

Midcoast Community Council

An elected Municipal Advisory Council to the San Mateo County Board of Supervisors

Serving 12,000 coastal residents

Post Office Box 248, Moss Beach, CA 94038-0248

<http://mcc.sanmateo.org>

Bill Kehoe . Laura Stein . Lisa Ketcham . Bob Kline . Len Erickson . Dan Haggerty . David Vespremi

Approved Minutes: Meeting on January 11, 2012

Call to Order: 7:33

Council member self-introductions /quorum (David absent)

Others in attendance: Nicholas Calderon, Laslo & Elisabeth Vespremi, Leonard Woren

1. Board of Supervisors Report - Nicholas Calderon (7:35)

- **Business cards** could be ordered for councilmembers, similar to other county employee cards: name, phone, email, PO Box, will find out about half lots, cost comes out of MCC annual budget.
- **Parking passes** at county garage for councilmembers on council business: councilmembers could email Nicholas who could email pass to print out, or look into mirror placards for spaces allotted to Boards/Commissions.
- **Coastside Design Review** Committee has vacancies, 1 from Montara, 1 from Moss Beach (have 1 applicant from MB); if MCC wants to interview and recommend, or designate MCC members to sit with 2 Supervisors during their interview, let him know. (Council should discuss)
 - Laura: How do you locate your applicants? Are appointees attending meetings regularly? How do Supervisors select appointees? Could we have a list of current appointees and their expiration dates so we could be proactive and try to line people up? Has it been difficult to find people to serve?
 - Nicholas: Only had one applicant in Supervisor's first year in office. Could put ad on MCC website if we want (he'll check with County Counsel if that's legal) (Counsel should discuss).
 - Laura: Could we have Design Review job description and requirements to help discussion and recruitment with community members – couldn't find that on website which is outdated regarding current committee members. Is it true a committee member position is being considered from Princeton?
 - Nicholas: Sarah Rosendahl is Aide handling Princeton - she would be person to ask. If this is being considered it would be in early stages – he has not heard about it. Re advertising, county uses HMB Review.
 - Lisa suggests Coastsider.com as well.
- **Board of Supervisors reorganized** for new year: Adrienne Tissier is new President, Don Horsley is VP, Standing Committee assignments are the same.
- **Donuts with Don** (Coastside office hours) will start up again soon.
- **MCC annual budget** is \$3,000 - for community outreach, printing, handouts, PO Box. Treasurer submit receipts to Nicholas with reimbursement form; Budget Office processes reimbursement. Laura asks for cost of copier contract. Nicholas will introduce Bob (Treasurer) via email to county contacts re budget & payments. MCC's First National account with \$276 is separate from county budget and council can do with that what they wish.
- Bill thanked Supervisors for recognizing Paul Perkovic for outstanding service.

2. Community Forum (8:00)

- **Leonard Woren:** Saturday, Jan. 28, 9-1 recycling drop-off day at GSD property west side of Obispo. Regarding Rosenberg's Rules of Order adopted at Jan 8 organizational meeting, objects that it was not done at a regular meeting, feels it's uncalled for, too restrictive to public, and contrary to intent of Bylaws. Although Rosenberg's is recommended by County for its Boards, Commissions, Councils, he feels that is meant for decision-making bodies rather than advisory bodies. Asks that Council revisit that when more people are aware.
- **Bill:** Council will consider this under Future Agendas.

3. Consent Agenda

Minutes – December 14, 2011: approved 6-0.

Reorder agenda: move 4c before 4b at request of Nicholas: approved 6-0.

4. Regular Agenda – The Council may take action on the following items:

a. Highway 1 Safety and Mobility Study – Len Erickson (8:05) Discussion on planning County meeting(s) with the Community on Hwy 1. Council will set direction on the process to be followed, content to be covered, community awareness needs and assign MCC member(s) and set a time line to write a preliminary plan to be brought back to the Council for deliberation. (slide presentation available as agenda supplement)

Len: Up-to-date info is on MCC website. Consider how to have discussions about complex plan covering Devil's Slide to Miramar containing much detail. Related upcoming Transportation Management Plan required in LCP update (info also available on MCC website). Need a committee to determine how best to conduct public meetings to gather public comment, what the county is looking for in the way of comment on a 100-page report, how to get community input. Len feels only one meeting would not be adequate for such a complex report, although there were multiple meetings and discussions going into the study.

Laslo Vespremi: How is Hwy 1 plan going to preserve character of community, fit with LCP? Rather than let county dictate what they want to do, MCC as guardian of community & LCP, should raise questions regarding what it's going to do to the character of the community. (Bill: agenda item says to determine how to gather community input.)

Leonard Woren: Hasn't been enough community input to have a "tentative final draft." Council needs to take control of process. Proposals need to be revised according to community input. Hard to figure out how to get control back. Make sure no votes taken at public meetings where attendees get extra influence.

Elisabeth Vespremi: Not enough data to prepare for meeting. Conceptual plan without details.

Bill: Not discussing details of plan. Discussing planning for productive public meeting to capture more community input.

Nicholas: Outreach being discussed, looking at collaborative meeting, want to work together, MCC with county. Will be public outreach before Supervisors vote, talk with Steve & consultants, get questions answered, not rushed, make sure community concerns incorporated. Consultants will edit and incorporate community input. Collaborative meeting last 2 weeks in February. How can we help you prepare?

Len: Propose an ad hoc committee to work on preparing for meeting, report back in 2 weeks, 3 councilmembers and any interested community members.

Bob: Move we form ad hoc committee of 3 councilmembers to work with county to organize public meeting and help prepare community to give input concerning Hwy 1 Mobility Study. 6-0 approved.

Len, Laura want to be on committee. **Bill** will be third for now, says David is interested but not here tonight. Since no committee forming process in place, will go forward with this for now in order to get work started. Good to get residents from Montara on committee because none on council.

c. Airport Plan – David Vespremi (8:48) Update on airport news and discussion on early planning for the C/CAG Airport Land Use Committee (ALUC) Comprehensive Airport Land Use Plan (CLUP) which is planned for this year. Council will set direction on the process to be followed, content to be covered, gathering information and assign MCC member(s) and set a time line to write a preliminary plan to be brought back to the Council for deliberation.

Bill: Airport Land Use Plan is complicated topic. Discussion tonight is about how we prepare. David unable to attend tonight, sent email that we schedule a briefing session on HMB airport issues with county airport staff at our next regularly scheduled meeting re personnel changes, pilot protocol, noise, safety, jurisdictional issues, establishing communication between community, pilots, county and federal staff. Bill thinks it would be good to understand this part of airport regulation before we get to Land Use Plan. Bill sees need for Airport Committee to get involved & study all these issues.

Lisa: Agenda item is about Land Use plan update, usually handled by Dave Carbone who has retired & not yet replaced. County has no timeline yet for this update which has not begun, no consultant hired yet.

Nicholas: Airport Land Use Plan update won't take place this year; is 2-3 yr project, truly long term. C/CAG got grant from Caltrans & will do plan update. Steve Monowitz will be county liaison with C/CAG consultant. There will be public outreach process, collaborative work with MCC, study not started, no info to read yet. When there is info, he will keep us informed on regular basis.

Bill: Most of us don't even know what's in current land use plan, wants to understand baseline before seeing changes.

Lisa: Quarterly HMB Airport noise report: 87 of 90 complaints in Moss Beach came from one address, same complaint pattern is consistent over the years. Minimal complaints from other areas.

Leonard: Find most knowledgeable county person to present to MCC how everything interacts: airport land use plan, airport master plan, airport overlay with FAA safety zones. Then decide what Airport Committee would look like.

Bill: Need work done, year-end report, so we can say we've added value to community.

Laslo: Is non-active pilot, member of original MCC Airport Committee. Would be good to have revived committee, get pilots to participate. He is willing to serve.

Len: The question is whether we have single member continue to shepherd this item and bring someone in to speak to us, and then decide if we need a committee, or if we need to consider forming a committee tonight.

Laura: Suggests we decide at retreat where this fits into our project priorities.

Bill: Wants to vote on David's proposal for future agenda item to discuss whole range of issues related to airport.

Lisa: Would be valuable for David to explore these issues and make contacts. Requesting county staff to make presentation should be approved by council.

Len: Before we schedule it we need to know the particulars.

Bill: On any agenda item we need to know the urgency – doesn't know the urgency on this. If David wants to lead a committee and there are members of the community that think there's a need for it, why can't he do it? There are a lot of airport issues brought up in David's email.

Laura: We need to have that material before the meeting. A lot of issues brought up here, hard to get a handle on it all when hearing it read from email at meeting.

Dan: Something like a small preliminary report, that would help.

Lisa: It would have helped tonight to have the background information ahead of time.

Bill: Complicated issue, no one contact person, maybe David could pull that together alone, maybe committee needed. Bill will let David know it's OK to start with this.

b. PCT Audio Plan - Len Erickson Discussion on planning the process for fixing the recurring audio problems of MCC meetings. Council will set direction on the process to be followed, content to be covered, gathering information on audio systems and costs and assign MCC member(s) and set a time line to write a preliminary plan to be brought back to the Council for deliberation.

Len: See audio issues report distributed as background. Delayed live broadcast, poor sound quality, setup caused delays. Multidirectional mic brought tonight. Bob interested in taking on this issue. Assess current sound quality, Council decide what to do next.

Lisa move to form a committee to solve audio issues, 6-0 approved. Bob Chair, Len, Dan volunteered.

5. Council Activity (9:30)

a. Correspondence Received

Lisa: Per Cecily Harris, County Parks: Sometime later this month, there will be a meeting to review preliminary plans for the FMR Parking Lot – an evening public meeting possibly at Cypress Meadows. She says the county has mailing list of 850 interested people who are being invited. Green demonstration parking lot.

b. Meetings Attended

Lisa: Mavericks Safety Meeting – report attached

Bill: also attended meeting, feels we need to continue to ask for contingency plans

6. Committee Reports and Continuing Business (9:40)

a. Treasurer Report – Bob Kline: First National account \$276, for 2-3 years, Bob will go to bank and get signature on account, with Bill co-signer, report on consent agenda on regular basis.

b. Website update – Len report on website committee meetings with Barry Parr, considering using Wordpress. as a platform that would allow individual committee Chairs to directly update their pages. PMAC site uses Wordpress for an example of what might work for us. Len will get back to PMAC folks that sometime in March we'd like to get together. Bill asked that the committee undertake discussion of design requirement as soon as possible.

7. Future Agendas (9:50)

Lisa: The 3 new councilmembers request an evening Special Meeting to discuss and consider adopting a suggested list of council ground rules and operating procedures which we had hoped would have come out of the retreat. A clear concise list of what we have agreed on will help avoid misunderstandings and the need to frequently consult the Bylaws and the Brown Act. Lisa, Laura, & Dan would like to sponsor and facilitate the item. Same topics would be covered but from a different angle to hopefully reach desired conclusion more quickly. Agenda for 1/25 regular meeting could be finalized at this special meeting and carry any overflow.

Len: Prefer we meet at 6pm, order pizza, go to 10pm

All agreed on Wed. Special Meeting 6pm at GSD to finish the retreat.

Lisa: Is there agreement on submitting suggested wording for operating procedures ahead of time? With previous agenda the discussion was too unfocused.

Len and Bill feel we should pick up and finish previous agenda.

Laura: Proposed new format should proceed much faster, target the outcome. With the Jan 8 agenda I think there was only one thing agreed on out of all that material.

Lisa: We did the task list and we voted on Rosenberg's Rules of Order. Only decisions in 4-1/2 hrs. We're asking for a more efficient way to get through it.

Bill: Will not allow Lisa, Laura, Dan to facilitate item on ground rules & operating procedures. Feels they want to start to undo what the community voted in and what people have been following for 20 years, undermining what the MCC was originally for.

Laura: Point of order. Undermining is not OK. The tone is not...

Bill: OK, I hear that.

Dan: I think ground rules are reasonable and nobody should get excited about a discussion about ground rules.

Len: I don't see why everything you've said doesn't fit with the goal of just finishing the meeting.

Lisa: Would we come out of that with a set of operating procedures?

Dan: Let's salvage agenda we have and make sure we come out of meeting with set of ground rules that we can all agree on.

Bob: Doesn't see an issue with having different procedure to get thru rest of agenda that we didn't finish at the retreat. No objection to a little different approach. Bill was still in charge when April was facilitator.

Len: Compilation ahead of time would be a private meeting. OK to put individual ideas forward and discuss at meeting.

All agree we don't want to spend too much time on generalities at the meeting. Select items not completed from last retreat agenda for next retreat agenda.

Lisa suggests another agenda item: to get timely comment on a pending request from county for planning app early referral, she could work with Elisabeth on suggested wording to bring to next meeting for consideration.

Len: Wait till committee discussion at retreat establishes procedure.

Lisa: withdraws suggestion

Bill: Moves to reconsider Rosenberg's Rules of Order

Dan: Point of order: cannot make motion to reconsider if you voted against it.

Bill: Bob, would you make the motion?

Bob moves to reconsider Rosenberg's Rules of Order adopted at our last retreat. Wants opportunity to address Leonard's concerns in discussion. Bill: second

Vote: Bill, Bob yes; Laura, Dan, Lisa no; Len abstain. Motion does not pass.

8. Adjournment 10:20