

WEDDING DAY WORKSHEET

TODAY'S DATE: _____

I. **DREAM EXERCISES**

3 ADJECTIVES

3 TOP PRIORITIES

THINGS WE HAVE LOVED/ INSPIRATION WE HAVE SEEN

THINGS TO AVOID/ PITFALLS FROM WEDDINGS WE HAVE DISLIKED

RANK THE FOLLOWING IN TERMS OF IMPORTANCE

VENUE

DATE

GUEST LIST

BUDGET

Notes on DATE

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Notes on VENUE

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Notes on GUEST LIST:

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Notes on BUDGET:

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II. Wedding Day Details

Notes on Aesthetic/ Vibe:

WEDDING DAY: DATE: _____

CEREMONY START TIME: _____

SUNSET TIME: (google this for exact time) _____

Projected Headcount: _____

ROLES (Feel free to change/customize titles)

GROOM:	BRIDE:
BEST MAN:	MAID OF HONOR:
GROOMSMEN:	BRIDESMAIDS:
Officiant:	
Ring Bearer:	
Flower Girls:	
Ushers:	

NOTES ON CEREMONY (Thus far):

Music choices?:

Live band or DJ? First look done prior to the wedding or down the aisle?

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Any other fun ideas for the ceremony:

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EXPECTATIONS FOR THE MORNING OF: (potential start time/ location for each person?)

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Do you want a staged first look? Ideas on location?

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After wedding photography during cocktail hour? Notes on Cocktail hour:

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Reception Food Notes:

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Are guests assigned tables/ seats?

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Do you want your DJ to Emcee or have another guest Emcee?

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Will there be specialty dances during the reception?

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Will there be speeches?/Toasts

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Cake Cutting Details: (location, type of desert, predicted time for cake cutting)

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Will you do late night dances (bouquet toss and garter toss)?

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What time does the event end: _____

Do guests need shuttles? Transportation off the property: _____

How will the couple get off property: _____

Grand Exit ideas?

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II Rehearsal Dinner

Who is in charge of planning: _____

Rehearsal Dinner Date: _____

Projected Time: _____

Projected Headcount: _____

Are you coming straight from Rehearsal Ceremony: _____

Distance between Ceremony and rehearsal dinner location: _____

Distance between where guests are staying and rehearsal dinner location: _____

General Ideas/ Notes:

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III Rehearsal Ceremony:

Date: _____

Time: _____

Location: _____

Who is running the rehearsal: _____

Who is required to attend: _____

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IV Honeymoon ideas?

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V Other Events

(room for notes on any other event during wedding weekend such as: welcome drinks, family brunch the next day, outings for guests)