

Position Description



Position Title	Home Energy Corps Member
Program	Climate Change Mitigation Corps
Reports to	Site Supervisor and Program Manager

Position Summary

Home Energy Corps members help communities mitigate and prepare for climate change by promoting household energy efficiency and solar energy. The position will allow flexibility across three primary activities: a) ensuring households are aware of and able to apply for available energy assistance programs, b) providing in-home energy efficiency education along with direct installation of energy saving materials, c) conducting virtual and on-site solar opportunity assessments as well as solar energy education. Home Energy Corps Members will be provided in-depth training and shadowing technicians on all the essential functions of this position.

Essential Functions

Support Recruitment, Outreach and Education Activities:

- Build community connections and relationships to foster a network of local champions and outreach partners.
- Give group presentations in settings such as work places, congregations, and community organizations.
- Assist in outreach activities including social media.
- Table at public events.

Provide In-home Residential Energy Services:

- Serve as a support point of contact for the homeowner.
- Review bill history, noting trends and opportunities for savings.
- Consult with homeowners/tenants about energy goals, questions, and concerns.
- Establishing good rapport with households through active listening.
- Teach homeowners about energy use and encouraging low-cost and no-cost energy-saving measures.
- Conduct direct installation of energy saving equipment.

Conduct Solar Opportunity Assessment:

- Conduct virtual solar site assessments as a pre-screening tool.
- Conduct on-site solar site assessment.
- Provide an estimate of solar potential.
- Educate homeowners on how solar works, solar options (including both on-site solar and community solar gardens) and potential benefits.

Other Duties:

- Follow all required safety procedures at service site
- Maintain participant confidentiality at all times.
- Participate in training sessions and meetings, as required.
- Report data in online systems in a timely and accurate manner. Follow protocols in reporting on duties and/or tasks completed, including impact to the greater community.
- Assist with statewide preparedness for, response to, and recovery from disasters which includes supporting organizations and communities in disaster relief activities related to COVID-19 closures and social distancing procedures.

Minimum Qualifications

- Must be 18 years of age or older by two weeks prior to your start date.
- Must have at least a high school diploma or its recognized equivalent by your start date.
- Must be either a citizen, national, or lawful permanent resident of the United States.
- Must pass mandatory National Service Criminal History Checks.
- Must not have served four or more prior terms of service with AmeriCorps State or National.
- Must speak, read, and write English fluently.
- Must have basic computer skills, including the ability to navigate online systems and email.
- Positions that require driving will require a valid driver's license and ability to pass a driving record check. Some positions require access to a personal vehicle for transportation.
- Interest in climate change mitigation and adaptation, residential energy efficiency and solar energy.
- Must have experience with professional computer skills and confidence using computers. Comfort and experience using Microsoft Office Suite (Word and Excel), completing data entry, experience with using e-mail regularly, including sending attachments, comfort with database and software use, and experience using video conferencing software and attending training online.

Physical Requirements

- Must be able to lift 50 pounds as well as carry, push, pull, kneel and squat
- Must be able to work outside in all weather conditions

Ampact will not discriminate for or against any AmeriCorps service member or applicant on the basis of race, color, creed, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, familial status, military service, or any other category protected by law.

Reasonable accommodations provided upon request. This document is available in alternative formats.