



AGREEMENT

This Agreement is entered between Texano Ranch Social Events, LLC. (hereinafter “Texano Ranch Events”) and the party(ies) listed below for the rental and use of the event facilities as described below. It is understood by all parties that Texano Ranch is not to be considered the “Event Coordinator”.

Lessee: Person responsible for the event and its payment

Name:		Date:	
Organization:			
Phone Number:		Alternate Number:	
Email			
Address:			
City:		State:	
		Zip Code:	

Event Coordinator (As Designated by Lessee)

Name:		Date:	
Organization:			
Phone Number:		Alternate Number:	
Email			



General Information

Event Date:		Day of the Week:			
Event Purpose:		Number of Guests:			
Star Date & Time:		End Date & Time:			
Number of Tables:		Number of Chairs:			
Color of Linens:		Centerpieces:	Basic	Intermediate	Super
Will you be using the Pool?					
Will you be using the Residence Quarters?					

Fees and Deposits

Outdoor Space Rental Fee:		Residence Rental Fee:	
Catering Service Fees:		Non Texano Catering Fee: \$200 X @100 Guests	
Corkage Fees: \$20 X @ Table of 10 Guests		Electric Service Fees: (Inflatables, Music groups, etc.)	
Water Service Fees: (Inflatables, outdoor slides, etc.)		Other Fees:	
Cleaning Fee: \$100 X @100 Guests		COVID Sanitation Fee: (Flat \$100 per event)	
Taxes:		Total Event Fees:	
Damage Deposit (Refundable): @100 Guests X \$300		Damage Deposit (Refundable): For Residence	
Downpayment:		Date:	
Balance:		Due Date:	
Lessee Signature:			
		Date:	
Texano Ranch Rep. Signature			
		Date:	



Terms & Conditions

General

1. Reservations: Texano Ranch Events may not honor any reservations without the receipt of the corresponding down-payment and signed Agreement.
2. Down-payments: A non-refundable down-payment of 20% must be received upon the execution of this Agreement. All down-payments are nonrefundable. No exceptions.
3. Payment in Full: Payments must be made in full and with at least 30 days of anticipation to the event's date. Failure to make payment in full by deadline, may result on cancellation of the reservation and the forfeit of any down payments submitted.
4. Rescheduling: Texano Ranch Events will work with you to reschedule your Event as long as it is with ninety (90) days from its originally planned date. Rescheduling will be made based on availability.
5. Cancellations: Cancellations are only accepted up to 30 days prior to the event. All payments made to date will be forfeited.
6. Rain & Force Majeure: Texano Ranch Events is an open venue. As such, the possibility of rain exists. Given the extensive preparation and expense that goes into its Events in advance, Texano Ranch Events may not refund payments not re-schedule Events due to rain or force Majeure.
7. Vendors: Once a payment has been submitted to Texano Ranch Events or any of its vendors, these payments are considered non-refundable.

Logistics

1. Concerns: The Event's Coordinator should meet with the General Manager of Texano Ranch Events with at least 30 days of anticipation to the event to discuss any planning details and / or concerns related to the event.
2. Final Pre-Event Coordination: It is highly recommended that the Event's Coordinator meets with Texano Ranch Events' General Manager five (5) days prior to the event, to discuss any final changes in attendance, layouts and last-minute details concerning the event.
3. Event Coordinator: The Event Coordinator shall be present prior, during and after the event and shall be the responsible party for any issue that may occur.
4. Deliveries: Deliveries can begin as early as 8:00 a.m. on the day of the event. the event's day and everything should be picked up as immediately the event is over. Texano Ranch Social Events LLC will not be responsible for any forgotten or misplaced equipment.
5. Decorations: The Texano Ranch Events' General Manager must be informed of all



intended decorations planned during the event. Some restrictions may apply.

6. **Large Sized Furnishings & Equipment:** Texano Ranch Events does not count with the personnel to carry or handle large pieces of furnishing or equipment. This will be the sole responsibility of the Lessee.
7. **Music & Entertainment:** Should music and/or entertainment acts be considered as part of the Event, the details must be communicated to the Texano Ranch General Manager in anticipation of the Event. Certain planning may be necessary. All performances should have to follow the local noise restrictions guidelines. Some restrictions may apply. Music groups are encouraged to bring their own electric generators.
8. **Lessee's responsibilities:** All set-up processes; receiving of rentals; meetings with caterer, florists, entertainment, and other vendors; unloading and loading of party items, decorations; confirmation of directions for vendors; and other important logistics are the responsibility of the Lessee and its Event Coordinator.

Services

1. Texano Ranch Events works with a variety of vendors from which you can choose to meet the needs of your event. If you would like a vendor that is not on this list, an applicable fee will apply to use their services within the facilities of Texano Ranch Events (Please see Charges & Fees Section for details)
2. **Electrical Requirements:** Prior to the event, the Lessee should notify the Event's Manager about any special requirement concerning electricity so Texano Ranch Social Events, LLC. can take the necessary actions in time for the event. An extra charge may apply if the requirements are beyond those of a standard event.
3. **Residential Accommodations:** Texano Ranch Event can make available the overnight on-premises residence for up to 8 adults for an additional fee. A welcome gift will be included. Towels, Sheets, and toilet items will be provided. Please discuss your interest directly with the Texano Ranch Event's General Manager for fees and services.

Charges & Fees

1. **Additional Hours:** In case that the event extends beyond the time set forth in the Agreement, Lessee shall agree to pay a fee of \$150 for each additional hour.
2. **Private Catering Services:** The lessee may secure the services of a catering company of their choices. However, such company must be Certified Food Handlers and follow the Caterers Policies and Guidelines. A \$200 fee for each 100 guests will apply to accommodate any catering services other than those provided by Pre-Event Coordination: It is highly recommended that the Event's Coordinator meets with Texano



Ranch Events. The Caterer must clean and collect debris / food residues so as to leave the place at it was prior to the Event. Lessee shall be responsible for an additional cleaning and damages if the caterer does not comply with this policy. All Caterers must adhere to the Texano Ranch Events Policies.

3. The use of Inflatable “Jump Houses” or “Moon Jumps” will be under the sole responsibility of the Lessee. Texano Ranch Events will not be responsible for any injuries, accidents or death caused related to the use of these devices. A plug-in fee for the use of these devices will apply: \$50 for the electric service and \$100 for the Water service if applicable.
4. Alcoholic Beverages: Texano Ranch Events may not sale, distribute or serve alcoholic beverages to its Guests. However, the Lessee may supply its own alcoholic beverages during the Event. A Corkage Fee of \$20 will apply for each table of 10 Guests during the Event. Certain restrictions will apply. No one under 21 will be allowed to consume alcoholic beverages in the Texano Ranch Events premises.
5. Cleaning Fee: A cleaning fee of \$100 will be assessed for each 100 guests present during the event.
6. Damage Deposit: A damage deposit of \$300 per each 100 guests must be submitted 30 days before the event to cover any potential damages to the venue. Upon a complete inspection of the property and facilities, and assuming no damages have occurred, the full amount of the deposit shall be refunded. It is estimated that such inspection and refund may take approximately five (5) working days after the conclusion of the event.
7. Damages: If the Lessee or any of the guests cause damages to the property, residence, furnishings or equipment, the Lessee will be fully responsible to pay for its replacements or repair. Such payment maybe deducted from the deposit.
8. A Covid Sanitation Fee \$ 100.00 dollars will be charged for the sanitation of the Event’s Facilities before and after the event.

Restriction & Regulations (Must initial each item)

1. It is prohibited for any minor to consume any type of alcoholic beverage inside Texano Ranch Events premises. Should a minor consume an alcoholic beverage during the Event, the Lessee will be fully responsible to pay any penalties, fees or damages caused by the minor’s alcohol consumption. Initials _____
2. Weapons and/or Firearms: Weapons and/or firearms are strictly prohibited and will not be allowed on premises. Anyone carrying or discharging a weapon and/or firearm on premises will be asked to leave he premises. Refusal to leave will result on contacting law Enforcement and the immediate termination of the Event. Initials _____
3. Pool Facilities: The pool facilities may only be used under the direct supervision of a



- Certified lifeguard. There are no exemptions to this rule. The cost for the certified lifeguard services shall be the sole responsibility of the client. Initials _____
4. No Glass Policy: It's strictly prohibited to have any glass containers near or in the surrounding areas of the pool. Initials _____
 5. Open Fire: Flames, open flames such as flambe, propane, or butane may NOT be used in closed areas. Initials _____
 6. Fireworks: The use of fireworks on premises is strictly prohibited. Initials _____
 7. The use of confetti is strictly prohibited at Texano Ranch Events Initials _____
 8. Smoking: Smoking is only authorized at the specified areas. Initials _____
 9. Illicit Substances: It is prohibited to bring, use, or distribute any illicit substances during any Event at Texano Ranch Events. The presence of illicit substances will be sufficient reason for the immediate termination of any event. Initials _____
 10. Parking: No parking on grass Initials _____
 11. Admission Fees: The charge of an Admission Fee by a Lessee to a Texano Ranch Event is prohibited. Certain Exceptions may apply. However, the details must be discussed with Texano Ranch Events' General Manager before the execution of this Agreement. Additional Fees may apply. Initials _____
 12. Extreme Weather: The Texano Ranch Event General Manager reserves the right to Cancel, Suspend or Terminate any Event, if he/she suspects that Guests are endangered from lightning, severe rain, or outdoor grounds conditions. In these cases, the General Manager's Decision will be final. No refunds will be provided. Initials _____

Disclaimers

1. Vehicles: Texano Ranch Events shall not be liable for any damage cause to vehicles in its parking are not for the theft or missing articles and valuables left inside.
2. Texano Ranch Events will not be held responsible for any accident or injury caused inside the property, including the pool area or residential accommodations.
3. The Lessee, Event Coordinator and their guests are solely responsible for maintaining the protocols for AVOIDING COVID SPREAD issued by the County of Hidalgo as well as having sanitizers, face masks and any other necessary product available for their guests. Texano Ranch Events is not responsible for any contagion that may arise from this event.
4. In case of servere weather, the Lessee assumes all liability for the safety of his/her Guests due to lightning, severe rain, slip and fall on muddy grounds, etc.