Title: Community Engagement Coordinator (Forests)

Location: Hybrid: at least one day a week in Bethesda office is required; this role also will require regular time at project sites throughout Rock Creek Park and other regional locations

Reports to: Senior Forest Resilience Manager

Type: Full-time

Position Overview
The Community Engagement Coordinator will advance the Conservancy’s mission and strategic goals, with an emphasis on forest resilience and through implementation of people-powered restoration programs.

Oasis Restoration Program
- Conduct field visits and coordinate ongoing oasis restoration projects
- Maintain knowledge of project permitting requirements
- Manage inventory and order supplies including plant material, soil and mulch, tools, and additional materials as needed
- Engage community members in people-powered restoration to advance site needs and goals through Weed Warriors, volunteer events, and other programs
- Guide other Conservancy staff in restoration of mini-oases
- Support communication efforts to forest and park stewardship

Weed Warriors Program
- Under the guidance of the Rock Creek Park botanist, train and supervise volunteers to remove invasive species in the mini-oases
- Support Weed Warrior Leaders in event implementation and volunteer recruitment

Stewardship Program
- Support all people-powered restoration programs, including Rock Creek Conservation Corps and forest resilience planning
- Other administrative, fundraising, and organizational support as needed
- Other duties as assigned

Required:
- Knowledge of invasive plant identification and management, Weed Warrior Certification preferred, or a willingness to train for certification within first month of employment
- Excellent written and oral communication skills (GIS or mapping and video editing skills a plus)
- Ability to work out of doors in challenging weather conditions
- Ability to get to work in the field with equipment in many places throughout Rock Creek Park
- Experience managing volunteers preferred
- Willingness to support frequent weekend work; must be flexible to work evenings and extended hours when needed

To apply, send a resume and cover letter to info@rockcreekconservancy.org with your name and position in the title. Applications will be reviewed on a rolling basis after November 1. Rock Creek Conservancy offers a competitive benefits package; salary range is $42,000 – $48,000. Rock Creek Conservancy is an equal opportunity employer.