A. Call to Order
The meeting was called to order at 1:07 pm

B. Approval of Agenda
A motion was entered to approve the proposed Agenda.
1st Motion: Genevieve
2nd Motion: Amanda
Approval: Unanimous

C. Approval of April 16, 2019 Meeting Minutes
A motion was entered to approve the April meeting discussion
Echo sent out meeting notes to everyone

D. Auditor – Donna Danker
Update - move forward on 2018 audit
2018 audit discussion/switching auditors
Board action for the next three-year audit
Discussion of RCD topic about the home’s information
Reviewed previous meeting minutes

A motion is made to approve minutes on the changes noted in the April 16th teleconference call.
1st Motion: Emily
2nd Motion: Harold
Approval: Unanimous

A motion is made to send notification to disengage with or terminate contract with Donna Danker
1st Motion: Amanda
2nd Motion: Harold
Approval: Unanimous

Discussions:
1-year contract or 3-year contract
Set-up cost for 3-year contract and agreement
Proposal for Brady Mart
Suggestion 3-year contract

A motion is made to accept contract with Brady Mart and One-Year Agreement for 2018.
1st Motion: Harold
2nd Motion: Amanda
Approval: Unanimous

E. Fiscal Policies

Fiscal Policy Documents
- Comments and questions on annual statement - Section 1H on support manager
- Questions on Page 12

Single Audit
- Changes to the completion of Audit by March 1st change to June 30th and to be complete by end of the 2nd quarter

Petty Cash/Biweekly Payroll
- Salary deduction, time keeping / time accounting, notification

Per Diem Quarters System
- Discussion of rate changes

A motion is made to make changes to the Fiscal Policy document.
1st Motion: Genevieve
2nd Motion: Emily
Approval: Unanimous

F. Procurement Policy

Table the procurement document - BOD can take time to review the document

G. Executive Directors Report

Discussions of Director of Advancement - Lynn Cuny
- Bringing on a New D.D and the job role
- Suggestions of June BOD Call Meeting
H. TVCDC Design Standards Guidelines and Procedures

Asking for their network to help or ideas to raise more money in subsidies.
   a. Updating the investors with all major changes in homes
   b. Getting caught up on construction cost
Discussion on the construction cost for the next 14 homes.
   a. Lot 3 will be sold
   b. Lot 1 & 5 - SDHDA homes
   c. We will share the cost spread sheet and the pipelines with the BOD

I. Executive Session

J. Adjourn
- Next meeting BOD will finalize Strategic Plans

A motion was entered to adjourn the meeting at 2:20 pm
   1st Motion: Emily
   2nd Motion: Genevieve
   Approval: Unanimous