



HARFORD COUNTY FARM FAIR

July 19-26, 2025

Saturday, July 19 & Sunday, July 20 – 10 am-10 pm

Monday, July 21 thru Friday, July 25 – 4-10 pm

Saturday, July 26 – 10 am-10 pm

VENDOR APPLICATION

☐ **Sponsor/Vendor:**

Also Complete the 2025 Sponsorship Categories Form

_____ Diamond Sponsor (\$25,000 and above)

_____ Platinum Sponsor (\$10,000)

_____ Gold Sponsor (\$5,000)

_____ Silver Sponsor (\$2,000)

includes 10x20 vendor space

includes 10x10 vendor space

☐ **Vendor:**

_____ Civic / Community

_____ Political

_____ Non-Profit

_____ Business or Service

\$500 per week

for 10x10 vendor space

plus \$50 per foot for additional space

☐ **“Christmas in July” Local Craft Vendor:**

10x10 vendor space in shared tent

\$35 per day - specify which day(s)

OR \$250 for all week

NOTE: This application form is not for use by Food Vendors, Food Truck Vendors, or Local Beverage Vendors (Breweries, Wineries, Distilleries).

Name/Contact Person: _____

Business/Trade Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ Email: _____

Describe Product or Service:

INSTRUCTIONS:

Completed Vendor Application and payment is due by July 3, 2025.

- Sign below that you have read and understand the attached Harford County Farm Fair Vendor Rules & Regulations.
- Return completed form to: **Harford County Farm Fair, Inc., PO Box 22, Bel Air, MD 21014** or by email to harcofarmfair@gmail.com.
- Submit payment via check payable to **Harford County Farm Fair, Inc.**
- Provide a copy of your Certificate of Insurance (COI) with application.

Printed Name

Signature

Date

Harford County Farm Fair, Inc.

VENDOR RULES & REGULATIONS

1. The Vendor agrees to abide by all Rules and Regulations of the Harford County Farm Fair, Inc.
2. Hours of operation are as listed on the Vendor Application Form. The Farm Fair will be held rain or shine; there are no rain dates. The Vendor is responsible for protecting their equipment and/or merchandise from inclement weather. In the event of severe weather, Farm Fair personnel and on-site security and safety personnel will advise vendors, participants, and attendees of appropriate actions.
3. Final confirmation of vendor participation in the Farm Fair will be made upon receipt of full payment for the vendor space and receipt of all needed documents.
4. Vendors can begin setting up two (2) days prior to the opening of the fair.
5. Vendors will be required to provide their own tent and lighting needs. Electrical service is provided for each space, as possible. All extension cords must be 12 gauge and OSHA compliant. Temporary buildings, tents, and other enclosures must have approval of the Farm Fair Board. These enclosures must fit within the confines of the assigned space. If additional footage is required, contact the Farm Fair for availability.
6. All vendors must be setup and ready for inspection, as required, by the Harford County Health Department and the State Fire Marshal at the assigned times. You will be notified of the inspection schedule.
7. Daily delivery of vendor supplies or materials must be completed one (1) hour prior to opening. At that time, all vehicles must be removed from the vendor space and moved to the designated parking area.
8. Vendors will receive a limited number of parking permits to be used for both admission and parking in designated areas. There is no reserved parking next to or behind your assigned space. Storage trucks or trailers will need permission to come onto the fairgrounds and park.
9. All vendors are required to staff their booths during the operating hours of the fair.
10. All vendors, participants, and attendees must be off the fairgrounds within one (1) hour after closing each day.
11. Vendors must stay within the assigned exhibit area. No solicitation of any kind is allowed outside of the assigned area.
12. The use of microphones and the playing of music within the vendor space is limited and must have the approval of the Farm Fair Board. There shall be no recording devices of any kind, including video, audio or a combination of video and audio, installed or otherwise affixed anywhere on the grounds of the Harford County Equestrian Center, including but not limited to any barn, building or other structure, whether temporary or permanent, during the period of the Harford County Farm Fair without the express, written authorization of the Harford County Farm Fair Board of Directors.
13. Vendors are responsible for cleanup of their assigned area on their last day at the fair. **NO VEHICLES WILL BE PERMITTED TO ENTER THE FAIRGROUNDS, AND NO VEHICULAR MOVEMENT IS PERMITTED ON THE FAIRGROUNDS WITHOUT PERMISSION OF THE FAIR BOARD.** All Vendor exhibits must be removed from the fairgrounds by 4:00 PM on the Monday following the conclusion of the Farm Fair. Your area must be cleaned of all debris, and trash is to be disposed of in the designated area.

14. Your application must include descriptions of all items you plan to exhibit, sell, or promote. If you have any items not listed, of a controversial nature, or not within the family-oriented theme of the Farm Fair, the Farm Fair Board reserves the right to have you remove those items or leave the fairgrounds, with no refund. Except as otherwise permitted in item 16 below, vendors cannot display, promote, or advertise any of the following:

- Beer, wine, or other alcoholic beverages
- Tobacco smoking devices, papers, cigarettes or cigars
- Political candidate banners, signs, or other promotional display, except as provided in the Central Committee areas or your assigned space
- Balloons on strings
- String in a can, poppers, and candy cigarettes
- Any toy or item that makes a loud noise or foul smell

15. SPECIFIC TO FOOD & BEVERAGE VENDORS:

- Food & Beverage Vendors must display appropriate and professional signage.
- Food & Beverage Vendors must be setup and ready for inspection by the Harford County Health Department and the State Fire Marshal at the assigned times. You will be notified of the inspection schedule.
- Food Vendors shall dump gray water in the designated container.
- Grease products shall be removed by the Food Vendor. NO GREASE can be dumped into the portable toilets or gray water holding tanks.
- Trash and recycling must be removed from the food service area by the Food & Beverage Vendor and taken to the designated dumpsters once an hour or more frequently, as required.
- Ash and unused charcoal shall be removed by the Food Vendor.

16. NO ALCOHOL shall be sold, consumed, or carried onto the fairgrounds EXCEPT WITH THE PERMISSION OF THE FARM FAIR BOARD and to include: (1) Entries in Farm & Garden Products - Amateur Wines & Home Brews, and (2) Participating local Beverage Vendors (Breweries, Wineries, Distilleries). Vendors must comply with the rules of the State and Harford County Liquor Control Boards and are required to provide copies of all necessary permits and/or licensing for participation in the Farm Fair. Anyone found under the influence of drugs or visibly intoxicated will be removed from the fairgrounds, with no refund.

17. SMOKING IS PROHIBITED ON ALL PROPERTY OWNED, LEASED, OR OPERATED BY HARFORD COUNTY. This consists of all buildings and grounds, including exterior open spaces, parking lots and garages, driveways, and recreational facilities. In addition, smoking is prohibited in any vehicle owned or leased by Harford County. The Harford County Equestrian Center (the fairgrounds) is a Tobacco Free Facility, and signs are posted accordingly.

18. Vendors will not engage in any illegal activity of any kind. There will be no lewd, lascivious, or vulgar actions or verbalizations. There will be no arguing or fighting with other vendors, participants, or attendees.

19. Spaces are not transferable and cannot be resold. You cannot sublet your space or any portion of your space.

20. The Harford County Farm Fair, the Board of Directors, Committee Members, and anyone working or volunteering for the Farm Fair shall not be liable for any damages to or destruction of an exhibit due to any cause whatsoever, or for the theft or disappearance from any exhibit of any property contained in or about the exhibit area or for any other loss sustained by the vendor. All vendors and their personnel are required to take appropriate measures to prevent damage to the grounds, tents, or neighboring exhibits.

21. The Vendor and any and all who work with or assist said vendors in any way are independent contractors and are not employees of the Harford County Farm Fair, the Board of Directors, Committee Members, and anyone working or volunteering for the Farm Fair. Within the Rules and Regulations governing the Farm Fair, the Vendor shall have the right to control the manner and detail in which their personnel perform their service.

22. Insurance, including but not limited to liability insurance and workers compensation insurance, shall be the responsibility of the Vendor and shall be obtained at their own expense and initiation.

23. The Harford County Farm Fair, the Board of Directors, Committee Members, and Volunteers assume no responsibility for any type of insurance on behalf of the Vendor. Pertinent taxes (such as the collection of Maryland state sales tax), fees, and permits are the responsibility of the Vendor.

24. The Harford County Farm Fair, the Board of Directors, Committee Members, and Volunteers assume no risk or liability, and the Vendor, by signature on this Application, expressly agrees to indemnify said Farm Fair, Board of Directors, Committee Members, and Volunteers and to hold harmless these aforementioned persons from all claims and damages, costs, loss of services, expenses, or compensation on account of, or in any way arising out of participation in or presence at the Harford County Farm Fair, including but not limited to any incidents occurring during the setup or removal of the Vendor's property from the fairgrounds.

25. The Vendor knowingly and voluntarily waives, releases and discharges any and all claims for damages for loss of property and/or personal injury, including death, which the Vendor may have, or which may hereafter accrue as a result of the Vendor's participation or presence in the Harford County Farm Fair. This is intended to discharge in advance the Harford County Farm Fair, Inc., its officers, Board of Directors, employees, volunteers, staff, agents, and any other representatives of the same from any and all claims, including but not limited to claims for negligence, either active or passive, and for damages, costs and expenses, including attorneys' fees and costs of litigation.

26. The Vendor agreed to indemnify and hold harmless the Harford Farm Fair, Inc., its officers, Board of Directors, employees, volunteers, staff, agents, and any other representatives of the same, from any and all liability and claims, including attorneys' fees and costs of litigation, connected with or resulting from the Vendor's participation in or presence at the Harford County Farm Fair.

27. FORCE MAJEURE. Neither Party will be liable for any failure or delay in performing an obligation under this agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy. Refunds of vendor payments shall only be made if the fair is canceled due to a Force Majeure event occurring prior to the start of the fair. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, (c) a party's financial inability to perform its obligations hereunder, or (d) weather incidents, including but not limited to rain, tornado, wind, hurricane, or flood.

28. All disputes relating to the performance of this contract or the rights or obligations of the parties thereto shall be resolved under the laws of the State of Maryland with venue and jurisdiction in the courts of Harford County, Maryland. In the event of litigation concerning this contract and/or the Vendor's participation in the Harford Farm Fair, the prevailing party shall be entitled to payment of its attorneys' fees and court costs.

29. The parties to this contract agree that the provisions herein shall not be construed against the drafter in the event of any perceived ambiguity.

30. The interpretation of all Rules and Regulations is the sole responsibility of the Harford County Farm Fair, the Board of Directors, and Committee Members; their decision shall be FINAL AND ENFORCEABLE.

31. Violation of any rule or regulation will result in the closure of the Vendor exhibit and rejection of all applications for subsequent years. By signing this, you expressly agree to waive any right to recourse or to demand any refund or to claim damage on such grounds.