

Midcoast Community Council

An elected Municipal Advisory Council to the San Mateo County Board of Supervisors

P.O. Box 248, Moss Beach, CA 94038

www.MidcoastCommunityCouncil.org

Chris Johnson . Lisa Ketcham . Dan Haggerty . Erin Deinzer . Dave Olson . Laura Stein . Claire Toutant

Approved Minutes: Retreat on January 23, 2016, at GCSD

Call to Order. 10:05 AM

All councilmembers present

Government: Supervisor Don Horsley, County Counsel Brian Wong

5 members of the public

1. Public Comment & Announcements

Dan Haggerty: re erosion and emergency armoring -- discussed under Item 4.

2. Supervisor Don Horsley: Project updates & 2016 Midcoast Priorities

New staff member_– Ellie Dallman. (Nicholas promoted to Co Mgr office)

Mirada Road: As of Jan 20, the Coastal Commission gave OK for emergency permit work to begin. Short-term project: adding rocks to prevent further erosion during current storm season. Long-term project: soil nail and curtain wall.

Surfers' Beach erosion protection: Almost completed -- won't be able to finish trail until weather clears up. Supervisor told Harbor District Gen Mgr that County would help with Surfers' Beach sand replenishment.

Airport St. Propane Facility: Amerigas hired environmental consultant/attorney – meetings with County Counsel, Fire Dept. County provided Amerigas three options: Legalize current conditions, revert site back to pre-CDP requirements, or look into relocating facility (looking into southern parcel of the Big Wave project). Consultant expects Amerigas to identify the option they will pursue by end Jan.

Plan Princeton: Project currently in the midst of reviewing key components for draft plan.

Circulation, zoning and land use are complete. Next steps include: meetings with focus groups, Steering Committee and TAC to review draft coastal access and shoreline management plan; meeting with Steering Committee and TAC to review draft plan; meeting with MCC to present the draft plan.

Parallel Trail: Presentation was made to MCC Jan 13 with most up-to-date information.

Community input will be incorporated into updated design documents that Caltrans will review to ensure they are in line with state standards. Project budget: \$750,000 (for planning, permitting and design of project), and \$2.4 million (latest cost estimate for construction). Will use District 3 Measure A funds to cover remaining costs to finalize design and permit project. Expect to return to MCC around April/May 2016.

Connect the Coastside: Comprehensive Transportation Management Plan (CTMP) is a long-range planning effort required by the SMC Local Coastal Program. Multiple public outreach efforts have taken place, leading to recommendations for potential projects.

Additional public workshop planned for spring of 2016 will focus on revised Transportation Alternatives and Land Use Policy proposed to assess future build-out. Extensive public and staff interaction has been focused on pedestrian crossings and safety measures along Highway 1 in the project area from Devil's Slide to the southern boundary of Half Moon Bay.

Measure A District 3 Funds: overview of funds used to date — [Attachment A](#)

Congestion Management/Crossings Project: Sent letter to TA requesting to amend the process and waiting to hear back. 16th Street grant application results expected end Jan.

3. (11:45) Brown Act Seminar by Brian Wong, County Counsel's office

4. (12:45) MCC Issues & Priorities for 2016 – Review prior year actions, evaluate for effectiveness, and update priorities and work plan for 2016 — [Attachment B](#)

5. Working lunch

6. (2:40) Budget

- a. Review/confirm Treasurer {Procedures and pre-approved expenditures — [Attachment C](#)
- b. Establish budget priorities for 2016:
 - Agree to \$1,357.45 expenditure from current year budget for purchase of 25 Mity-Lite Mesh-One folding chairs for audiences at larger MCC meetings. Formal vote to authorize expenditure will be on Jan 27 consent agenda.
 - Other suggestions to consider: PA system improvements, speaker timer, audio recorder, council laptop for meeting presentations, microphone cable holders, MCC flyer/brochure for take-away at community events and meetings.
- c. Consider uses for \$6,000 budget surplus for general welfare of the community: Suggestion of benches at coastal viewpoints, particularly at the end of 7th and Seacliff where MCC got fences removed -- problematic due to resistance from DPW on encroachment permit. County Parks commemorative bench program costs \$5,000 which includes standard County Parks bench, installation, and 10 years of maintenance. Those benches may be too long for those locations.

7. (3:15) Policies & Procedures – review/discussion of several sections of the MCC Policies & Procedures, last updated 1/28/15.

- Regular meeting time end goal 9:30 PM. Counsel reaffirmed this as a serious goal to be considered when planning agendas and running meetings.
- Agenda setting: Lisa pointed out list of information to be supplied by agenda item sponsors to the Chair when placing an item on the agenda.
- Desired outcome for agenda items: Laura reviewed the benefits and how to craft useful desired outcome wording.
- Letter writing: Discussion of methods to draft and approve council letters without getting bogged down in writing/editing letters in meetings, and working within the constraints of the Brown Act, without staff, and within unavoidable time constraints

8. (4:00) Councilmember Tasks and Assignments – review and update — [Attachment D](#)

9. Public outreach – tabled for lack of time

Adjourn 4:25