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**Pacific Gas and Electric Company**

Atherton, Belmont, Burlingame,  
East Palo Alto, Foster City, Half Moon  
Bay, Hillsborough, Menlo Park,  
Portola Valley, Redwood City,  
San Carlos, San Mateo, Woodside  
1970 Industrial Way  
Belmont, CA 94002  
415/598-7451  
Fax 415/598-7469

Kathy O. Lavezzo  
Manager  
Community Affairs

June 16, 1995



James Marsh, Chairman  
Midcoast Community Council  
P. O. Box 64  
Moss Beach, CA 94038

Dear Chairman Marsh:

We recently completed a series of six focus groups that were designed to strengthen our partnership with all 20 cities and the many communities within San Mateo County and to ensure that we provided you with an opportunity to give us your opinion of our service and to specifically identify your needs and expectations of PG&E.

Although no one from the Midcoast Community Council was able to attend, there were a multitude of issues addressed, some common to many of the cities and communities and some more unique. Over the next several weeks you will continue to receive materials and information as we work to thoroughly address all the issues and concerns which were identified in the focus group work.

Overwhelmingly, we heard from all the cities and communities about their need to have a telephone contact list which is enclosed. Please feel free to provide it to your colleagues on the Community Council. While individual customers should be directed to PG&E's Call Center at 1-800-743-5000, we know that exceptions to the rule do occur and this list will provide you with daytime, after-hour and weekend contacts.

Again, thank you for investing in the ongoing partnership between the Midcoast Community Council and PG&E.

Sincerely,

Enclosures

**Pacific Gas and Electric Company**

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Kathy O. Lavezzo  
Manager  
Community Affairs

April 27, 1995



James Marsh, Chairman  
Midcoast Community Council  
P. O. Box 64  
Moss Beach, CA 94038

Dear Chairman Marsh:

Our highest priority and number one goal is to provide the entire Midcoast Community with safe, reliable and responsive gas and electric service!

One of the best ways to strengthen our partnership with the Midcoast Community Council is to ensure that we have accurate knowledge of your needs and expectations and that we provide you an opportunity to give us your opinion of our service.

We would like to invite you, along with the City of Half Moon Bay and the Pescadero Community Council, to attend the PG&E Community Partnership Forum scheduled for Wednesday, May 31, 1995. We'll meet over a continental breakfast at our Peninsula Division Headquarters, 1970 Industrial Way, Belmont (see enclosed map for directions and parking/building entry instructions) from 8:15 to 10:00 a.m. In order to make sure we involve all segments of the Midcoast Community, we would like you to identify and invite up to six individuals representing elected officials, community council staff, business, residential, and community leaders. Please indicate who will be attending on the response form enclosed and fax it to my attention at (415) 598-7469.

We look forward to a dynamic, productive and interactive meeting. Working together and improving communications are components key to achieving our goal of providing you with safe, reliable and responsive service. Thank you for taking the time to participate in this valuable partnership effort.

Sincerely,

Enclosures