



Job title:	Junior Consultant (Education)	Job category:	Consultant (15 hours a week) Maximum budget: 4,000GBP
Location:	Home-based	Start Date	Jun to Oct 2023

Background

ABOUT ARC

[Art Resilience Consulting \(ARC\)](#) is a social impact-focus consulting start up with a focus on human capital and sustainable business development. ARC provides technical and advisory services to development actors, businesses and governments - supporting them in enhancing human capital and breaking down systemic barriers to sustainable and resilient societies with shared prosperities. Using human-centred design, we build readiness in individuals and institutions, and promote productive synergies between communities, businesses and governments for resilient societies and sustainable growth. ARC's Core Values that guide our work and company culture are:

- Purpose-driven: Designing interventions based on evidence and ensuring ownership by the communities we service.
- Responsive: Strengthening impact-driven innovations and responding to a fast-changing world.
- Trustworthy: Delivering what we say we are going to deliver and delivering it well.

ARC is a UK registered company with projects in the APAC and EMEA regions.

Job description

ROLE AND RESPONSIBILITIES

- Attend ARC learning design meetings and refine the raw content required.
- Help define learning objectives and key learning points, and ensure they are addressed by the learning solution, in conjunction with the ARC project team.
- Conduct own research to further understand learner and client requirements for each learning programme
- Develop training modules that meet key learning objectives suited to target audience needs. Modules need to be succinct, easy to follow, formatted according to self-learning and adult learning principles in order to engage and motivate the end users
- Develop and generate high quality instructional education material to convey complex and technical subjects in plain English (i.e. for speakers of English as a second or third language). This could include, for example, content, video scripts, presentation slides using required templates etc;
- Work with the ARC project team to ensure training design fits with the overall vision of the project and client.
- Manage strict deadlines whilst ensuring a quality end-user experience.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Bachelor's degree or equivalent level of qualifications in education, international development or related
- Experience in teaching or training of adults and curriculum development
- An interest in international development and humanitarian affairs is preferred
- Able to use MS office (Word, Excel and PowerPoint). Familiarity with Articulate 360 and other e-Learning authoring and communications tools as well as digital collaboration/training tools would be desirable
- Innovative and willing to creatively use graphics, animations, interactions, audio and video to improve learning outcomes
- Willing to explore the use of new technologies, apply these technologies where applicable and assist with creative solutions for contexts where connectivity is challenged
- Strong interpersonal/communication skills in English, including writing and editing
- Committed to meeting tight deadlines without sacrificing quality
- Highly organized teamplayer, who is adaptable and attentive to detail



HOW TO APPLY

Please submit your CV, cover letter and at least one sample of previous work that you have created to engage and motivate adult learners to recruitment@artresilienceconsulting.com not later than midnight UK time, May 17, 2023.