Coordinator of Ministry to Students and Young Adults
in the vibrant setting of University Circle

Title: Coordinator of Ministries to Students and Young Adults

Status: Part-Time, Exempt (20 hours/week, including Sundays – otherwise flexible schedule)

Position Summary: The Coordinator ministers to the young adults who are part of the worshiping community of The Church of the Covenant. This includes students of institutions of higher education in the Cleveland area, especially Case Western Reserve University (CWRU), Cleveland Institute of Music (CIM) and Cleveland Institute of Art (CIA), which are located in University Circle, the geographical home of the Church of the Covenant. The Coordinator’s role is to organize, expand and extend relationships amongst these young adults, and with the Covenant congregation, United Protestant Campus Ministries, and outreach ministries in the community. The goal is to provide new opportunities for young adults to co-operate and expand their understanding of service and spiritual growth as well as to provide a safe, welcoming home for worship and reflection.

Accountability: The Coordinator takes direction from the Head of Staff

Qualifications:
- Ability to connect with young adults and engage them in faith and service.
- Effective written and verbal communication skills.
- Strong theological base and spiritual maturity
- Bachelor’s Degree minimum, Pursuing or holding graduate degree desirable.
- Demonstrated leadership and teaching skills.
- Values consonant with those of The Church of the Covenant as it seeks to be a welcoming spiritual home, live God’s inclusive love, express Christ’s compassion, and do justice in the world. Knowledgeable about the Presbyterian Church (U.S.A.).
- Proficient in technology- computer, smartphone and social media.

Duties and Responsibilities:
- Provide faith grounding for student life challenges, questions and decisions. Support the spiritual and intellectual development of students by providing opportunities for individual students and student groups to reflect on their beliefs, concerns, hopes and doubts.
- Provide empathetic support and appropriate referral to professional counseling.
services as needed.

- Facilitate young adults' full participation in the life of the Church on Sundays and during the week, connecting them to service opportunities, music ensembles, lay leadership, and all other aspects of active church life. Sunday worship participation as requested by the Head of Staff.

- Facilitate after-worship young adult fellowship. Be available for “Sunday Support” as well as offer regular “Open Door” office hours during the academic school year. Connect young adults and community through volunteer service and advocacy, using existing community partnerships such as Covenant's Tutoring Program, the Covenant Cache, Covenant dinners, Covenant Food Pantry, Upcam Sunday Dinner, etc.

- Plan and facilitate two Sunday seminars per church year centered around subjects relevant to the student and young adult ministry.

Other Responsibilities:

- Communicate regularly and work collaboratively with staff and constituent groups, participating in team staff meetings as needed.
- Maximize use of appropriate social media and communications to create connections to campus, church and community.
- Develop collaborative relationships with the institutions in University Circle, including other churches and Upcam.

Core Competencies:

- Creativity - Generates new ideas and develop/improve existing systems that challenge the status quo, take risks, and encourage innovation.
- Identity - Works with a clarity of purpose within an identified role in organization, modeling healthy and appropriate boundaries.
- Collaboration - Utilizes the skills, interests, and potential of volunteers and co-workers to accomplish necessary tasks, setting and communicating realistic expectations for self and others.
- Strategic Thinking - Thinks strategically about the whole life of the church and one’s own work within the church.
- Growth - Commits to growing and learning, personally and professionally, through a rigorous openness to critique, directness, and feedback.
- Interpersonal Skills – Demonstrates the ability to lead others. Demonstrates the skills of active listening and openly accepts criticism. Productively engages and resolves interpersonal conflict. Holds others accountable in a spirit of love. Engages people positively, with a demeanor of optimism and abundance.

**Contract for Services:**

- Duration of initial term shall be for nine months commencing September 1, 2022, with potential for multi-year renewal. Term is renewable by recommendation of the Head of Staff with Personnel review at 3 months and majority approval of the Session – annually by April 1 of each year.
- **Remuneration:** total compensation of $24,000/year.
- **Vacation:** Paid annual leave of 80 hours (equivalent of four weeks or one month) incrementally accrued each pay period. Vacation taken in coordination with the church and the academic calendars.
- **Equal Opportunity Statement:** There is no place in the life of the Church for discrimination against any person on the basis of race, ethnicity, age, sex, disability, or geography.
- **Email to Inquire or Apply:** applycovenant_ya@covenantweb.org