

Midcoast Community Council

An elected Advisory Council to the San Mateo County Board of Supervisors representing Montara, Moss Beach, El Granada, Princeton, and Miramar

PO Box 248, Moss Beach, CA 94038

www.MidcoastCommunityCouncil.org

Lisa Ketcham, Chair
Dave Olson, Vice Chair
Chris Johnson, Secretary
Laura Stein, Treasurer
Erin Deinzer
Dan Haggerty
Joel Janoe

AGENDA for Special Meeting: Administrative & Planning Retreat February 1, 2014, 9:00 AM

Granada Sanitary District Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada

Call to Order (9:00 AM) -- Councilmember self-introductions

- 1. Public Comment** (*Anyone may speak up to 3 minutes on any topic not on the agenda. Please fill out a speaker slip. The Council may not discuss or take action on items not on the agenda.*)
- 2. Supervisor Don Horsley** will present his Midcoast priorities for 2014 as well as answer questions from the council and the audience. (9:15)
- 3. Brown Act Seminar** by David Silberman, County Counsel's office. (10:30)

Break – 10 min.

- 4. MCC 2014 Issues & Project Priorities** (11:15) - Determine new or continuing issues individual councilmembers want to work on, and group priorities for 2014.
- 5. Government Meeting & Task Assignments** (12:00) - Review & update.
 - Councilmember monitoring and reporting on other government meetings
 - Councilmember representatives on government agency Boards and Committees
 - MCC routine in-house task assignments

Break – lunch 30 min.

- 6. MCC policies & procedures** (1:00pm) - Review for understanding. Update where necessary.
Treasurer report frequency, expenditure procedures, annual budget.
Correspondence, research, reports, presentations – How to efficiently accomplish Council work without staff and within the requirements of the Brown Act.
- 7. Community Engagement** - Explore methods to expand or improve meeting turnout, website audience, email agenda list, public awareness of issues, public feedback, and councilmember recruitment.

Adjournment (2:00pm)

NOTE: The Council reserves the right to re-order the agenda. All indicated start times are estimates. Agenda item supporting documents are available 72 hours in advance of meetings at

www.MidcoastCommunityCouncil.org

To subscribe to MCC agendas via email, send email to MCC-Agendas+subscribe@googlegroups.com