

## Midcoast Community Council

An elected Advisory Council to the San Mateo County Board of Supervisors  
representing Montara, Moss Beach, El Granada, Princeton, and Miramar  
PO Box 248, Moss Beach, CA 94038

<http://www.MidcoastCommunityCouncil.org>

Michelle Weil, Chair  
Claire Toutant, Vice Chair  
Len Erickson, Secretary  
Dave Olson, Treasurer  
Gregg Dieguez  
Jill Grant  
Dan Haggerty

# Minutes for Administrative Planning and Retreat Meeting on January 23, 2021 (Virtual via Zoom)

## Call to Order (9:05am)

- Council members present: Len Erickson, Michelle Weil, Claire Toutant, Jill Grant, Gregg Dieguez, Dan Haggerty, Dave Olson
- Government: Supervisor Don Horsley

## 1. Update from Supervisor Horsley State of the Coast – MCC Retreat

Video Link - <https://youtu.be/ZDNcclcWUYs?t=165> -

**Text - p. 10** The full text of Supervisor Horsley's comments and comment questions and answers are at the end of the minutes.- This is an early use of transcription for critical sections of an MCC meeting.

- Pescadero Fire Station - will be moved to the vicinity of the high school
- Tunitas Creek Park - newest addition to county park system, plans are drafted
- Hotel acquired for County Owned facility for homeless with support services
- Moss Beach Park is done
- Pump Track - coming to the SMC Board soon
- Princeton Shoreline Improvements - Project mostly finished, addressing living residence violations
- Improving access to water near the Yacht Club for kayaks
- Fuel Reduction Projects - Parks is identifying the top 10 projects, working with RCD who manages the Fire Safe Council
- Cypress Point Project - LCP amendment before Coastal Commission, considerable site improvement needed, if project is approved the California / SR1 intersection will need improvements, possibly roundabouts
- Big Wave - Developers have not been able to keep up with site improvements, project goals have changed, looking to make an

- auto storage facility
- South parcel of Big Wave being considered for a community center
- Grey Whale Cove – details lights (RRFB’s a possibility), crosswalk configuration and beach access issues have stalled discussion
- Don would like to see the MCC take responsibility for this project if the coastal commission does not approve the project.
- Medio Bridge immediate replacement is a concern – there is difficulty in reaching consensus, long term property issues will remain a problem,
- San Mateo County Flood and Sea Level Rise Resiliency

## **2. Public Comment – Items not on the Agenda**

## **3. Opening Comments by Council Members**

- Gregg Dieguez
  - Water Supply
  - Failing Sewers
  - New Project don’t pay full costs
  - Disaster Preparedness
  - Governance
- Jill Grant
  - Safe Route to School
  - Emergency Preparedness
  - Extension of LCP – Lighting limited to safety
- Dave Olson
  - Long term planning
  - Code enforcement
  - Parks – need more rangers
  - Transportation
- Claire Toutant
  - Make it clear what the MCC roll is
  - Safety – emergency planning, traffic safety, tsunami’s
  - Health – COVID recovery
  - Infrastructure – water, sewer, cell service
  - Environment - parks sea level rise
- Dan Haggerty
  - Traffic, pedestrian underpasses -- Smart traffic lights vs. Roundabouts
  - Erosion -- Fire – culvert underpass
  - Proper planning
  - Fair allowance of time

- Len Erickson
  - Connect the Coastside -- Crosswalks with RRFB
  - Wildfires / Evacuation
  - Cypress Point -- Pump Track
  - COVID / Virtual Meetings -- Mirada Road Pedestrian Bridge Replacement

#### **4. MCC Priorities**

##### **Council Year 2020 Priorities Summary**

The 2020 year opened with the following expected priorities

- Cypress Point
- Connect the Coastside
- Emergency Preparedness
- Sustainability
- Plan Princeton
- Midcoast Parks Forum

At the beginning of the year San Mateo County brought in a consulting group (Common Knowledge) to augment outreach and orchestrate the coordination of the Cypress Point and Connect the Coastside projects. A pump track at Quarry Park commanded January attention with strong lobbying from the public.

In March/April the impact of COVID. disrupted standard patterns of operation. The MCC had to develop an operational style for virtual meetings. The type of outreach Common Knowledge was sponsoring was not possible and a survey and newsletter were the closeout projects of that program. Virtual meetings were required resulting in a period of adjustment.

Priorities at 2020 years end:

- Cypress Point
- Connect the Coastside
- Emergency Preparedness (including wildfires)
- Mirada Road Pedestrian Bridge
- Wildfires and Preparedness - added
- Pump Track
- Caltrans - RRFB Crossings

## Priorities Framework – 2021 Year

Video Link - <https://youtu.be/ZDNcclcWUYs?t=5272>

### MICHELLE'S TOP PRIORITIES – FUNCTIONAL

- Increase community awareness and involvement through digital means in the absence of in-person meetings during the pandemic
  - Explore ways for the Council to be more effective in advocating for the wants and needs of the community
  - Chair meetings in a way that allows for full and free discussion while maintaining efficiency
1. Parks & Recreation (& Beaches)
    - Pump Track
    - Moss Beach Park (reopening celebration)?
    - Quarry Park Master Plan
    - Park Staffing / Parks Protection
    - Fitzgerald Marine Reserve
  2. Planning, Zoning & Code Compliance
    - Cypress Point (what's the county's plan for this year)
    - Plan Princeton (if planning starts moving)
    - Lighting
    - Commercial Zoning District (CDRC)
    - Big Wave
    - Monitoring Building & Planning applications
  3. Transportation (Connect the Coastside)
    - Hwy 1 Pedestrian Crossings (Caltrans)
    - Interior Roads (DPW) (Active Transportation)
    - Signalized Intersections / Roundabouts (Caltrans)
    - Parallel Trail
    - Coastal Trail
    - Safe Routes to School
  4. Infrastructure
    - Medio Creek Bridge / Mirada Road
    - Sewer, water, & power agency monitoring
    - Communications (internet & cell)
  5. Sustainability
    - Coastal Erosion & Armoring
    - Managed Retreat
    - Fuel Reduction Projects
  6. Community with Community
    - Emergency Preparedness
    - Management of visitors

- Community Centers
  - Education
  - COVID Recovery
  - Homelessness
  - Crime and Traffic Safety
7. Other
- Website Upgrade
  - Email newsletter
  - Social Media
  -

**5. Council Member Task Assignments ([full size copy](#))**

<b>2021 MCC Committee and Task Assignments</b>									
<b>Government Meetings</b>									
2021 Draft									
<b>Committee Assignments</b>	MCC Member	Michelle	Claire	Len	Dave	Dan	Jill	Gregg	
Planning Review Committee	Claire Dave Michelle	X	X		X				
Website Design Review	Michelle Len Gregg	X		X				X	
Connect the Coastside Steering Committee TAC	Len Dave			X	X				
Quarry/Mirada Surf Master Plan Liaison	Dave				X				
CDRC Liaison & Applicant Interviews w/Supervisor	Michelle	X							
<b>Task Assignments</b>	MCC Member	Michelle	Claire	Len	Dave	Dan	Jill	Gregg	
PO mail pickup	Michelle, Claire, Jill	X	X				X		
Post paper agenda at Montara PO	Gregg							X	
Post paper agenda at Moss Beach PO	Michelle	X							
Post paper agenda at El Granada PO	Len			X					
Google MCC Distribution List	Dave				X				
Facebook	Michelle	X							
Nextdoor	Dave Michelle	X			X				
HMB Review	Dave				X				
Meeting room open/setup/close	Dan					X			
A/V equipment transport/setup	Dan					X			
Meeting binder & printed materials	Jill						X		
<b>Government bodies whose actions may impact the Midcoast</b>									
Review agendas for items of Midcoast importance (see Calendar page)		Michelle	Claire	Len	Dave	Dan	Jill	Gregg	
Board of Supervisors	Dave				X				
C/CAG – City/County Association of Governments	Len			X					
Cabrillo Unified School District (CUSD)	Michelle Jill Len	X	X			X			
California Coastal Commission	Len Dave Claire		X	X	X				
Caltrans District 4	Len Michelle	X	X						
Coastside County Water District (CCWD)	Gregg							X	
Coastside Design Review Committee	Dave Claire		X		X				
Coastside Fire Protection District	Dave Dan				X	X			
Emergency Services - CERT, CEAP, Calfire	Jill Michelle	X					X		
FireSafe Monthly	Len Gregg Dan			X		X		X	
GCSD & Parks Advisory Committee	Len Gregg Dan			X		X		X	
HMB City Council	Claire Michelle	X	X						
HMB Planning Commission	Dave Claire		X		X				
LAFCo	Gregg							X	
MWSD	Gregg							X	
Pacifica City Council	Gregg Michelle	X							
Resource Conservation District (RCD)	Claire Dave		X		X				
Samtrans	Claire		X						
Sewer Authority Midcoastside (SAM)	Gregg							X	
SMC DPW	Len			X					
SMC Harbor District	Dave Len			X	X				
SMC Parks Commission	Dave				X				
SMC Planning Commission	Dave				X				
Zoning Hearing Officer	Dave				X				

## **6. MCC Communications**

- Produce quarterly newsletter
  - a. Decide on topics and assign articles at one meeting /quarter
  - b. Editor to review for spelling / grammar / formatting
  - c. Technical lead to set up to send
- Implement email system (MailChimp or Klaviyo)
- Build list using website



## 7. Treasurer's Report

Page 1 of the 2020 Treasurer's report ([Website has complete report](#))

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Len Erickson Michelle Weil Claire Toutant Barbra Mathewson Dan Haggerty Dave Olson  
Chair Vice-Chair Secretary Treasurer

Date: July 1, 2020

To: County Manager's Office

Cc:

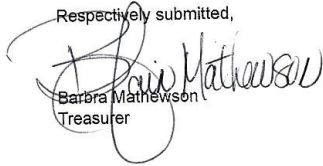
From: MCC Finance Committee: Barbra Mathewson and Len Erickson

Subject: MCC Annual Treasurer's Report July 2019-June 2020

Please accept this annual report for County funds allotted to the Midcoast Community Council for fiscal year July 2019-June 2020. Funds are maintained at Tri-Counties Bank, Half Moon Bay Branch. June 2020 FY-year-end balance is \$6,885.17.

The transaction log is shown below, with expenses categorized. Attached are checking account statements for the period, with image copies of checks, invoices and receipts.

Respectively submitted,

  
Barbra Mathewson  
Treasurer

Len Erickson  
Chair

Checking						Capital	Public	
Date	CK#	Deposit	Payee	Memo	Amount	Purchases	Outreach	Balance
07/01/2019				Balance Forward				\$4,400.72
07/10/2019	1044		Claire Toutant	Oversize plan copies reimbursement	\$8.80			\$4,391.92
09/11/2019	1045		US Post Office	PO Box 1 year	\$92.00			\$4,299.92
10/23/2019	1046		Dave Olson	Printer cartridge Reimbursement	\$46.92			\$4,253.00
02/26/2020	1047		Len Erickson	Refreshments, retreat	\$48.42			\$4,204.58
04/07/2020		53,000.00		Yearly Stipend				\$7,204.58
06/03/2020	1048		Dave Olson	Zoom Annual License	\$127.41			\$7,077.17
06/03/2020	1049		Lisa Ketcham	MCC Website Renewal	\$192.00			\$6,885.17

## 8. POLICIES AND PROCEDURES

- Officer Roles & Responsibilities
- Meeting Rules & Time Limits
- Virtual Meeting Format
- 
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## Life of a Motion

1. Chair announces item subject and number
2. Sponsor introduces item
3. Board asks technical questions for clarification purposes
4. Public comment on the item
5. Chair asks for motion
6. Chair asks for second
7. Board debates motion
8. Board votes
9. Chair announces result

## POLICIES AND PROCEDURES - MEETING RULES

- Follow Rosenberg's Rules of Order
- Public Comments & Announcements
- Limit of 3 minutes per person
- Moderated discussion period
- Aim to stay within time allocated for each agenda item
- 
- 

## POLICIES AND PROCEDURES - VIRTUAL MEETINGS

- Effectiveness of virtual meetings
- Return to in-person when safe to do so
- Zoom as tool to facilitate participation
- 

## ADJOURNMENT

## **1. Update from Supervisor Horsley - Text**

The district has approximately 150,000 people and I represent people from Menlo Park, San Carlos, etc but I'm speaking mostly about the Coastside (Pescadero to Devils Slide) in this update.

- There are a number of projects in Pescadero Including improving the marsh and working with the RCD. The inadequate fire station will be moved to the high school which will also involve moving a water line called CS7 from the fire station to the high school. This is a two-year project that will require a LCP amendment.
- Tunitas Creek Park will be the newest addition to the park system.
- There are homeless people in the creeks and Half Moon Bay and they will have an opportunity to be in the recently acquired hotel serving the homeless population. There are approximately 230 homeless people in the area at last count. There is some community concern that this hotel will have problems with drugs and such but it is not set up that way and it will have oversight. The coast may participate in this oversight. This hotel has 52 rooms and cost \$7.7 million. Is currently being operated by the Samaritan house but the county will release an RFP for over site. The goal is to serve the homeless that are living in the creek. Housing is for a set period of time to get people back on their feet. They will not be allowed to use drugs or alcohol while living there. This fits the state and counties goal of eliminating homelessness. The county also purchased a few hotels in Redwood City. And will probably be looking for another one in Daly City or it South SF. Moss Beach Park is done.
- The Quarry Park pump track is coming to the board soon. We have a problem with people living in concrete boats and in Connex boxes. Upcoming project will be improving access at the half Moon Bay yacht club. Our parks department is undergoing fire reduction projects.
- Many areas of the county are under threat from Wildfire. There is a fire safety Council that works on fuel reduction projects. RCD has been assigned by the county to work on a programmatic plan for these fire reduction projects. On the coast you need a permit to take down these large trees so we're working on a plan to include all of these smaller projects under one permit. The RCD is a hidden jewel of the county. They do many projects to help land owners, like creek restoration projects as well and we want to secure more revenue for them.
- The controversial Cypress Point project will have 70 units for affordable housing and that LCP is going to the coastal commission. If it is approved the next stage is an EIR. And there

- would have to be significant improvements to connectivity such as sidewalks and roadways. MCC has requested information about roundabouts since this is the preferred alternative.
- The Big Wave project development has county commitments for road improvements and bicycle improvements and pedestrian improvements. This development initially would have office space. that's now converted that idea and to high end storage units for high and vehicles. MWSD and GCSD will have a development commitment and this will have to go back to the board.
  - The south parcel is boat storage. The county is considering purchasing the south portion for community center.
  - Gray Whale Cove initially wanted to have asphalt but state parks didn't want that. County wanted to move the entrance for the south with a crosswalk. County planned to have an acceleration lane going south and flashing lights for a crosswalk. The county wants to do RRFB (rectangular rapid flashing beams) on the crosswalk but the state says that's not safe enough. The state also wants an ADA compliant sidewalk on the west side. I'm hesitant to ask the county to come up with a couple million dollars for these improvements especially for state facilities, not even county facilities.
  - Medio Bridge - eventually Alameda will become a street at some point but for now we want to continue placing riprap and replace the damaged bridge at the same location. The long term sheet piling he doesn't think will be approved because the wave energy bouncing off would need some sort of dampeners. Supervisor Horsley wants to replace the bridge in place because it's easier. It protects properties and it saves the county from a much more expensive solution. Going going to the coastal commission now. If the Coastal Commission kicks it back and says it has to go in a new location such as on Alameda, I want the MCC to do the outreach and supply the staff and financing to help MCC get it done.
  - Just created a five group Resiliency District to deal with Sea level rise on the Coastside and Bayside. They may be a ballot measure to finance this district and it may be merged with the fire reduction.

**Claire.** I am wondering about the county budget. There are tech firms leaving, there's Covid expenses and there's the general business loss. How much of a hit do you think we're looking at?

**Don.** County manager says about 100 million Covid pandemic but Property values continue to go up and he's optimistic that we

will recover very fast. The biggest loss is sales tax from the airport and rental cars and went from 50 million people using it to 4 million. The county has significant reserve and will weather this well.

**Dan.** Interested in seeing the Medio bridge back in place and has elevated his interest in the erosion issue. He did a lot of research on different styles of armory and came across [SandSaver](#) made in Ohio in the shape of a K rail about 5 feet wide and 3 feet tall with holes to allow sand to be deposited behind the structure. Owners are so confident this will work they are willing to provide these units free of charge as an experiment in a partnership with the county. Do you believe Sandsaver is the premier method to protect from erosion? There are short term undesirables but if I could save the sand it would be worth it.

**Don.** Ask for Dan to send him information on Sandsaver.com and he will forward on to the engineers. The Army Corps of Engineers did a study on Sand moment Along from The Golden Gate bridge to the harbor.

The parallel trail has been going on for years, with generations of aids working on it from Nicholas Calderon to Elly Dallman and now Brae Hunter. When they dug out the footings they found a sewer pipe where it wasn't supposed to be and they needed to have seismic retrofit. We got all the funding with a \$400,000 grant from the city county associations of governments fund. now we need an encroachment permit from the school district but we cannot get this until we tell the school that they are in tired of the to compensation for us using property. We are contacting the school district to ask if they will allow us to do this work without the cost for an easement. Hopefully they will agree or If not we can cut off that link. Also need to do a soil study for lead mitigation plan and a tree mitigation plan. We hope to get it built this summer.

**Gregg.** 56 residents and I worked on a 7-page letter which we sent to the board of supervisors in 2013 to ask what is going on with disaster preparedness as a whole not just with wildfire with recommendations that you put someone in charge. In San Diego they have removed the eucalyptus trees which wasn't a short project but it wasn't eight years. Don't know where they got their funding but I shared those links. Why can't we get a task list? for example for 92 and Route 1 are evacuation routes flanked with eucalyptus trees which in fire would fall over and block the road. Why am I paying taxes to the county? I can't get fired insurance. Why can't we have a

task list and a regular updated report?

**Don.** We don't have a single person. We are relying on Nicholas Calderone from the parks department and Jonathan Cox. They are working on evacuation plans and Nicholas is working on a report to the board. After the report is received by the board he would be happy to come to the MCC with Nicholas and talk about how they're going to get funding for this. It may be \$28 million.

**Gregg.** I have heard 60 million. Connect Coastside had 100 million or so. I'd rather get rid of eucalyptus.

**Don.** You can't just take the trees. You've got to do some restabilization of the soil. It's about 40 acres. We are thinking of doing a parcel tax to cover this. Maybe have a bimonthly email or Lena could share these updates with us.

**Dan.** Before we start giving estimates of costs we should talk outside the box to control the costs. Some of these trees could be used for fish ladders?

**Don.** We will have to come back to MCC with the fire guys to talk more about this. We used to be able to chip up eucalyptus trees and send them to China but we can't do that anymore. The cost of moving them is more than anything. Once you take the eucalyptus down you have to bury them I guess.

**Don.** In regards to evacuate and I know what I would do, I would make the road one way and move three cars down the road at a time. Zone haven has lots of information about vulnerability and how are you to shut down the road to traffic coming in and up and around to traffic going out. We should have a study session and talk about the zone haven system and how it works.

**Michelle Dragoney.** Why was the chipping service suspended?

**Don.** I don't know. I'll get back to you.

**Dave.** It wasn't suspended they just didn't schedule additional days.

**Michelle.** The Community was really into the wood chipping and we should get up and running again.

**Dave.** Medio Bridge -the armoring is quite extensive.

**Don.** I want to have Medio Bridge done before I leave office. Any alternative to the location would require eminent domain and a purchase of property plus a full EIR etc. - a 7 to 10 year project. We don't have to always agree.

**Dave.** As long as we can work together.

**Don.** The redistricting going on may give Don Horsley more Belmont. They are thinking of redistricting from east to west so that each board member would each have little pieces of the coast and Don doesn't think this would be good for Coastsiders. If the Midcoast incorporated with half Moon Bay since they have district elections we would probably be able to influence the city

Council quite a bit. There are 12,000 people in Half Moon Bay and 13,000 people in the unincorporated areas. There are three agencies with one sewer plant. All the special districts used to each of their individual plants and then were forced have a main treatment plan because they were all inadequate.

**Gregg.** They were not all in adequate. Montara had a two stage treatment plant and was forced to combine because the regulations changed and their outfall at the Fitzgerald Marine reserve was deemed illegal. Montara was forced to connect to Half Moon Bay but does not want to pay for the infrastructure. The reason we don't get along with Half Moon Bay is because of mismanagement and costly mistakes.

Don. But you have 13,000 and they have 12,000 so you would have a say.