  - 50% outside USA
- Our global outreach activities increase understanding
- Our Memorandum of Understanding Program provides tangible encouragement to developing economies

Operating Globally

118 memorandums of understanding

150

Countries cite ASTM standards in their regulation.
Introduction to ASTM International

Examples of ASTM Committees

- A01 on Steel, Stainless Steel and Related Alloys
- C16 on Thermal Insulation
- E50 on Environmental Assessment
- D01 on Paint
- D02 on Petroleum Products and Lubricants
- D20 on Plastics
- E60 on Sustainability
- F04 on Medical and Surgical Materials and Devices
- F24 on Amusement Rides and Devices
- F37 on Light Sport Aircraft
- G01 on Corrosion of Metals
Effective and Relevant Around The World

The Role of Standards

- We rely on our members’ expertise and commitment – their good science, good engineering and good judgment
- Recognizing expertise not geography – over 150 countries are represented by our members
- Our voluntary consensus process gives everyone an opportunity to participate – ensuring standards are effective and relevant across diverse markets
- Our standards help everyone: consumers, businesses, manufacturers, innovators and governments
- Embracing all the principles of the World Trade Organization’s Agreement on Technical Barriers to Trade
- Incorporated into contracts, regulations, codes, and laws, they support established and emerging economies and free and fair global trade
Technical Committee Operations

- ASTM staff manager for each committee
  - Regulations Governing ASTM Technical Committees

- ASTM editor for each committee
  - Form & Style Guide
Technical Committee Organization

- **Main Committee:**
  Each main committee is a semi-autonomous group approved by the ASTM Board of Directors and is responsible for developing standards in a given subject area.

- **Subcommittees:**
  Are formed as needed to address specific subjects or areas within the scope of the main committee. These areas include technical as well as administrative and strategic planning functions.

- **Task Groups:**
  Task groups are small working groups responsible for a specific assignment (development of a draft standard or implementation of an interlaboratory study) within a given time period. Task group members need not be members of ASTM.
Voting Interests

- Technical committees are “classified” and “balanced”
- “Balance” in ASTM means that committees have more User, General Interest, and Consumer members than Producer members
- Only one official vote is assigned per company
- Every member receives ballots and should vote
Balloting

- Documents are drafted and revised in the task group
- New standards are required to be balloted at the subcommittee level at least once
- After subcommittee approval, the main committee & entire Society
Member Expectations

ASTM requires all participating members with the official vote to return ballots

- Review standards activity in the committee
- ASTM’s website facilitates this; www.astm.org
Member Conduct

1.1.2.1 Responsibilities of membership

Open participation and the consensus process are core values and the principal strengths of standards development in ASTM International. To be successful, the consensus process depends on the ability of members to work together with an attitude of collaboration and collegiality. Each member is expected to participate and contribute in good faith to the standardization activities undertaken by the committee(s) to which they belong. For additional information on the responsibilities of membership, see Appendix B.
Technical Committees Webpages (public)
Logging In – Members Only Area
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ASTM International
Co-Workers
Bailites
Meetings
Work Items

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Technical Committees Webpages (public)
Member Information

**IMPORTANT**

The roster information is provided for you to communicate with other members regarding ASTM activities and to facilitate corrections to your current records. No other use of this information for personal or business reasons is authorized.

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United States

**Classification:**

**Voting Status:** No  
**Non-Vote Reason:** Non-Voter
Ballots

C1242  WK47547 Item 3
Committee Ballot for Spring 2015 Meeting from Subcommittee C18.06 on Attachments
Proposed revision of C1242-14a:
Selection, Design and Installation of Dimension Stone Attachment Systems

Description for Dowel Anchor to be added to section “6. Anchor Types”
Section “6. Anchor Types” describes parts of the anchor depicted as “Figure 1 Dowel
Afﬁrmatives with comments” and a withdrawn “negative” from Main Committee
and discussed at New Orleans meeting.

Refer to Figure 1).

Ledge with a ﬁxed or loose metal dowel. Avoid dowel misalignment in hole and
the panel that could result from dowel misalignment.

Wind and gravity loads from dowel to backup with metal anchor shown as a brake-formed
shape can also be a rolled or extruded shape. Negative unintended slip at slot according to

Hard bearing structural shim for leveling, separation, and to transfer weight of stone to
weight to prevent bearing of stone on dowel end or weld.
Key Points for Participation

- Join Subcommittees & Task Groups that interest you and your organization

- Return Ballots, this is your voice in the process

- Meeting Information posted on the ASTM website
Helpful tips:

- “What to expect at your first meeting” video: https://www.astm.org/video/first-committee-week

- Be sure to get to know your staff manager

- Introduce yourself at committee meetings (be sure to note you’re a new member)

- Grab the green or yellow new member/1st meeting badge at committee week (will help staff/committee leadership identify folks who may need additional assistance)
- Member Training
- Training How To page
- Professional Development
- FAQ
- Free WebEx courses on different aspects of the ASTM standards development process
Standards Development Resources

Regulations Governing ASTM Technical Committees

– Recommended reading: Entire item; critical: sections 4 - 12

Form and Style for ASTM Standards

– Recommended reading: Introduction (1 page), Information on the type of standard you may be writing or critiquing (+/- 10 pages)

ASTM Technical Committee Officer Handbook

– Recommended Reading: Peruse cover-to-cover
– A one-stop shop for an overview on what you need to know (not just for officers!)
Thank you