

MIDCOAST COMMUNITY COUNCIL

MEETING MINUTES

February 15, 1992 Retreat

4-0  
DRAFT

MEMBERS PRESENT: Ayers, Bledsoe, Brown, Dove, Marsh, Meyer

The meeting convened at 9:00 a.m. at the Chart House Restaurant (the closed facility was provided for the retreat), and adjourned at 2:10 p.m. The meeting was facilitated by Stephen Martin.

1. PERSONALITY STYLES AND WORKING RELATIONSHIPS

The Council members participated in personality questionnaires and discussed the results in terms of how best to relate to and work with one another.

2. MISSION STATEMENT

To better determine the structure of Council activities, members attempted to develop a mission statement to further define our responsibility to represent the Coastside to the Board of Supervisors. Although there was no resolution, the following components of a mission statement were mentioned:

- Empowerment of coastside residents
- Environmental preservation
- Community enhancement
- To promote community involvement
- To serve as a focal point for the coast

Questions were raised regarding the extent to which the Council should be reactive vs. proactive, if we are to strictly be a conduit for the community, advocates for the majority or our own opinions, take a role as educator of community residents, etc.

In a further attempt to define a mission statement, the Council members brainstormed a list of Coastside issues:

- |                    |                          |
|--------------------|--------------------------|
| Water              | Safety                   |
| Groundwater        | Disaster preparedness    |
| Land Use/Zoning    | Fire                     |
| Sense of Community | Traffic                  |
| Farmworkers        | Taxes                    |
| Ecology            | Facilities (Parks, etc.) |
| Bluff Erosion      | Schools                  |
| Crime              | Local Coastal Plan       |
| Development        | Open Space               |
| Harbor             | Marshes                  |
| Affordable Housing | Industry                 |
| Subdivision        | Visitors vs. Residents   |

Coastal Trail  
Ridge Trail  
Devils Slide

Incorporation  
Relationship to Half Moon Bay  
Transportation

Council members suggested that the above list could be categorized into issues of Physical Environment vs. Social Issues or Sustainable Metropolis vs. Sustainable Greenbelt.

### 3. LIMITING ISSUES CONSIDERED BY THE COUNCIL/AGENDIZING ISSUES

Council members expressed concerns regarding the extent of issues being raised by the public and our ability to deal with so many topics without assistance. To attempt to focus the Council's time on issues of greatest importance to the community, the following criteria were suggested to determine if an issue warrants Council involvement:

- a. Issues that the Board of Supervisors can legislate or influence;
- b. Issues that affect significant portions of the community;
- c. Issues that aren't addressed by an existing organization or structure (unless that organization/structure has been contacted and the issue has not been dealt with); and
- d. Issues that the Midcoast Community Council can reasonably facilitate a solution.

The following procedures to agendize issues were discussed:

- a. A member of the public can contact a Council member or bring up the issue during the Public Comment or Future Agenda Items portion of a meeting. Attempt to clarify the action the member of the public wants the Council to take.
- b. If contacted by a member of the public, the Council member should evaluate the request in terms of the Limitation Criteria.
- c. If the issue seems to meet the criteria, the Council member should contact the Chairman, discuss the request and re-evaluate the issue according to the criteria. If agreement that the issue meets the criteria, agendize it for the next available meeting.
- d. Give a limited amount of time (15-20 minutes) on the agenda to present the issue by the public.
- e. The Council will consider the means of resolving the issue, the interest of the Council in pursuing the issue further through a subcommittee or individual Council member, or will take action on the issue if appropriate.

#### 4. REMAINING TOPICS

Since the retreat focused mainly on team building, Council members listed a number of items which they would like to discuss at future meetings or retreats:

- Issues/interests of individual Council members (personal agendas)
- Prioritization of issues to be pursued by the Council (especially long-range issues rather than the reactive issues we have been focused on)
- Delegation of responsibilities
- By-laws
- Committee structure
- Networking
- Means of determining public sentiment
- County relations and what we specifically need from the County (staff reports, agendas well in advance of meetings, etc.)
- Pre-meeting communication (means of disseminating information on agenda items prior to meeting to facilitate discussion)
- Getting the word out (means of posting agendas/minutes, newsletters, polls, etc.)

It was agreed that we would attempt to hold the agenda of one meeting per month or every other month to deal with "housekeeping" items and Council structure.