

# Midcoast Community Council

An elected Advisory Council to the San Mateo County Board of Supervisors representing Montara, Moss Beach, El Granada, Princeton, and Miramar

PO Box 248, Moss Beach, CA 94038

[MidcoastCommunityCouncil.org](http://MidcoastCommunityCouncil.org)

Michelle Weil, Chair  
Claire Toutant, Vice Chair  
Len Erickson, Secretary  
Dave Olson, Treasurer  
Gregg Dieguez  
Jill Grant  
Dan Haggerty

## AGENDA for Annual Administrative & Planning Retreat January 23, 2021, 9:00am

Due to COVID-19, this meeting will be conducted remotely pursuant to the provisions of the governor's executive Orders N-25-20 and N-29-20 temporarily suspending and modifying certain teleconference requirements under the Ralph M. Brown Act.

### MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Council members and the public may participate remotely via the application ZOOM

### ZOOM MEETING INFORMATION

Zoom Link URL: <https://us02web.zoom.us/j/83446082841?pwd=bUNqVnZaaGd4UjkwVm13TEVka1Avdz09>

Meeting ID: 834 4608 2841 (for dial in, or if not using Zoom link above)

CALL IN PHONE NUMBER: +1-669-900-9128 Password:1991 (then if dialing in on phone enter #)

To comment on an agenda item, see notes at the end of the agenda.

**Call to Order** (9:00am) – Welcome and council member self-introductions (10 min)

- 1. Update from Supervisor Horsley** (30 min)
- 2. Public Comment & Announcements** (*Members of the public may speak up to 3 minutes on any topic not on the agenda.*)
- 3. Council Member Opening Comments** (30 min) Roundtable of goals and issues for 2021. Each council member will have up to 5 minutes to summarize their top priorities for the year.
- 4. MCC 2021 Priorities** (60 min) Review 2020 actions, evaluate for effectiveness, and determine Council's priorities for 2021.

**Break** (10 min)

- 5. Councilmember Task Assignments** (20 min) Review assignments for 2021 for other government bodies and meetings and council tasks.
- 6. MCC Communications** (30 min) Discuss ways to improve communication with the community, including website, email newsletter, and social media.
- 7. Treasurer's Report** (10 min) Review bank account balance and discuss expenditures for 2021.
- 8. Policies and Procedures** (10 min) Review meeting procedures.

**Adjournment** (12:30pm)

**NOTE:** The Council reserves the right to re-order the agenda; starting times are approximate. Agenda item supporting documents are available in advance of meetings on [MidcoastCommunityCouncil.org](http://MidcoastCommunityCouncil.org). Minutes from previous meetings on <http://www.midcoastcommunitycouncil.org/2021-2022/>. To subscribe to MCC agendas via email, send email to [MCC-Agendas+subscribe@googlegroups.com](mailto:MCC-Agendas+subscribe@googlegroups.com).

**PUBLIC COMMENTS:**

Prior to the Council Meeting:

The Council will accept short email comments to [midcoastcommunitycouncil@gmail.com](mailto:midcoastcommunitycouncil@gmail.com) to be read aloud at the meeting up to 1 hour prior to the start of the meeting. Emailed comments should be no more than 300 words, consistent with the 3-minute limit on public comments. Please put either "Public Comment" or the Agenda Item in the subject.

After the Council Meeting opens:

Use the Chat function in Zoom to send a speaking request and identify the agenda item you want to address. Once an agenda item is open for public comment, use the "[Raise Hand](#)" tool to request to make a comment (found under Reactions on computer, More on the mobile app, or \*9 if dialing in by phone). The standard time limit for comments is 3 minutes.