ROLL CALL AND RATIFICATION

MATTISON KOESTER, EXECUTIVE DIRECTOR
MARK MEYERS, CHAIRMAN OF THE BOARD
AMY MEYERS, TRUSTEE
LORI LARKIN, SECRETARY
AMY KOESTER, TRUSTEE
ANDY RUBACKY, TRUSTEE
CHRIS KOESTER, TRUSTEE
OVERVIEW

Lost Meadows Mule Refuge was founded by Mark in early 2019
Matti was appointed in July of 2019
The project inherited 60-70 mules already at PVDR
PVDR provided $200,000 to start up LMMR in 2020
As of January 1st, 2021, LMMR is covering all its expenses besides payroll and insurance
Our 501(c)(3) paperwork is currently with the IRS
Nonprofit bylaws are the main governing document for an organization, nonprofit or for-profit.
A nonprofit needs a policies and procedures handbook like any other organization to outline acceptable behavior.
CONFIDENTIALITY AGREEMENT

An confidentiality agreement is a legal contract between at least two parties that outlines confidential material, knowledge, or information that the parties wish to share or restrict access to for certain purposes.
An **implied endorsement** implies that your organization supports a certain concept, fandom, or team without coming out and explicitly stating it.
SUCCESSION PLAN

In order to ensure the **continuous coverage of executive duties** critical to the ongoing operations of the Lost Meadows Mule Refuge and its services, the Board of Directors should adopt a **succession plan** in the event of an unplanned, extended or permanent absence of the Executive Director.
WHISTLEBLOWER POLICY

A whistleblower policy encourages individuals to come forward with credible information on illegal practices or violations of adopted policies of the organization, specifies that the organization will protect the individual from retaliation, and identifies those staff or board members or outside parties to whom such information can be reported.
2021 BUDGET
EBERLE EXPLAINED

Located in McLean, Virginia

https://www.eberleassociates.com

Began direct mail process as a project of PVDR

Our first test letter failed, the 2nd one was successful

5 letters have gone out in 2021 so far

As of April our monthly transfers are starting at $3,500
2021 SO FAR

Current Population
149

YTD Rescues
10

YTD Adoptions
6

Number of Employees
2
2021 SO FAR

Direct Mail Fundraising
Projected $49,600
To Date $3,500

In-House Fundraising
Projected $60,000
To Date $47,606

Savings
$75,396.30
2021 SO FAR

Large Animal Lift

$2,355.00

Fully sponsored by Beverly Chapman
2021 SO FAR

20X30 Storage Building

$7,611.75

Fully sponsored by Sam and Glen Yaffe
2021 SO FAR

Difficulty finding reliable employees, so training is very lacking this year, which will impact 2021 adoptions

Our sanctuary is at capacity and eating over $50,000 of hay a year

Horses...
MAXIMUM SPENDING LIMIT

Trustees should establish a maximum spending limit for the Executive Director without requiring the board’s majority approval.
STATUS WITH THE IRS

EIN
85-3772853

TAX ID NUMBER
32076198053

Received a letter from the IRS this month requiring additional verbiage in the Articles of Incorporation in order to get our 501(c)(3) approval.
NEXT MEETING
CLOSING QUESTIONS AND COMMENTS