

MCC Treasurer's Report

Midcoast Community Council

Approved: July 10, 2013

Len Erickson, Treasurer

The Midcoast Community Council has money maintained in two separate accounts:

Primary Account: Annual Appropriation from San Mateo County and MCC Expenditures

Where maintained: Half Moon Bay Branch of the First National Bank of Northern California

Transaction Log:

Current Balance: \$2550.15

Secondary Account: Petty Cash

Where maintained: MCC Treasurer's Personal Checking Account

Current Balance: \$170.00

Expense Items Pre-approved by MCC

New Items Underlined

Web Site – \$192.00 (3/27/2013) : Annual Fee

Post Office Box - \$70.00 (3/27/2013) : Annual Fee

MCC Member Business Cards - \$25.00/500 (4/10/2013) : One Time Charge per member - Optional for each Council Member

Sharp Electronics Corp - < \$15.00 (5/22/2013) : monthly charges for copier

Fixed Screen in GSD Office - \$350.00 (7/10/2013) : presented for approval as a not to exceed budget item

Expense Items for Approval by MCC

Additional Notes

(Pre-approved) Calibre Printing - \$54.50 (6/30/2013) : Business cards for Lisa Ketcham, Laura Stein

Fixed Screen in GSD Office – new process – seeking pre-approval of budget limit for item