

# HOLLY KANE

INTERIOR DESIGN



## SOURCE + GUIDE

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THE PROCESS



# SOURCE + GUIDE: THE PROCESS

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- **PURCHASE YOUR PLAN**  
[hollykane.com/source-guide](http://hollykane.com/source-guide)
- **CHECK YOUR EMAIL**  
You will receive an email from us within 48 hours of purchase (between Mon - Fri) with measuring, photography, and inspiration board instructions, and to schedule our phone call.
- **DESIGN SYNC PHONE CALL**  
We will call you to discuss your project and find out more about you and your style.
- **COMPLETE YOUR TO DO LIST**  
Photograph and measure your room and create a Pinterest board with photos of rooms you love. Take a 360 video of the entire room. Take photos of any furnishings you want to keep including rugs, lamps, etc. Measure these items and share photos, measurements, and your Pinterest board with us as soon as it's complete.
- **YOUR SOURCE + GUIDE ARRIVES IN YOUR INBOX**  
Within 2 weeks of us receiving your completed TO DO LIST, you will receive your designs.

Finally, we would love to see photos of your finished projects - be sure to send them our way!



## SOURCE + GUIDE: TO-DO LIST

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- PINTEREST BOARD**  
Create a Pinterest Board and share it with us in your Design File.
- PHOTOGRAPH / VIDEO**  
Photograph and take a 360 video of your room and upload into your Design File. Make sure to photograph all four sides of your space and show us every part of it from as far away as possible including the ceiling.
- MEASURE FURNISHINGS**  
Photograph and measure any existing furnishings and share with us in your Design File.
- MEASURE ROOM**  
Measure your room.  
Refer to STEPS TO MEASURE YOUR SPACE.

# SOURCE + GUIDE: STEPS TO MEASURE YOUR SPACE

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- **STEP ONE: YOUR ROOM SHAPE**  
Draw the room or kitchen as a box showing all walls and openings. Make sure to mark all openings with labels (ie: door, window, etc.)
  - **STEP TWO: MEASURING**  
Go from edge to edge with a tape measure and mark everything. This includes wall lengths, opening lengths, ceiling heights, and appliance spaces.
  - **STEP THREE: YOUR LAYOUT**  
If you have an idea or change you want to make, let us know. Feel free to draw your ideas of what you would like to include.
  - **STEP FOUR: APPLIANCES**  
Make note of the sizes and specs of any appliances you have or plan on purchasing for your new kitchen. If you are awaiting a sourcing list for these items, please note that as well.

# SOURCE + GUIDE: FAQ's

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**DO I HAVE TO BUY EVERYTHING ON THE SOURCING LIST?**

Nope! The sourcing list is yours to implement and tweak as you please. Shop from our curated sourcing list or let these concepts guide you and shop around for something similar and more you!

**ARE ANY REVISIONS INCLUDED?**

Your package includes: 1 revision to your floor plan and 1 edit for one item on your sourcing list.

**CAN I GIVE SOURCE + GUIDE AS A GIFT?**

Of course! We will send a SOURCE + GUIDE certificate to your recipient.

**IS SOURCE + GUIDE REFUNDABLE?**

SOURCE + GUIDE is non-refundable as we have already undertaken the work and time to create your custom design.

**CAN YOU OFFER FURTHER DESIGN GUIDANCE?**

Absolutely! We offer hourly Design Consultation.