THE ROLE

We are seeking to hire a Business Intelligence Senior Analyst to join our Global Distribution team. Using discretion and judgment, you will work with sales teams and management in providing analysis and reporting expertise to ensure the goals of the division are achieved while delivering timely insights and analytics helping drive key business decisions.

WHAT YOU WILL DO

• Work within the team to provide scheduled and on-request reporting and analysis functions for Global Distribution and other teams while maintaining and completing requests in the case queue.
• Work with other members of the team and Management on sales and financial analysis projects to help evaluate current distribution strategies and tactics.
• Identify sales reporting needs and develop standard reports and templates for MFS globally.
• Proactively study and analyze pertinent information from internal and competitive sales data. Identifies trends, anomalies, and marketing opportunities through this process and presents these findings to Management in face-to-face settings.
• Must be able to effectively gather, organize, and present data in a meaningful layout that will enhance the audience's understanding of the topic.
• Responds to ad hoc reporting requests from users and management.
• Serves as a resource for Global Distribution Management and other department members for sales activity and sales trend issues.
• Possess a thorough knowledge of the technology applications/systems used by Global Distribution from a user’s perspective as well as a basic understanding of mutual fund operations. Must be able to understand the impact of changes to these systems and processes on global sales reporting.
• Works closely with the Global Technology group to stay current with system enhancements, workflow changes, and data structure changes. Uses this understanding of the system to identify data incongruities and their possible causes as well as to execute sales reporting projects in the most effective and efficient manner possible.

WHAT WE ARE LOOKING FOR

• Bachelor’s degree or equivalent work experience with two to five plus years of related experience within the financial services industry.
• Knowledge of MFS Investment Products preferred.
• Exceptional computer skills, focusing on spreadsheet usage and analysis, as well as database management and maintenance skills. Must also be very proficient with sales reporting tools and systems.
• Strong written and verbal communication skills
• Detailed-oriented with the ability to work well under pressure, manage multiple tasks, and meet deadlines.