

CITY ON A HILL

Small Group Leader role profile

Introduction to being a Small Group Leader

Our vision as a church is to love God, love others, and make disciples. One of the key ways we outwork this vision is to run regular Small Groups. Our vision for Small Groups at City on a Hill is *"Being Family, Making Disciples"*. These Small Groups feature important aspects for spiritual growth such as bible study, prayer, communion and fellowship. Small Group leaders host and lead this space for people to meet with God and to build relationship with one another.

What are the key responsibilities of a Small Group Leader?

This brief summary attempts to capture some of the essential elements that are involved in serving as a small group leader at City on a Hill.

- Seeks to live a godly life, and walk with integrity and to fulfil the role with vision, enthusiasm and commitment
- Personally commit to love, serve and pray for the members of their group
- Commit to being present at small group meetings (unless away on holiday or other extenuating circumstances)
- Preparing for small group meetings (practical organisation, preparation of Bible studies, overseeing the organising of socials, facilitating prayer letting the group know where and when it's happening etc.)
- Communicating effectively with members of the group
- Meeting up with group members as required outside the group
- Encouraging the development of mutual care within the group
- Making sure that the work of evangelism is something the group thinks and prays about
- Take part in initial small group leader training
- Take part in cluster meetings (a monthly small group for other leaders led by a Cluster leader (up to 8 times a year) and attend other leadership forums (e.g. the twice a year Go Global leaders day).
- To attend church gatherings faithfully
- Be accountable about your group using ChurchSuite to keep group details updated and to provide regular reports
- Inform the leadership of the church of any reason (practical or spiritual) which they think might mean they should step back from small group leadership and to hand over well if the season for leading comes to an end.

City on a Hill is committed to supporting its small group leaders.

This will include:

- Praying for you as a small group leader
- Providing initial training

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- Providing ongoing training, support, encouragement, prayer and coaching through our cluster system
- Providing resources for group Bible discussions to help with (but not substitute for) preparation
- Responding promptly to requests for help or input from your cluster leader or Community Pastor for difficult pastoral situations
- A willingness to hear your feedback