

Midcoast Community Council

*An elected Municipal Advisory Council to the
San Mateo County Board of Supervisors
Serving 12,000 coastal residents*

Agenda for Special Retreat Meeting, Saturday, March 24, 2001 at 11:00 A.M.

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Approval of reordered Agenda with additions
5. Define Retreat Process:
 - Roles
 - Recorder
 - Secretary
 - Task List Recorder
 - Facilitator/Chair
6. Decision Making Process: consensus vs. vote
7. Introductions and statement of expectations of meeting
8. **Administrative Items (estimated start time: 11:30 am)**
 - Committees/Subcommittees
 - Potential Changes in Chairpersonships
 - Planning and Zoning
 - Parks and Recreation
 - Public Works
 - Meeting Protocol
 - Decision/Commitment on meeting start time: 7:30 or 7:45
 - Council Assignment – Sound equipment to be brought to meetings
 - Notification of Chair for meeting absence
 - Completion of Agenda Item Request forms

- Order of Agenda
- Council Members Title – Member vs. Director
- “Task Assignments” to be added to Minutes
- Agenda Distribution Practice
 - a) Who is to receive faxed agendas?
 - b) Who distributes agendas to post offices?

9. Visit from Supervisor Gordon (*Estimated start time 12:15*)

- Visioning Project – postponed?
- Individual questions from Council members and the public
- Discussion of cooperative planning efforts with the City of Half Moon Bay

**10. MCC Projects and Goals for the remainder of 2001
(*estimated start time:1:45 pm*)**

Discussion of how the MCC might best:

- Maintain our intense involvement in the LCP Review
- Work to assist in the development and implementation of standards for the MidCoast Design Review Committee
- Review the MCC Bylaws
- Focus on at least one non-land-use-oriented issue over the remainder of the year
 - Program to Recruit Volunteers?
- Renew our commitment to sponsoring Candidates' Night and continue our involvement in the Chili Cook-Off and Adopt-A-Family programs
- Role of Development Issues Subcommittee
 - a) Definition of specific purpose
 - b) Issues the Council believes subcommittee should focus on

6. Adjourn (3:00 pm sharp)