AFTER SCHOOL STUDENT SUPERVISOR

Blue School is an independent school in downtown Manhattan that serves children from age 2 through 8th grade. Blue School seeks to both practice and model a dynamic balance between creative thinking, academic mastery and self, and social learning, and to educate irrepressible innovators and adaptable problem solvers. Please learn more about us at www.blueschool.org.

We are currently looking for an After School Student Supervisor to work with the students in our After School Clubhouse program. As our Clubhouse Supervisor, this person will support our After School Directors with the daily operations of our After School program, leading activities, performing administrative duties, and looking out for the health, safety, and well being of the students who stay after school. The ideal candidate should be flexible, organized, responsible, and have experience working with children and families. They will have an opportunity to lead activities for students and be involved in increasing student, family and community engagement in our After School program.

JOB DESCRIPTION:

- Create a safe, enjoyable, playful learning environment for our students
- Lead activities that are engaging and meaningful
- Support student dynamics, managing conflict and addressing concerns as they arise
- Take responsibility for maintaining neat, safe, organized learning environment
- Support the planning and organization of after school activities and programming
- Ensure the program has the resources and materials necessary for classes
- Build rapport with students and families to be able to respond to individual needs
- Facilitate smooth, well-organized transitions at drop-off and pick-up

QUALIFICATIONS DESIRED

- College Degree preferably in a related field
- A deep appreciation for student-centered, engaging, and innovative methods of learning
- Self-motivation and a positive, flexible approach to work
- Excellent communication and strong interpersonal skills
- Ability to work independently and collaboratively
- Efficient multitasker
- Knowledge of independent school culture and functioning
- Experience working with students of all ages

EXPECTED WORK SCHEDULE:

This is a part-time position during our academic year with the potential opportunity to provide additional support during school hours. The After School Program operates on school days, Monday through Friday from 3:00 pm – 6:00 pm.
To Apply:

Please send your resume and a letter of interest to HR@blueschool.org with After School Student Supervisor in the subject line to be considered.

Blue School is committed to achieving a diverse workforce providing equal opportunities to all employees and applicants. We value, respect, and celebrate differences. Employment is decided on qualifications, merit and school needs and not on the basis of race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.