

KICKAPOO TRIBAL POLICE DEPARTMENT

Does not discriminate because of race, creed, color, sex, age, nationality, disability, or veteran status.

Application for Employment

Position Applying for _____ Today's Date _____

Personal Information

Name _____ D.O.B _____ SS# _____

Address _____ City _____ State _____

Zip Code _____ Telephone _____ Are you 21 years of age? ____

Spouse _____ Emergency Contact _____

Tribal Affiliation (If Any) _____

Do you have friends or relatives employed by the Kickapoo Tribe of Oklahoma? ____ If yes, who? _____

Security Data

Have you ever been charged with a Misdemeanor other than traffic violations?

Yes ____ No ____ If yes, explain _____

Have you ever been charged with a Felony? Yes ____ No ____ If yes, explain _____

Do you have a valid Driver's License? Yes ____ No ____ If yes, what State & Number? _____

Are you a B.I.A or CLEET Certified Police Officer? Yes ____ No ____ If yes, what type, when, and where? _____

Employment Data

Have you ever been employed by the Kickapoo Tribe of Oklahoma before? Yes ____ No ____

If yes, When? _____ Where? _____

If required, would you be able to work Shift work? Yes ____ No ____ Overtime? Yes ____ No ____

Rotational work schedule? Yes ____ No ____

Information contained in this questionnaire is for official use only.

Investigative Questionnaire for Law Enforcement Position

Notice to Applicant: The Crime Control Act of 1990, Public Law 101-647 (codified in 42 United States Code § 13041), requires that employment applications for law enforcement positions have a criminal and financial record check and will be conducted as a condition of employment.

1. Full Name				2. Date of Birth		
Last Name	First Name	Middle Name	Jr., II, etc.	Month 00	Day 00	Year 0000
3. Other Names Used – Maiden name, from a former marriage, alias(s), or nickname(s).				4. Social Security Number		
Name						
5. Your Contact Telephone No.		Alternate Telephone No.		Your Email Address		
()		()				
6. Place of Birth			7. Driver's License No.:			
City	County	State			Issuing State:	
8. Other Identifying Information						
Height (feet and inches)	Weight (pounds)	Hair Color	Eye Color	Sex (Mark one box)		
				Female <input type="checkbox"/> Male <input type="checkbox"/>		
9. Citizenship						
<input type="checkbox"/> I am a U.S. citizen or national by birth in the U.S. or U.S. territory/possession <input type="checkbox"/> I am a U.S. citizen, and I have dual citizenship with another country. If you have checked this box, provide the name of that country in the space provided below. <input type="checkbox"/> I am a U.S. citizen, but I was NOT born in the U.S. If you have checked this box, provide information about your proof of citizenship in the space provided below. <input type="checkbox"/> I am not a U.S. citizen. If you have checked this box, provide when you entered the U.S., your Alien Registration Number, and Country of Citizenship.						
Use this space to provide citizenship information.						
10. Residence – List where you have lived, beginning with the most recent and working back 10 years. All periods in the last 10 years must be accounted for in your list.						
Month/Year	Month/Year	Street Address	City	State	Zip code	
1)	To Present					
Month/Year	Month/Year	Street Address	City	State	Zip code	
2)	To					
Month/Year	Month/Year	Street Address	City	State	Zip code	
3)	To					
Month/Year	Month/Year	Street Address	City	State	Zip code	
5)	To					
11. Residence/Employment on an Indian Reservation – List any Indian Reservation, Village, Community, Rancheria or Pueblo in which you have lived or worked in the last 10 years.						

Full Name				Date of Birth		
Last Name	First Name	Middle Name	Jr., II, etc.	Month 00	Day 00	Year 0000

12. Education – List the schools you have attended beyond high school, beginning with the most recent and working back 10 years. You MUST list College or University degrees and the dates they were received.

Month/Year	Month/Year	Name of School	Major	Degree/Diploma/Other
1)	To			
Month/Year Awarded	Street Address and City of School		State	Zip Code
Month/Year	Month/Year	Name of School	Major	Degree/Diploma/Other
2)	To			
Month/Year Awarded	Street Address and City of School		State	Zip Code

13. Employment History - List your employment activities, beginning with the present and working back 10 years. The 10 year period must be accounted for without breaks. For periods of unemployment, list dates and "unemployed" or "attending school."

Month/Year	Employer Name	Position Title			
1)	To Present				
Employer Street Address		City	State	Zip Code	
Supervisor's Name	Telephone number	Other Employer Reference		Telephone Number	
	()			()	
Reason you left					

Month/Year	Month/Year	Employer Name	Position Title			
2)	To					
Employer Street Address		City	State	Zip Code		
Supervisor's Name	Telephone number	Other Employer Reference		Telephone Number		
	()			()		
Reason you left						

Application continuation				
Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number
Month/Year 3) To	Employer Name			Position Title
Employer Street Address		City	State	Zip Code
Supervisor's Name	Telephone number ()	Other Employer Reference	Telephone Number ()	
Reason you left				

Month/Year 4) To	Employer Name			Position Title
Employer Street Address		City	State	Zip Code
Supervisor's Name	Telephone number ()	Other Employer Reference	Telephone Number ()	
Reason you left				

Month/Year 5) To	Employer Name			Position Title
Employer Street Address		City	State	Zip Code
Supervisor's Name	Telephone number ()	Other Employer Reference	Telephone Number ()	
Reason you left				

Employment Record			
14. In the last 10 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, or did you leave any job by mutual agreement because of specific problems?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you answered "Yes", begin with the most recent occurrence and go backward, providing date fired, quit, or left, and other information requested below.			
Month/Year 1) To	Specify Reason	Employer's Name and Address	
Month/Year 2) To	Specify Reason	Employer's Name and Address	
Month/Year 3) To	Specify Reason	Employer's Name and Address	

Application continuation									
Last Name		First Name			Middle Initial	Jr., II, etc.	Social Security Number		
Military History									
18. Have you served in the United States military?								YES <input type="checkbox"/>	NO <input type="checkbox"/>
19. Have you ever received other than an honorable discharge from the military? If "Yes", provide the date of discharge and type of discharge below.								YES <input type="checkbox"/>	NO <input type="checkbox"/>
Month/Year		Type of Discharge							
20. List all of your military service below, including service in Reserve, National Guard, and U.S. Merchant Marine. Start with the most recent period of service and work backward. If you had a break in service, each separate period should be listed.									
<ul style="list-style-type: none"> • Available Codes: 1 – Air Force 2- Army 3-Navy 4-Marine Corps 5-Coast Guard 6-Merchant Marine 7-National Guard • Mark appropriate block for either Officer or Enlisted. • Status-Mark the appropriate block for the status of your service during the time that you served. 									
Month/Year	Month/Year	Code	Officer	Enlisted	Status			National Guard (state)	Country
					Active	Active Reserve	Inactive Reserve		
1)	To								
2)	To								
Selective Service Record									
21. Are you a male born after December 31, 1959?								YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you answered "Yes" to the question above, have you registered with the Selective Service System? If "Yes", provide your registration number. If "No", provide the reason for your legal exemption.								YES <input type="checkbox"/>	NO <input type="checkbox"/>
Registration Number		Legal Exemption Explanation							

Medical Record									
22. In the last 10 years, have you consulted with a mental health professional (psychiatrist, psychologist, counselor, etc.) or have you consulted with another health care provider about a mental health related condition?								YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you answered "Yes", provide the dates of treatment and the name and address of the therapist or doctor below, UNLESS the consultations(s) involved ONLY marital, family or grief counseling, not related to violence by you.									
Month/Year	Month/Year	Name/Address of Therapist or Doctor						State	Zip code
1)	To								
Month/Year	Month/Year	Name/Address of Therapist or Doctor						State	Zip Code
2)	To								

Application continuation							
Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number			
Your Foreign Activities							
23. Do you have any foreign property, business connections, or financial interests?			YES <input type="checkbox"/>	NO <input type="checkbox"/>			
24. Are you now or have you <u>ever</u> been employed by or acted as a consultant for a foreign government, firm, or agency?			YES <input type="checkbox"/>	NO <input type="checkbox"/>			
25. Have you <u>ever</u> had a contract with a foreign government, its establishments (embassies or consultants), or its representatives, whether inside or outside the U.S., other than on official US. Government business? (Does not include routine visa applications and border crossing contacts).			YES <input type="checkbox"/>	NO <input type="checkbox"/>			
26. In the last 10 years, have you had an active passport that was issued by a foreign government?			YES <input type="checkbox"/>	NO <input type="checkbox"/>			
If you answered "Yes", to any of the questions in this section, explain in the space below the dates, names of firms and/or governments involved, and an explanation of your involvement.							
Month/Year	Month/Year	Firm and/or Government	Explanation				
1) _____	To _____						
Month/Year	Month/Year	Firm and/or Government	Explanation				
2) _____	To _____						
27. Foreign Countries You Have Visited- List foreign countries you have visited, except on travel under official Government orders, beginning with the most current and working back 10 years.							
<ul style="list-style-type: none"> • Available Codes: 1 – Business 2-Pleasure 3-Education 4-Other • Include short trips to Canada and Mexico. If you have lived near a border and have many short (one day or less) trips to the neighboring country, you do not need to list each trip. Instead, provide the time period, the code, the country, and a note ("Many short trips") 							
Month/Year	Month/Year	Code	Country	Month/Year	Month/Year	Code	Country
1) _____	To _____			3) _____	To _____		
Month/Year	Month/Year	Code	Country	Month/Year	Month/Year	Code	Country
2) _____	To _____			4) _____	To _____		
Association Record							
28. Have you <u>ever</u> been an officer or a member or made a contribution to an organization dedicated to the violent overthrow of the U.S. Government and which engages in illegal activities to that end, knowing that the organization engages in such activities with the specific intent to further such activities?						YES <input type="checkbox"/>	NO <input type="checkbox"/>
29. Have you <u>ever</u> knowingly engaged in any acts or activities designed to overthrow the U.S. Government by force?						YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you answered "Yes", explain your answer in the space below.							

Application continuation				
Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number

Police Record-For this section, report information regardless of whether you believe the record in your case has been "sealed" or otherwise stricken from the court record. The single exception to this requirement is for certain convictions under the Federal Controlled Substances Act for which the court issued an expungement order under the authority of 21 U.S.C. 844 or 18 U.S.C. 3607.

30. Have you ever been charged with or convicted of any felony offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
31. Have you ever been charged with or convicted of a firearms or explosives offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
32. Have you ever been charged with or convicted of any offense(s) related to alcohol or drugs?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
33. In the last 10 years, have you been convicted by a military court-martial or other disciplinary proceedings under the Uniform Code of Military Justice? (Include non-judicial, Captain's mast, etc.)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
34. Have you ever been arrested for or charged with a crime involving a child?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
35. Have you ever been found guilty of, or entered a plea of nolo contendere (no contest) or guilty to, any felonious offense, or any of two or more misdemeanor offenses under Federal, State, or tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; or offenses committed against children?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
36. In the last 10 years, have you been arrested for, charged with, or convicted of, been imprisoned, been on probation, or been on parole for any offense(s) not listed in the responses above? Include all offenses where you have been found guilty, pled guilty or nolo contendere (no contest). (Include traffic fines and accidents where you were the driver.)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
37. Have you ever been a subject of a restraining order or an order of protection?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
38. Have you ever been a subject of a grand jury investigation?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
39. Are you now under charges for any violation of law or are there currently any charges pending against you for any criminal offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have answered "Yes", for any of the above questions in this section, explain your answer(s) below.

Question #	Month/Year	Offense	Court Disposition	Arresting Law Enforcement /Military Agency	State

Application continuation				
Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number

Illegal Drugs and Drug Activity-You are required to answer the questions fully and truthfully, and your failure to do so could be ground for an adverse employment decision or action against you, but neither your truthful responses nor information derived from you responses will be used as evidence against you in any subsequent criminal proceeding.

40. Since the age of 16 or in the last 10 years, whichever is shorter, have you illegally used any controlled substance, for example, marijuana, cocaine, crack cocaine, hashish, narcotics (opium, morphine, codeine, heroin, etc.), amphetamines, depressants (barbiturates, methaqualone, tranquilizers, etc.), hallucinogenics (LSD, PCP, etc.), or illegally used prescription drugs?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
41. Have you ever illegally used a controlled substance while employed as a law enforcement officer, prosecutor, or courtroom official; while possessing a security clearance; or while in a position directly and immediately affecting the public safety?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
42. In the last 10 years, have you been involved in the illegal purchase, manufacture, trafficking, production, transfer, shipping, receiving, or sale of any narcotic, depressant, stimulant, hallucinogen, or cannabis, for your own intended profit or that of another?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you answered "Yes", provide the date(s) and explanation of your use below.

Question #	Month/Year	Month/Year	Controlled Substance/Prescription Drug Used	Number of Times Used
	1)	To		
	2)	To		

Use of Alcohol

43. In the last 10 years, has your use of alcoholic beverages (such as liquor, beer, wine) resulted in any alcohol-related treatment or counseling (such as for alcohol abuse or alcoholism)?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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If you answered "Yes", provide the date(s) of treatment/counseling and additional information below.

Month/Year	Month/Year	Name/Address of Counselor or Doctor	State	Zip code
	1)			
	2)			

Public Record Civil Court Actions

44. In the last 10 years, have you been a party to any public record civil court actions not listed elsewhere on this form?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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If you answered "Yes", for any of the above questions in this section, provide the information requested below.

Incurred Month/Year	Nature of Action	Result of Action	Name of Parties Involved	Court

Application continuation

Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number
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Financial Records

45. In the last 10 years, have you, or a company over which you exercised some control, filed under any chapter of the bankruptcy code or been declared Bankrupt?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
46. In the last 10 years, have you had your wages garnished or had any property repossessed for any reason?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
47. In the last 10 years, have you had a lien placed against your property for failing to pay taxes or other debts?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
48. In the last 10 years, have you had any judgments against you that have not been paid?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
49. Are you a co-signer on any loans?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
50. Have you ever been bonded?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you answered "Yes", for any of the above questions in this section, provide the information requested below.

Question #	Month/Year	Type of Action	Amount	Name Action Occurred Under	Name/Address of Creditor or Oblige and/or Name of Court or Agency Handling Case

Financial Delinquencies

51. In the last 10 years, have you been over 180 days delinquent on any loan or financial obligations?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
52. Are you now over 90 days delinquent on any loan or financial obligations? Include Loans or Obligations funded or guaranteed by the Federal Government and child support payments.	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you answered "Yes", for any of the above questions in this section, provide the information requested below.

Question #	Incurred Month/Year	Satisfied Month/Year	Amount Delinquent	Type of Action/ Type of Loan	Name/Address of Creditor or Oblige and/or Name of Court or Agency Handling Case

53. Have you <u>ever</u> been under investigation for embezzlement?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Application continuation

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Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number
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Use this space or a separate sheet to provide additional explanations or information to any questions you may have answered, "Yes" on this form. Ensure full name and social security number is on any attachments to this form.

Certification that my Answers are True

My statements on this application, and any attachments to it, are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that a false or fraudulent answer to any question or item on any part of this application or its attachments may be grounds for not hiring me, or firing me after I begin work, and may be punishable by fine or imprisonment.

Applicant's initials Date

I certify that my responses to the above questions are made under penalty of perjury, which is punishable by fine or imprisonment, and that I have received notice that a criminal history records check will be conducted and is a condition of employment. I understand my right to obtain a copy of any criminal history report made available to the Kickapoo Tribal Police Department and my rights to challenge the accuracy and completeness of any information contained in the report.

Applicant's Signature

Printed Name

Date

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Application continuation

Last Name	First Name	Middle Initial	Jr., II, etc.	Social Security Number

Release to Obtain a Credit Report
Fair Credit Reporting Act of 1970, as amended

One or more consumer credit reports may be obtained for employment purposes pursuant to the Fair Credit Reporting Act, as amended, 15 U.S.C. § 1681, *et seq.* Should a decision to take any adverse action against you be made based either in whole or in part on the consumer credit report, the consumer reporting agency that provided the report played no role in the Kickapoo Tribal Police Department's decision to take such adverse action.

Information provided by you on the form will be furnished to the consumer reporting agency in order to obtain information in connection with an investigation to determine your (1) fitness for employment, (2) clearance to perform contractual services, and/or (3) security clearance or access. The information obtained may be re-disclosed to other agencies for the above purposes and in fulfillment of official responsibilities to the extent that such disclosure is permitted by law. Your Social Security number is needed to keep records accurate, because other people may have the same name.

I hereby authorize the Kickapoo Tribal Police Department, to obtain such report(s) from any consumer/credit reporting agency for employment purposes.

Applicant's Signature

Printed Name

Date

Authorization for Release of Information

I authorize any investigator, or other duly accredited representative of the agency conducting my background investigation, to obtain any information relating to my activities from individuals, schools, residential management agents, employers, criminal justice agencies, or other sources of information. This information may include, but is not limited to, my academic, residential, achievement, performance, attendance, disciplinary, employment history, and criminal history record information.

I further authorize any investigator, or other duly accredited representative of the Kickapoo Tribal Police Department, who is conducting my background investigation, to request criminal record information about me from criminal justice agencies for the purpose of determining my eligibility for assignment to, or retention in a position working with children. I understand that I may request a copy of such records as may be available to me under the law.

I authorize custodians of records and other sources of information pertaining to me to release such information upon request of the investigator, or other duly accredited representative authorized above regardless of any previous agreement to the contrary.

I understand that the information released by records custodians and sources of information is for official use by the Kickapoo Tribal Police Department only for the purpose of determining my suitability for employment with the Kickapoo Tribal Police Department.

I forever release, fully discharge, and agree to indemnify, defend and hold harmless the Kickapoo Tribal Police Department and their respective officers, employees, Board members, volunteers, representatives and agents from any and all claims, causes of action, responsibility, liability, damages, losses, costs and expenses of any nature related directly or indirectly to performing such investigations and criminal history checks and using and relying on any information obtained there-from. Additionally, I forever release, fully discharge, and agree to indemnify, defend and hold harmless any current or former employer or educational institution, and any officer, employee, volunteer, representative or agent thereof, that furnishes written or verbal information about me from any and all claims, causes of action, responsibility, liability, damages, losses, costs and expenses of any nature related directly or indirectly to furnishing such information.

Copies of this authorization that show my signature are as valid as the original release signed by me. This authorization is valid for five (5) years from the date signed or upon the termination of my affiliation with the Kickapoo Tribal Police Department, whichever is sooner.

Signature (sign in black ink)	Printed Name		Date Signed
Position for Which you are being Investigated		Primary Contact Number	
Current Address	State	Zip Code	Secondary Contact Number ()

Authorization for Release of Medical Information

This is a release for the investigator to ask you health practitioner(s) the three questions below concerning your mental health consultations. Our signature will allow the practitioner(s) to answer only these questions.

I am seeking assignment to or retention in a position with the Kickapoo Tribal Police Department which may require access to classified national security information. As part of the clearance process, I **hereby authorize** the investigator, special agent, or duly accredited representative of the Kickapoo Tribal Police Department conducting my background investigation, to obtain the following information relating to my mental health consultations:

Does the person under investigation have a condition or treatment that could impair his/her judgment or reliability, particularly in the context of safeguarding classified national security information?

If so, please describe the nature of the condition and the extent and duration of the impairment or treatment.

What is the prognosis?

I understand that the information released pursuant to this release is for official use by the Kickapoo Tribal Police Department only for the purpose of determining my suitability for employment in a law enforcement position with the Kickapoo Tribal Police Department.

Copies of this authorization that show my signature are as valid as the original release signed by me. This authorization is valid for one (1) years from the date signed or upon the termination of my affiliation with the Kickapoo Tribal Police Department, whichever is sooner.

Signature (sign in black ink)	Printed Name		Date Signed
Position for Which you are being Investigated		Primary Contact Number	
Current Address	State	Zip Code	Secondary Contact Number ()