

CRAF'd Open Call for Proposals Concept Note Submission Form

Please note: This document is only an overview of the questions asked in the concept note. Use the concept note submission form to submit your concept notes. You can request access to this form on the CRAF'd website. Do not send concept notes through any other channel, including email.

Important Information about this Open Call

Information about the Open Call for Proposals including FAQs is available here on the CRAF'd website: <https://crafd.io/call-for-proposals>

1. The Open Call document provides important information, including the thematic focus, desired scope of CRAF'd-funded projects as well as eligibility and evaluation criteria.

I confirm that I have carefully read the Open Call document.

2. Each eligible organization is allowed to submit up to two applications through this Open Call. If an organization submits more than two concept notes, only the first two submissions will be considered.

I confirm that my organization submits at most one other concept note besides this one.

Organization Type

Participating UN organizations, who have signed the CRAF'd Memorandum of Understanding (MOU), and Non-UN organizations are eligible to receive funding through this Open Call.

3. Do you represent a UN or a non-UN organization?

- UN organization
- Non-UN organization

Destination: **UN Organizations**

Destination: **Non-UN Organizations**

UN Organizations

Only UN organizations that have signed the CRAF'd MOU are eligible for CRAF'd funding.

4. Please indicate the status of your organization:

- My organization has signed the CRAF'd MOU.
- My organization will sign the CRAF'd MOU shortly.

Destination: **General Information**

Non-UN Organizations

Non-UN organizations can access CRAF'd funding either as a sub-grantee through a Managing Agent, or through the CRAF'd direct access modality if suitable, as outlined in the CRAF'd Terms of Reference. The access modality will be determined on a case-by-case basis before CRAF'd invites the respective Non-UN organizations to develop a project proposal in the second stage of the application process. Regardless of the access modality, Non-UN organizations will be required to provide at minimum the following documents:

1. Proof of current valid formal registration as non-profit for the duration of the proposed project in the country where the headquarters of the organization is located. If registration is done on an annual basis in the country, the organization must have the current registration and obtain renewals for the duration of the project.
2. Proof of a successfully managed and implemented grant of at least \$500,000 in the last three years.
3. UN reference or donor reference, attesting to satisfactory financial and programmatic management of a grant in the last three years.

5. I confirm that my organization will be able to provide the following documents as described above:

- | | |
|--|-----------------------|
| | Confirm |
| Proof of valid formal registration as non-profit | <input type="radio"/> |
| Proof of managed and implemented grant of at least \$500,000 | <input type="radio"/> |
| UN reference or donor reference | <input type="radio"/> |

6. Has your organization received a low risk assessment following the Harmonized Approach to Cash Transfers (HACT) within the last two years? The questionnaire such an assessment is based on can be found here for reference: <https://bit.ly/3zjQcsk>

- Yes
- No

Destination: **General Information**

General Information

Please use the following section to provide general information about your project.

7. Project title

8. Name of applicant organization

9. Organization website

10. Name of focal point

11. Position of focal point

12. Email address of focal point

13. Other participating organizations

In case of a joint application, please list all participating organizations that would receive direct funding from CRAF'd. If your organization is the only participating organization, please answer "N/A".

14. Implementing partners

Please list all sub-contracted implementing partners. If there are no implementing partners, please answer "N/A".

15. Project summary

Please provide a brief overview of your project.

16. Please indicate under which category your project falls.

CRAF'd is seeking projects that contribute to a better understanding of climate fragility risks and translate insights into better crisis action (UNDERSTAND and ACT). In addition, CRAF'd will support projects that advance monitoring and evaluation of data-driven crisis action related to climate fragility risks (EVALUATE and ASSESS).

- Understand & Act
- Evaluate & Assess

17. Geographic scope

- Interregional/Global
- Regional
- National
- Subnational

18. Please further specify the geographic scope of the project.

Please list all continents, regions, countries, and/or sub-national areas the project focuses on. List multiple separated by commas.

19. What types of natural disaster events does your project cover?

Please select all that apply.

- Tropical cyclones
- Typhoons
- Hurricanes
- Tornadoes
- Blizzards
- Hydrological hazards
- Increasing temperatures
- Heat waves
- Droughts
- Sea level rise
- Ocean acidification
- Glacial retreat and related impacts
- Salinization
- Land and forest degradation
- Loss of biodiversity
- Desertification
- Other _____

20. What types of climate fragility risks does your project focus on?

Please select all that apply.

- Local resource competition
- Livelihood insecurity
- Displacement
- Volatile food prices and provision
- Water scarcity
- Conflict and social unrest
- Unintended effects of climate policies
- Other _____

21. Expected project start date

22. Expected project duration in months

Project Cost

Please use the following section to indicate your overall project costs, the amount of funding requested from CRAF'd and any other funding sources.

23. Total project budget

Please indicate the total anticipated project budget, including costs not covered by CRAF'd in USD.

24. Funding requested from CRAF'd

Please indicate the amount in USD.

25. Confirmed funding from other sources

Please indicate confirmed additional funding from other sources in USD, including funding sources.

26. CRAF'd funding to be spent on...

Please indicate the amount in USD.

Staff and other personnel _____

Supplies, commodities, and materials _____

Equipment, vehicles, and furniture _____

Contractual services _____

Travel _____

Transfers and grants to sub-contracted implementing partners

General operating and other direct costs _____

Indirect support costs _____

Project Description

27. Thematic context and problem description

Please provide a brief overview of the thematic focus of your project by outlining the climate fragility risk(s) your project seeks to address. Please elaborate on the following questions: What challenge do you want to address? What is the scope and urgency of the specific challenge? Who are the affected populations and key stakeholders? Your answer should provide all information necessary to evaluate your proposal's thematic focus as outlined in Open Call document.

Theory of Change

28. Theory of Change

Please provide a brief theory of change. In doing so, please elaborate on how your project will contribute to solving the challenge described above.

Outputs, Outcomes, and Impact

Please elaborate on your project's output, outcome and impact. In doing so, explain how your project will contribute to earlier, faster, more targeted and/or more dignified crisis action and how it will facilitate resource allocation. Indicate synergies and multiplier effects the project will generate.

29. Project outputs

30. Project outcomes

31. Project impact

Sustainability, Scalability, and Cost Effectiveness

32. Project sustainability

Please describe how you can ensure sustainability, i.e. the reliable long-term provision of your project's outputs, e.g., automatic monthly updates or similar release cycles that the international community can depend on.

33. Project scalability

Please describe your project's scalability, i.e. its potential to be rolled out to larger context, e.g., so that consistent data can be made available across large geographic regions. Please also mention how you intend to avoid biases when rolling out to larger contexts.

34. Project cost effectiveness

Provide detail on how you aim to be cost effective and efficient.

CRAF'd Principles

Please describe the ways in which your project aligns with and is committed to the **CRAF'd Principles** as outlined in the Open Call for Proposals. Please elaborate on the following topics.

35. How does your project prioritize the interests of populations in vulnerable situations to leave no one behind in pursuit of the 2030 Agenda?

This includes diversity of involved actors and contribution to gender equality.

36. How does your project commit to responsible use of data?

This includes disaggregation of data and analytics outputs, measures to avoid bias, data and model validation as well as principles of fairness, transparency, and privacy.

37. What are your project's output access modalities?

Please explain how you and to whom your project's outputs will be made available.

38. How will your project ensure interoperability and use of standards?

Additional Information

39. Please provide any additional information about your project that is necessary to evaluate your proposal. You can include a link to your project's website or to any additional material you would like to share with the CRAF'd Secretariat at this point.
