Indiana Section of the MAA Executive Board Meeting Minutes
Saturday, August 27, 2022, 1pm EDT
Online

Present: Joshua Holden (chair), Livia Hummel (vice chair), Tiffany Kolba (secretary), Joe Eichholz (Fa22 local organizer), Amber Russell (congress representative), Katie Ansaldi (treasurer), Kathryn Mulholland (outreach coordinator), Colin McKinney (student activities coordinator), Ryan Johnson (public information officer), Matt DeLong (past chair)

1. Meeting Called to Order and Approval of Spring 2022 Executive Board Meeting Minutes
Minutes approved.

2. Upcoming Meetings
a. Fall 2022: Rose-Hulman Institute of Technology – October 22
   i. Meeting rooms- 4 rooms have been reserved, each seats a little over 30; separate room reserved for executive board meeting; for large sessions, there is a nearby room that seats 98 (but only 83 chairs), can also reserve a larger room farther away just in case
   ii. Hotel block- reserve around 12 rooms
   iii. Lunch plans- will need to go to Union building; 2 rooms reserved in Union, probably use faculty dining room; lunch will be in range of $13 per person; need to set price soon so that price of meeting can be determined, which must be done prior to registration opens; executive board meeting will be during lunch, so need to move room for exec board meeting to Union
   iv. Welcome address- sent request to provost or dean
   v. Poster and other information for Public Information Coordinator- need to know what info is needed for poster; someone (Katie or Josh) will send Joe an old poster to update
   vi. Any questions for or from the Local Organizer?- Ryan will post call for papers when registration is open, as well as nominations for awards
b. Spring 2023: IU Kokomo, date TBA
c. Fall 2023 – Notre Dame will host, meeting is usually in October; date should not conflict with home football game
d. Spring 2024 -- (waiting for confirmation): tentatively Marian University
e. Fall 2024 -- DePauw expressed interest in being considered

3. Reports – Officers and Committees
a. Chair – Josh Holden – nothing to report
b. Vice-Chair – Livia Hummel (report attached --- any questions?)
c. Past Chair – Matt DeLong – not sure if bylaw changes have been approved yet; Matt will investigate
d. Section Representative – Amber Russell – report was emailed this morning and is copied below:
I attended the Congress meeting in person at Mathfest. A few things of note that I learned:
- MAA plans to continue to offer Virtual Programming. Be on the look out for upcoming virtual workshops or distinguished lectures.
- MAA is in a good place financially, especially after the sale of the former headquarters building.
- The MAA is currently working on a way to support sections by creating a registration portal for section meetings. This will be available perhaps in Spring. Since we have converted to the new website, we will be eligible for this when it launches.
- We also met in small regional groups at lunch to discuss things we do at our section meetings. A few ideas of note from this conversation:
  - Minicourse or Workshop programming at Section Meetings
  - More frequent joint meetings with other nearby sections
I also participated in the Estimathon event and think this could be a fun thing for our students at one of our meetings.

e. Secretary – Tiffany Kolba (nothing to report. Minutes from Spring meetings attached)
f. Treasurer – Katie Ansaldi (report attached --- any questions?) – Discussion of whether we should use surplus to support a Project NExT fellow; perhaps use $2000, but want to wait and see how much keynote speaker traveler expenses are

g. Public Information Coordinator – Ryan Johnson – report was emailed this morning and is copied below:
   Adam Coffman from PFW has volunteered as “abstracts editor,” which means he would manage the receipt and processing of abstracts for contributed talks using a survey platform, and communicate with the speakers so that the exec. Board can focus on organizing everything else for the meeting.
   I’ve updated the pictures of the speakers of the fall and spring meeting on the website. I plan to open the nominations for Service and Teaching on the website soon.
   If anyone has anything you’d like me to repost on social media please email me at johnor@grace.edu.
   And according to my to-do list, we should set the price for the meeting ASAP.

h. Student Activities Coordinator – Colin McKinney (report from Spring attached --- any questions?) – additional info that was emailed copied below:
   We had our first in-person ICMC since the pandemic! 17 teams competed from 10 schools, and it seems a fun time was had by all.
   Results were Rose Hulman 1st, and tie for 2nd between IUPUI and Purdue.
   I wrote this exam, with heavy inspiration from the ICMC archive of problems. Thanks to the grading team of Bob Foote, John Rickert, Tiffany Kolba, William Turner, and Livia Hummel.
   For the spring, Bob Foote has volunteered to write the exam.
   One minor item for spring logistics: we ended up with two different sets of team names, and this caused some mild confusion. It also resulted in the grading not being 100% blind. I’ll work with the local organizers of the spring meeting to simplify and correct this for the future events.
   In lieu of a student activity session this year, we instead did a solutions workshop. This seemed to go fine, with about half of the students (rough estimation) attending.
Should we have a poster session??? Pros and cons. Will advertise student poster session for fall. Perhaps schedule around lunch time, with contributed talks not at the same time so that attendance is not diluted.

i. IN-MAA Outreach Program Coordinator – Kathryn Mulholland – nothing to report; will work on advertising visitor program; only had 1 request for funding last year

j. IN-MAA Project NExT Coordinator – Amber Russell – Justin will become coordinator; still looking for vice coordinator; also need to fill secretary position; please advertise to junior faculty members

3. Old Business
   a. New Bylaws --- approved? – Matt will investigate

4. New Business
   a. Appointments
      i. We will need new people soon for the Nominating Committee and Service Award Committee; let me know if you have suggestions
      ii. My plan for the Teaching Award Committee under the new Bylaws is to let Lara Pudwell roll off as the longest-serving member, ask Will Turner and Linda McKinley to stay on as appointed members, and appoint one new member in addition to the most recent award recipient (Andy Rich). (Matt stays on the committee ex officio.)
   
   b. Any other new business?

      Need someone to attend section officers meeting on Monday, September 12 from 2-3:30 pm EST through Zoom
      MAA business meeting will be online, not at MathFest; Josh will email out info

      Current officer rotation:
      Congress rep- 2023, Treasurer- 2024, Secretary- 2025
      SAC- 2023, OC- 2024, PIC- 2025
      Should secretary and PIC be staggered? Perhaps swap OC and PIC

      Handbook- current version is updated June 7, 2021; if you have updated, send them to Josh. Josh will send Amber a copy.

      Reminder that we have an obituary policy. The executive board is not always aware of deaths, but if people alert the executive board, we will send out the notice in accordance to the policy.

5. Meeting Adjournment

   Meeting adjourned at 2:19 pm EDT.
Reports

Vice-Chair’s Report

Planning for 2022-2023 conferences

- Fall 2022 @ Rose Hulman on October 22:
  - Darrin Weber, formerly of University of Evansville, now working for Lirio
  - Deirdre Smeltzer, MAA Senior Director of Programs, has agreed to be our section visitor.

- Spring 2023 @ IU Kokomo:
  - Catherine Hsu, AWM Lecturer
  - Heidi Berger, Simpson College (Iowa).

Speakers for Fall and Spring have been contacted regarding travel.

Planning for 2023-2024

- Fall 2023 -- still looking. DePauw pulled out and expressed interest in being considered for fall 2024 instead.
- Spring 2024 -- (waiting for confirmation): tentatively Marian University

Planning for 2024 -- 2025

- Fall 2024 -- DePauw should be reached out to

Student Activities Coordinator’s Report

- [From Spring Meeting] Solution session [after ICMC] went OK. I tried to foster a discussion but it seemed everyone (including myself) was a bit tired 😊

- I would be willing to continue for another year in order to help with the staggering of positions. Ideally, we might also want to try to identify a successor before the spring meeting – since the ICMC is a large and complex operation, it’d be good to have the new person work with me on that in order to learn the ropes. I do already have an exam writer lined up for next year, which can often be challenging too.
Report of Treasurer (Katie Ansaldi)

Account balances as of 8/25/2022
Checking account (First Merchant’s Bank) $14667.35
Paypal $0
Total $14667.35

MAA Visitors Program 2022: I am not aware of any talks scheduled in 2022 so far.

IN Project NExT Initiative: A NExT fellow was last sponsored May 2018 for $2,500. Currently $266 is earmarked for this purpose.

Cash flow from Fall Meeting 2021

Income:
Registration $1048.93
Meals $560.00
Eventbrite Fees Collected $120.44
ICMC Registration $380.00

Expenses:
EventBrite Fees $120.44
Paypal Fees $97.58
Speaker travel/lodging $0.00
Honorarium (speaker) $300.00
Award Frames $34.22
Honorarium (graders) $120.00
Meals $600.00
Printing and Supplies $20.00

Total $817.13

History of the bottom lines for recent years:
Spring 2022 at Indiana Wesleyan 817.13
Fall 2021 Online (186.56)
Spring 2021 Online 114.84
Fall 2020 Online 293.66
Spring 2020 canceled (5.22)
Fall 2019 at Wabash (616.33)
Spring 2019 at University of Indianapolis 1133.80
Fall 2018 at Hanover 574.36
Spring 2018 at Valparaiso (Tri-section) 708.62
Fall 2017 at Manchester (327.14)
Spring 2017 at Earlham 958.38
Fall 2016 at Purdue West Lafayette 1131.35
Indiana Section of the MAA Executive Board Meeting
Saturday, April 9, 2022
11:50 AM – 12:50 PM Indiana Wesleyan University

In attendance: Katie Ansaldi (treasurer), Matt DeLong (past chair), Stacy Hoehn (PIO), Joshua Holden (chair), Livia Hummel (vice-chair), Ranjan Rohatgi (secretary), Amber Russell (congress representative)

6. Meeting Called to Order and Approval of Spring 2021 Executive Board Meeting Minutes approved

2. Reports – Officers and Committees
   k. Chair – Josh Holden (no report)
   l. Vice-Chair – Livia Hummel Haven’t heard from IU-B about Spring 2023
   m. Past Chair – Matt DeLong (see below)
   n. Section Representative – Amber Russell (nothing to report)
   o. Secretary – Ranjan Rohatgi (see below)
   p. Treasurer – Katie Ansaldi (see below)
   q. Public Information Officer – Stacy Hoehn (see below) How should the code of conduct and safety checklist be incorporated into the registration process?

   Some people register for the free rate when they shouldn’t. Is there a way to fix this in Eventbrite, or some other way? Can we ask these folks we’ve flagged when they show up if they should get the free rate?

   r. Student Activities Coordinator – Colin McKinney 18 ICMC teams. We should ask Colin: How did the one-day format go? Did it work? How about the solution session? Pre-covid, we’d get up to 40 teams: how do we feel about these numbers? We may have lost a culture of students and faculty going, still some covid-hesitancy, and general exhaustion.

   s. IN-MAA Outreach Program Coordinator – Kathryn Mulholland One talk in the MAA Visitors Program (Rick Gillman at Trine). One HS teacher is registered.

   t. IN-MAA Project NExT Coordinator – Amber Russell (see below)

7. Upcoming Meetings
   a. Fall 2023: Rose-Hulman Institute of Technology – date TBD. Local organizer: Joe Eichholz (currently on sabbatical). Josh has been in touch with him. Stacy (PIO) needs a date to create an event for the website.
   b. Spring 2023: IU Bloomington? Asked Chris Connell about hosting the meeting. He’s asked his chair, but haven’t heard. (Chris will be on sabbatical.) Need to check on other places ASAP (Amber will) because this doesn’t sound promising.
   c. Volunteers for the next meetings? Amber has brought it up at Butler, but there is some hesitancy. Butler would also charge event fees. Ranjan is on leave for a year, so not anytime soon at Saint Mary’s. Matt hopes Marian can host in Spring 2024 because there will be a nice brand-new building. Stacy (Franklin) says her department is busy for the next year. Other ideas: PFW, IUPUI, DePauw, UND (Kathryn), IU-K (Amelia).
Should we create a list of chairs and email them all with meeting announcements to potentially increase turnout? Amber and Ranjan created a list a few years back.

8. Old Business
   a. None?

9. New Business
   a. Appointments
      i. Nominating Committee: Rodney Lynch (2021-2024) Josh will appoint the next person for 22-25
      ii. Distinguished Service Award Selection Committee: Sarah Klanderman (2021-2024) If new by-laws go through, Josh will appoint new Distinguished Service Award committee.
      iii. PIO: Ryan Johnson, Grace College. He has accepted.
      iv. Secretary: Tiffany Kolba, Valparaiso.
      v. Colin says he will continue in his role (SAC).
      vi. Secretary and Treasurer are now staggered (this is in the by-laws), but Matt suggests looking into staggering PIO, SAC, Outreach Coordinator (and bake it into new by-laws). Or perhaps we just attempt to stagger and put this in the handbook. [Kathryn started in 2021, Ryan starts in 2022, so we should make Colin’s term staggered as well.]

   b. Amber Russell has been confirmed as Section Representative by the MAA Congress

   c. Any other new business?

Think about future meeting schedules. Do we do 2 meetings? Do we make Spring two days like before or just one? Will either need to come up with more programming on our own because contributed talks aren’t really filling up the schedule.

Other ideas:
   a. Only have a spring meeting
   b. Make the fall meeting virtual
   c. Add in more undergrad-focused programming in the fall
   d. Let’s re-visit this after we see the attendance this fall
   e. Maybe we make this fall virtual and Rose could host in Spring 23 instead?

10. Meeting Adjournment
Minutes of the Indiana MAA Section Business Meeting
Saturday, April 9, 2022
Indiana Wesleyan University

**Officers Present:** Josh Holden (Chair), Matt DeLong (Past Chair), Livia Hummel (Vice Chair), Stacy Hoehn (Public Information Officer), Katie Ansaldi (Treasurer), Amber Russell (Section Representative and Indiana NExT Coordinator)

A quorum of members was present.

**Total Attendance:** Approximately 30, according to Matt.

1) **Meeting Called to Order and Approval of the 2021 Business Meeting Minutes**
The meeting was called to order by Chair Josh Holden at 3:45 pm. There was a motion to approve the minutes of the Spring 2021 Section Business Meeting. Two corrections were noted. Amber Russell was the Coordinator of Indiana NExT, not the Vice-Coordinator, and Amelia Tebbe’s name was misspelled. The minutes as corrected were approved.

2) **Reports – Officers and Committees**
   a. Section Representative – Amber Russell was recently appointed the new Section Representative for the Indiana Section.
   b. Treasurer – Katie Ansaldi shared the annual financial report that was submitted to the MAA. It was also noted that donations are still being accepted to support a Project NExT fellow from our section. A link to donate is on the Indiana NExT webpage ([https://www.indiana.maa.org/section-next](https://www.indiana.maa.org/section-next)).
   c. Public Information Officer – Stacy Hoehn reminded members that the URL for the section’s new website is [www.indiana.maa.org](http://www.indiana.maa.org). Stacy’s term as PIO will be ending this year.
   d. Student Activities Coordinator – Colin McKinney was unable to be present at this meeting due to running a concurrent ICMC solution session. In his absence, Josh Holden shared that 18 teams competed this year. Prizes for the ICMC will be announced via email after grading is completed.

3) **New Business**
   a. **Appointments**
      i. **Nominating Committee:** Rodney Lynch (2021-2024)
      ii. **Distinguished Service Award Selection Committee:** Sarah Klanderman (2021-2024)
      iii. **Public Information Officer:** Ryan Johnson (2022-2025)
   
   b. **Election of new officers**
      i. **Chair/Vice-Chair:** Holden shared that the former Chair, Bir Kafle, had serious health issues and was not able to fulfill the duties of Chair. Subsequently, the executive board voted to have Holden step into the role early, with Livia Hummel replacing him as Vice-Chair. It was motioned that the current Chair and Vice-Chair remain in their roles for the next full year (until 2023) due to this year’s mid-year transition. This motion was approved. Matt DeLong will remain Past Chair for an additional year.
      
      ii. **Secretary** (2022-2025): Tiffany Kolba was unanimously elected to a three-year term as Secretary.

   c. **Ratification of new Bylaws**
The MAA requests that each section revisits its bylaws every 10 years. An ad hoc committee consisting of Krysi Leganza, Matt DeLong and Lara Pudwell adjusted our previous bylaws, incorporating ideas from an MAA template. These changes were submitted to the Committee on Sections and then were further revised based on feedback received. The primary changes in the bylaws were addressing implicit bias, better defining which officers constitute the executive board, staggering the terms of the officers, and changing the composition of the Distinguished Teaching Award Committee. The reason why the quorum requirement increased from 12 to 14 was because of the increase in the size of the formal executive board. Language about the process in case of a vacancy in the Section Representative role was struck from the bylaws as this process is already outlined in the Congress bylaws. The bylaws were approved. They will now be voted upon by the MAA Board of Governors in June.

4) Awards
   a. **25 and 50 year certificates**: The following section members received certificates for 25 years of membership in the MAA: Matt DeLong, Lara Pudwell, John Boardman (in absentia), and Steven Bell (in absentia). Mark Carlson and Herbert R. Bailey received certificates in absentia for 50 years of membership in the MAA.
   b. **Distinguished Teaching Award** – Presented to Andrew Rich, Manchester University
   c. **Distinguished Service Award** – Presented to Dave Rader, Rose-Hulman Institute of Technology

5) Upcoming Meetings
   The Fall 2022 meeting will be held at Rose-Hulman Institute of Technology. The date is TBD. The section is still looking for volunteers for subsequent meetings. Anyone interested in hosting should contact any executive board member.

6) Adjournment
   Holden thanked Local Host Daniel Kiteck and Indiana Wesleyan University for hosting this meeting. DeLong mentioned that IWU has patiently waited for 3 years to host this meeting, as the Spring 2020 and Spring 2021 meetings were originally supposed to be hosted at IWU. DeLong also thanked Holden for stepping in as Chair mid-year. The Indiana MAA banners were ceremonial passed onto Rose-Hulman, the next meeting host. The meeting was adjourned at 4:15 pm.