

Parent-Teacher Conference Scheduler

To access the Parent-Teacher Conference Scheduler, click the Teacher Conferences tab on the left side of the Family Access homepage.



Next, choose a child from the top dropdown menu, or choose to view them all. To the right of each student's name, there is an option to view conferences you've scheduled (View Scheduled Times), or a list of all classes for which you can arrange conferences (All Conferences).

Scheduled Conferences Report						
Print All Scheduled Conferences						
MADALYN (Skyward High School) View Scheduled Times All Conferences						
Scheduled Conference Times	Status	Class	Building/Room	Notes		
Fri Feb 26, 2016 from 11:45 AM - 12:30 PM	Scheduled (Unschedule)	AP French V JANICE RAMEN				

To schedule a conference from the All Conferences tab, first click Select a Time. This will allow you to view the teacher's availability.

MADALYN (Skyward High School) View Scheduled Times All Conferences					
All Conferences	Status	Class	Building/Roon		
Period 1	Not Yet Scheduled	English	SHS / G-208		
7:30 AM - 8:20 AM	(Select a Time)	SHANNON HARRIES			
Period 2	Not Yet Scheduled	Drama II	SHS / P-137		
8:20 AM - 9:10 AM	(Select a Time)	FRANK HUMPHREY			
Period 3	Not Yet Scheduled	Accounting I	SHS / G-224		
9:10 AM - 10:00 AM	(Select a Time)	GERALD KAKACH			
Period 4	Not Yet Scheduled	Journalism II/Yearbook Prod	SHS / G-200		
10:00 AM - 10:50 AM	(Select a Time)	ROBERT NWAMEME			
Period 5	Scheduled	AP French V	SHS / G-205		
10:50 AM - 11:40 AM	Fri Feb 26, 2016 from 11:45 AM - 12:30 PM	JANICE RAMEN			
Period 6	Not Yet Scheduled	Hon Geometry	SHS / P-34		
11:40 AM - 12:30 PM	(Selectra Time)	MARY JACOBS			
Period 7	Not Yet Scheduled	Hon Physics I	SHS / G-105		
12:30 PM - 2:15 PM	(Select a Time)	ALLISON BARTZ			



Once you've found a time that works for you, click Select then Save.

29, 2010 11.00 am - 11.45 am		Open		Select	
29, 2016 11:45 am - 12:30 pm Open			Select		
29, 2016 Select Time Slot 🗶				Select	
29, 2016	Teacher:	MARY JACO	BS		Select
26, 2016	Date:	Fri Feb 26, 2016		Select	
26, 2016	Time:	10:15 AM - 11:00 AM		Select	
26, 2016					Select
26, 2016	Student:	MADALYN N	I. BOWMAN	4	Select
26, 2016	Course:	021262/06 - Hon Geometry		Select	
26, 2016	Building:				Select
25, 2016	Room:				Select
25, 2016	A confirmation	A confirmation e-mail will be sent to: me@you.com			Select
25, 2016			Select		
25, 2016 Save Back			Select		
25, 2016 12:30 pm - 1:15 pm Open			Select		
25, 2016 1:15 pm - 2:00 pm		Open		Select	
22, 2016 9:30 am - 10:15 am Open			Select		

Scheduled conferences will automatically show up in your calendar. You will also receive a confirmation email.

	(B)	February Assessment
rse Project	(D)	Todays assignment (A
rse Project	(B)	WRITING PROJECT
		February Assessmen (F
		Todays assignment (E
		WRITING PROJECT
		11:45a Teacher Confer
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ding Works	ł (A)	R&J Journal 1 (C

If you need to reschedule, click the View Scheduled Times tab and change the status to Unschedule. When you're happy with your conference schedule, go to the top of the screen to print a page with all dates and times.

Scheduled Conferences Report						
Print All Scheduled Conferences						
DAVID (Skyward High School) View Scheduled Times All	Conferences					
No teacher conferences are scheduled for this student.						
MADALVAL (Olevered Link Onker) View Onkerduled Times All Oneference						
MADALYN (Skyward High School), View Scheduled Times All Conferences						
Scheduled Conference Times	Status	Class	Building/Room	Notes		
Fri Feb 26, 2016 from 11:45 AM - 12:30 PM	Scheduled (Unschedule	AP French V JANICE RAMEN				
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MARY (Skyward High School)	N					
No teacher conferences are scheduled for this student.						