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| **Qualifications and Preferred Experience** | Horse background and “horse sense” required  
Demonstrated attention to detail  
Self-starter with a positive attitude and a strong work ethic  
Willing to learn and be open to suggestions  
A reliable and responsible team player  
Ability to pick up and carry 50 lbs.  
Able to complete list of duties in timely manner and without supervision  
Punctual |
| Responsibilities                                                                 | Monitor horse welfare and alert manager to lameness, horse not eating or drinking, or any other signs of distress.  
Move horses into and out of turn out  
Muck stalls and add bedding to stalls  
Fill, maintain, and unload manure compost bins  
Maintain and clean out water buckets and water troughs  
Add hay in stalls for evening feed and in hay nets in turnouts  
General cleanliness of barns, tack, turnouts, and property including sweeping, raking, mucking, picking up garbage, scrubbing, or any other cleaning task assigned.  
Set up feed and medication for horses as directed by barn manager  
Feed horses and give medication if and as directed by barn director  
Stock hay and feed in feed room  
Light maintenance and repairs as necessary  
Grooming, tacking horses as directed  
Monitoring visitors on site and directing them to management as necessary  
All other tasks as required |
| Leadership Pillars and Competencies                                           | Maintains an environment for professional, safe and appropriate behavior at all times  
Shows initiative, organization and commitment to excellence and learning  
Committed to helping people and horses through therapeutic horsemanship  
Understands GallopNYC’s strategic growth plans |
| Role Details                                                                  | Hourly, Non-exempt  
Hiring Manager: Equine Director, Marie Varvaro- marie@gallopnyc.org  
Reports To: Equine Director and Senior Groom  
Direct Reports: none |

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.