

October 31, 2002

To: Neil Cullen, Director
San Mateo County Department of Public Works

From: April Vargas, Chair
MidCoast Community Council
Public Works Committee

Dear Neil,

In advance of Wednesday night's meeting I thought it advisable to put together an outline of topics to be discussed that evening. I agree with your observation that a series of meetings will be required to address all of the issues and ensure that the Council has adequate direction to move forward. I have included two specific projects of which you may be unaware and have noted them as such. We have set aside 90 minutes for this discussion.

1. The DPW, what it does and whom to contact:

Neil Cullen -- DPW Director	363-4100 ext 1421
Tom Davenport -- Road and Maintenance Issues	599-7296
Bob Cambron -- Traffic Safety and Signage	599-1466

Please make necessary corrections and add any other personnel who oversee the MidCoast.

2. Road Construction

Resurfacing Projects -- Please be prepared to speak briefly about County efforts in this regard. I will provide copies of your letter of August 23 to Chuck Kozak which includes the priority projects and copies of the Existing Road Improvement Projects maps.

Improvement of Non Standard Streets -- Please explain the step-by-step process by which this is done (assessment districts, secret ballot, etc.) When we met I asked that you provide copies of the letter to property owners explaining the election process for the formation of assessment districts.

Please discuss the current priority system for improvement projects. What role should the Council play in revising these priorities? How can residents get projects onto the priority list (Princeton is an example)? What are the current priorities?

3. Drainage

Please list the areas requiring drainage improvements most immediately. Please discuss possible solutions (hydraulic, NPEDES, percolation) and the level of improvements available..

***Chuck has had a recent meeting with Caltrans biological specialists to address drainage issues on Date Street, extending south from Drake. Caltrans is required to undertake mitigation measures to offset errors made during the Highway 92 improvement project and they are eager to work with the County to implement erosion control, water retention facilities and enhanced species habitat in this area. As you well know, there are serious flooding

problems in this vicinity. We urge you to contact Sid Schadle, Caltrans biologist, to discuss the possibilities of a collaborative project. His telephone number is 510-286-6220.

4. Standards

Please discuss the current road and drainage standards, exemptions to these standards, the standards for non maintained roads and the potential revisions necessary to allow for road and drainage improvement projects. I will provide copies of the current road standards.

***Please note that the Parks and Recreation Division is developing a plan for public access points in Princeton at Broadway and at Vassar. What revisions will be necessary to the current standards to allow for adequate public parking in this area?

5. Tree Removal and Replacement

What is the current policy regarding removal and replacement of trees in the County ROW? What plans are being made to address the attrition of MidCoast trees due to age and disease? Are any revisions of the Standards necessary to move this item forward?

6. Traffic Control

What types of speed control mechanisms are available? I will attempt to provide photos of the various types of constructs which have recently been installed in Burlingame and Fair Oaks, per our last discussion. What is County policy on speed limits , what kinds of traffic signs are available and what is the process for installing speed control signs/devices?

7. Financing

Please give an overview of the various types of funding available and which seem most possible to procure for MidCoast road, drainage and traffic projects.

8. Any other item you would care to discuss.

Perhaps at the end of each discussion topic we can take questions and comment from those in attendance. My goal is to set up a priority list of issues to be addressed and develop a work plan to do so.

Any comments are welcome.

Thank you for your willingness to meet with the members of our community. I look forward to seeing you on Wednesday evening.

Sincerely,

April Vargas, Chair
MidCoast Community Council
Public Works Committee