Month Board Meeting
August 3, 2017
5:30pm – 7:30pm
Minnesota Council of Nonprofits

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amanda Bingham</td>
<td>Cole St. Arnold</td>
</tr>
<tr>
<td>Sandra Boone</td>
<td>Tom Zimmerman</td>
</tr>
<tr>
<td>Kevin Bruins</td>
<td>Lindsay Bacher</td>
</tr>
<tr>
<td>Sarah Crumrine</td>
<td>LaCora Bradford Kesti</td>
</tr>
<tr>
<td>Matt Dreier</td>
<td>Lindsay Marcil</td>
</tr>
<tr>
<td>Danielle Gangelhoff</td>
<td></td>
</tr>
<tr>
<td>Ruth Hamberg</td>
<td>Sara Parcero-Leites</td>
</tr>
<tr>
<td>Cara Luebke</td>
<td>Kathleen Smith</td>
</tr>
<tr>
<td>Kristin Skaar</td>
<td></td>
</tr>
</tbody>
</table>

**Mission/Vision/Values**
Counting syllables and writing haikus with Cole

**Committee Check-In**
*What's one thing you're excited about in the last month, and what's one thing you could use help with from the board?*

- **MemComm**
  - Excited about: Awesome Cafe Conversations promotion that's happening
  - Need help with: Filling vacant volunteer roles: Facebook lead, Member Benefits Leader (Scholarships), Radical Welcoming Co-lead

- **GovComm**
  - Excited about: Forward progress with all workplan projects for 2017, go team!
  - Need help with: None listed

- **ProComm**
  - Excited about: Progress being made with mentorship & accessibility plans
  - Need help with: Support at Cafe Conversations site locations (Session Communicators)
- **EYLI**
  - *Excited about: Cohort still going strong!*
  - *Need help with: Nothing at the moment*

**Official Business/Discussion**

- **Vote on 2017 Secretary**
  - A new secretary must be elected for the rest of 2017 to replace Lindsay Marci
  - Candidates: Sandra Boone
  - **Vote: Sandra Boone Elected**

- **Vote on June Meeting Minutes – Vote: Approved pending changes** *(Remove/correct attendance statement on statements was tabled)*

- **Vote on July Meeting Minutes - Vote: Approved**

- **2017 Programming Calendar**
  - July event was on accessibility. Low attendance but good discussion
  - August: Cafe Conversations
  - September: Will probably do a Back to School/Ice Cream Social
  - October: 5 Minutes in Hell
  - November: Nothing scheduled, let ProComm know if you have ideas
  - December: Ugly Sweater Party
  - BoC speakers are scheduled; may add an evening event in September

- **Board Giving Update- Vote: Tabled Until a Future Meeting**

- **DIA Actionforce Update**
  - New chair selected; waiting for updates

- **National YNPN Conference**
  - Contact those who are attending if there is anything you think is interesting

**Written Evaluations & Board 1:1 Update**

- Results from the written evaluations have been compiled. A presentation will be done at a future meeting
- 1:1s are being scheduled with Board Members in August and September to follow up.
  - These are being done by GovComm Board Members and Volunteers.
  - Conversations will be more casual; they will not have questions that closely mirror the original survey (as past 1:1s have).
  - Board members are asked to be flexible with their time!

- Survey identified the following areas the board is great
  - Preparedness of Chair and other board members for meetings
  - Great teamwork and passion from board members

- Survey found the following areas for the board to improve (areas listed below, see link for full discussion notes)
  - Uncomfortable with not reaching consensus and/or expressing opposing views
  - Timeliness of information shared before and after meetings
  - Prioritization and forward movement on work
Strategic Plan & Board Retreat Update | Discussed, separate notes taken
- Recap of the Retreat
- Discussion of Strategic Planning Summary
- Discussion to Name & Consolidate Strategic Directions
- Discussion of Next Steps & Timeline
  - Strategic Planning Committee will take notes from tonight and the retreat, compile them and forward to the committees for further discussion
  - Committee notes will go back to the strategic planning committee. They will then create a document that will go to the board for revision/comment

Elections Process & Vote - (45 Minutes)
- Update on the Process & Procedure
  - Board votes on Officers tonight. Committees vote for their chair.
  - If someone is elected an officer tonight, they cannot run for chair. Therefore, if a board member wants someone as a chair who is also running for an officer position, member would vote to not elect them to the officer role.
  - If board member doesn't vote, that means they are voting to find another candidate.
  - Three absent board members sent their votes to the Gov Comm Chair
- Vote on 2nd Term Returning Board Members
  - These individuals completed their two year term, and they have decided they wish to serve another two years.
  - Slate Members: Cole St. Arnold
  - Slate Approved

- Votes on Leadership Positions (Statements Available Here)
  - Chair
    - Candidates: Sarah Crumrine
    - Vote: Sarah Crumrine Elected
  - Vice Chair
    - Candidates: Cole St. Arnold
    - Vote: Cole St. Arnold Elected
  - Secretary
    - Candidates: Sandra Boone
    - Vote: Sandra Boone Elected
  - Treasurer
    - No candidates
    - Bylaws state Secretary can also fill another vacant position, and Sandra says she is willing to also serve as Treasurer, if necessary.
  - National Liaison
    - Candidates: Ruth Hamburg
    - Vote: No selection
- Volunteer Manager
  - Candidates: Sara Parcero-Leites
  - **Vote: Sara Parcero-Leites**
- Confirmation of Committee Chair Nominees to Pass to Committees
  - Governance Chair
    - Candidates: Kevin Bruins
    - Election at next Gov Comm Meeting: **Wednesday, August 9**
  - Programming Chair
    - Candidates: Kristin Skaar, Ruth Hamberg
    - Election at next Pro Comm Meeting: **Thursday, August 17**
  - Communications Chair
    - Candidates: Kristin Skaar, Ruth Hamberg
    - Election at next MemCom Comm Meeting: **Tuesday, August 22**
  - Membership Chair
    - No candidates
    - Committee can vote to:
      1. Keep the Membership and Communications Committees combined with one chair position
      2. Keep the Membership and Communications Committees combined but find a separate Membership Chair
      3. Vote to have separate committees and separate Chairs
    - Vote at next MemCom Comm Meeting: **Tuesday, August 22**
- Discussion of Next Steps for Recruitment & Elections Taskforce
  - Sarah Crumrine will chair the Elections Task Force, and Kevin Bruins will help
    (Board Members Should tell Sarah if they want to serve)
  - Committee can be a large time commitment including three long meetings (food will be provided)
    - Meeting 1: Determine what skills or voices are needed on the board
      - All board members are asked to talk to at least one person they believe would be a good candidate for next year
      - Application will open in late August or early September
    - Meeting 2: Review applications, select who to interview, and divide interviews among committee members
    - Meeting 3: Final selection of who will receive offers

**Official Business & Wrap-Up**
- Event Evaluations - **Vote: Tabled Until Next Meeting**
- Anything to add?
  - Please promote the Cafe Conversations with low registration and tell Sandra if you can be a Session Communicator
- Looking Forward
**Officer & Chair Updates (Written updates here)**

- Chair & Vice Chair
  - Next Board Meeting: Thursday, September 7 at MCN
  - Reminder - Please connect directly with Matt and Sarah if you want to talk about Board Giving
- Treasurer
- Secretary
- Volunteer Manager
- National Liaison: Attended Chapter Congress call and sent out an email with the most pertinent updates. All Chapter Congress notes can be found on the YNPN Leaders portal.
- Membership: YNPN co-hosted a happy hour with Public Allies on 8/1 for their national event. The committee is currently working to complete our asset map to determine more organizations to partner with in the future.
- Communications: Need a new Facebook lead and information about the fundraising.
- Governance: Committee is doing a bang up job with workplan projects and must do's 1:1 evaluations with board members will be scheduled for after elections and into September, please be flexible with your time!
- Programming: Cafe Conversations coming up August 19! Mentorship project planning timeline to start.
- EYLI Leadership Institute: The August session is on conflict resolution. Interesting stuff! More updates to come in October.

**Recent & Upcoming Programs**

- **Previous**
  - June: Boardgames with the Board
  - July: Accessibility in Nonprofits
- **Upcoming**
  - August 19: Cafe Conversations
  - September: To Be Determined